

**MINUTES**  
**REGULAR MEETING OF THE ETNA CITY COUNCIL**  
**Tuesday February 22, 2022**

Members of the Etna City Council met on this 22<sup>nd</sup> day of February, via TELECONFERENCE and IN PERSON. Mayor Pro-Tem Charnna Gilmore called the meeting to order and led in the Salute to the Flag of the United States of America.

**Roll Call**

Councilmembers Brandon Fawaz (phone), Charnna Gilmore, Mitch Trost (phone) were present. Mayor Jaime Tarne, and Councilmember Cliff Munson were absent.

**Oral Comments from the Public on Non-Agenda Item**

None.

**Consent Calendar**

None.

**Council/Department Reports:**

Public Works Director Dan Burbank will have a written report at the next meeting.

Police Chief Josh Short will have a written report at the next meeting but gave a brief verbal report. Chief Short stated that his calls for service have been high, PAL is looking at developing a piece of property that was donated to them for a youth skate/bike park. Councilmember Fawaz asked for an update with the DOJ Grant and hiring the additional officer. Chief Short explained that they are currently advertising for the open position and the next step will be to schedule interviews. Chief Short has not secured the asset forfeiture funds yet and so far, Fort Jones has verbally committed to contributing to the costs of the additional officer. Councilmember Gilmore asked if the discussions with Fort Jones have been reflected in their minutes. Chief Short will check on that.

City Clerk Hargrove reported that the newsletter is complete and should be out in the mail by Thursday. The patches were added to the newsletter. City Auditor Charlie Pillon worked with city admin to clean up the payroll module. Hargrove is expecting the new insurance/worker's comp rates from SCORE. Councilmember Fawaz would like the SCORE rates to be reviewed and considered when the Fort Jones contract is up for renewal.

**PUBLIC HEARING: Second Reading**

- Ordinance 222 Setting Time, Date and Location of City Council meetings by Resolution
- Ordinance 223 Mixed Use Commercial Zoning

Councilmember Fawaz moved to approve the second reading of Ordinance 222 setting the date and time to start in March, Trost seconded, and the motion passed.

**Ayes: Fawaz, Trost, Gilmore**

Councilmember Fawaz read the description of Ordinance 223 of the City Council of the City of Etna amending Chapter 17.20, Central Commercial, of Title 17 Zoning of the City of Etna Municipal Code to allow vertical mixed-use developments in the Central Commercial Zoning District. Councilmember Trost moved to approve accepting Ordinance 223, Fawaz seconded, and the motion passed.

**Ayes: Fawaz, Trost, Gilmore**

**CURRENT BUSINESS:**

**Discuss/Approve Water Shut-off at 32 Island Road.** Property owner Van Anderson addressed the City Council and requested approval to restore water service at 32 Island Road and for the city to pursue the previous tenant for the unpaid balance. Mr. Anderson described the inconsistencies with how city administration has dealt with unpaid balances of his tenants in the past at 337 Callahan, and 880 Sawyers Bar Road. Mr. Anderson disagrees with being held accountable as the property owner for previous tenant's unpaid balance. Councilmember Trost stated that the landlord – property owner is responsible for the bills. Councilmember Fawaz asked what the current procedure was when a tenant becomes delinquent. Asst. Clerk Jenny Bennett shared details regarding this account at 32 Island Road and confirmed that the tenant received several notices of a delinquent bill. City Council agreed that it is the responsibility of the property owner/landlord to ensure the water/sewer bill is paid to the city and it is not the city's responsibility to continuously track down landlord/tenant water bills. Burbank shared with the Council that this is a recurring issue with Mr. Anderson's properties and his tenants leaving the city with several unpaid balances. Councilmember Fawaz moved to pursue filing a lien against all properties that are severely delinquent and not paid within 30 days. Fawaz amended his motion – Fawaz moved to approve the City pursuing action against all properties with unpaid fees more than 60 days, Gilmore seconded.

**Ayes: Fawaz, Trost, Gilmore**

**Discuss/Approve Water-off Protocol and Procedures.** Clerk Hargrove explained the current city ordinance that involves water shutoffs and informed the Council that she purchased door hangers to help create a paper trail with more details. This procedure occurs after SB 998 has been exhausted. Councilmember Fawaz requested this item be on the agenda for the next meeting to review it.

**CORRESPONDENCE:**

Councilmember Fawaz asked for more clarification for regarding AB 361 and whether it is necessary to re-adopt the requirements every 30 days. Clerk Hargrove explained that since the city is offering a hybrid platform that allows the public to attend in person there is no need to re-adopt the resolution and satisfy the requirements of AB 361. This has been confirmed with the City Attorney.

**CITY COUNCIL STATEMENTS AND REQUESTS:**

**Adjournment**

There being no further business Mayor Tarne ended the closed session and adjourned the meeting at 7:11 pm.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk