



City of Etna

AGENDA for the SPECIAL MEETING of the ETNA CITY COUNCIL
Friday, June 3, 2022, 9:00 AM

442 MAIN STREET, ETNA, CA 96027, or TELECONFERENCE

CALL TO ORDER

FLAG SALUTE

ROLL CALL

ORAL COMMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

CONSENT CALENDAR

- None

DEPARTMENT REPORTS

- None

BUDGET ITEMS

- See Current Business

PUBLIC HEARING

- None

CURRENT BUSINESS

- Accept Mayor Jaime Tarne's resignation
- Discuss/Approve appointment of new mayor
- Discuss/Approve commission assignments
- Discuss/Approve tax liabilities for COVID payments made to City employees in 2021
- Discuss/Approve project management position for City of Etna's Water Meter Modernization and Water Security Project
- Discuss update on work being done on past two fiscal years
- Discuss/Approve 2022/2023 Fort Jones Police Contract
- Discuss 2022/2023 budget

CORRESPONDENCE

- None

CLOSED SESSION: Pursuant to Government Code Section 54957

- Review Department Head Evaluations
- Public Employee Discipline/Dismissal/Release/Complaint
- Discuss/Approve employment contract with Sectaris Partners

CITY COUNCIL STATEMENTS AND REQUESTS

ADJOURNMENT

Teleconference Information:

<https://zoom.us/j/99754735059> Phone: 1-669-900-6833 Access Code: 99754735059



City of Etna

Agenda Request

Date of Meeting: June 3, 2022

Spokesperson(s): City Council

Is this for Discussion or are you requesting an Action

Subject/Request: Mayor Jaime Tarne's Resignation & Appoint New Mayor

Please provide a description of the request and attach supporting documentation:
Accept the resignation of mayor Jaime Tarne. Appoint new mayor.

Will there be a financial impact to the City? Yes No If Yes, \$ _____

Please describe:

NOTE: Agenda requests must be received no less than four working days before the date of meeting. Return this form and supporting documentation to address below.

Jenny Bennett

From: j.tarne@cityofetna.org
Sent: Friday, May 27, 2022 10:50 AM
To: Cliff Munson; Brandon Fawaz; Charnna Gilmore; m.trost@cityofetna.org; Jenny Bennett; Joshua Short; Dan Burbank; Alan; Brooklyn Tupman; Kris Hargrove
Subject: Letter of resignation

City of Etna
Administrative Office
City Clerk

I, Jaime Tarne, do hereby tender my resignation as Mayor and my seat on the City Council effective the close of business this day, May 27, 2022. From this point on out, I am absolved of all responsibilities and liabilities of said office and hold no position within the City of Etna, California.

All property I have in my possession belonging to the city will be turned at by the end of the day.

Jaime Tarne

Mayor
City of Etna



City of Etna

Agenda Request

Date of Meeting: June 3, 2022

Spokesperson(s): City Council

Is this for Discussion or are you requesting an Action

Subject/Request: City Council Commission Assignments

Please provide a description of the request and attach supporting documentation:
Discuss/Approve current commission assignments and reassign commission assignments.

Will there be a financial impact to the City? Yes No If Yes, \$ _____

Please describe:

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2021

	Seat 1	Seat 2	Seat 3	Seat 4	Seat 5
	Brandon Fawaz	Cliff Munson	Jaime Tarne	Charnna Gilmore	Mitch Trost
	2018 - 2022	2020 - 2024	2018 - 2022	2020 - 2024	2018 - 2022
City Administration			X		
CDBG				X	
Finance / Budget		X			
Risk Management	X				
IT / Media				X	
Police	X				
Fire		X			
Ambulance					X
Pool			X		
Parks & Rec					X
Open Space					X
Buildings					X
Businesses				X	
Community Meetings				X	



City of Etna

Agenda Request

Date of Meeting: June 3, 2022

Spokesperson(s): City Council

Is this for Discussion or are you requesting an Action

Subject/Request: Tax Liabilities for COVID Payments to Employees

Please provide a description of the request and attach supporting documentation:
Discuss/Approve tax liabilities for COVID payments made to City employees in 2021.

Will there be a financial impact to the City? Yes No If Yes, \$ _____

Please describe:

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City of Etna

Agenda Request

Date of Meeting: June 3, 2022

Spokesperson(s): City Council

Is this for Discussion or are you requesting an Action

Subject/Request: Project Management

Please provide a description of the request and attach supporting documentation:
Discuss/Approve project management position for City of Etna's Water Meter Modernization and Water Security Project.

Will there be a financial impact to the City? Yes No If Yes, \$ _____

Please describe:

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City of Etna

Agenda Request

Date of Meeting: June 3, 2022

Spokesperson(s): City Council

Is this for Discussion or are you requesting an Action

Subject/Request: Past two Fiscal Years

Please provide a description of the request and attach supporting documentation:
Discuss update on work being done the last two fiscal years.

Will there be a financial impact to the City? Yes No If Yes, \$ _____

Please describe:

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City of Etna

Agenda Request

Date of Meeting: June 3, 2022

Spokesperson(s): City Council

Is this for Discussion or are you requesting an Action

Subject/Request: Fort Jones Police Contract

Please provide a description of the request and attach supporting documentation:
Discuss/Approve 2022/2023 Fort Jones Police Contract.

Will there be a financial impact to the City? Yes No If Yes, \$ _____

Please describe:

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City of Etna
Town of Ft Jones Police Services Cost Worksheet
Based on FY21-22 Y-T-D thru March 2022

<u>Description</u>	<u>Annual (1)</u>	<u>Annual (4)</u>
Salaries/OT:		150,300
Clint Whitchurch	45,776	
Brandon Buell	47,674	
Nate Mendes	16,767 (2)	
Kelly York (P-T)	<u>13,000</u>	
	123,217	
SS/MC tax	9,426	11,498
PERS retirement	11,110 (3)	38,971
Unfunded Liability	535 (3)	10,637
Health insurance	21,600	21,573
Work Comp	11,392	13,896
SUI tax	613	613
Travel & Training	198	198
Dues & Subscriptions	50	50
SCORE vehicle liability	466	466
SCORE Liability	11,181	12,759
Professional fees	981	981
Sheriff's contract	10,250	10,250
Telephone	1,958	1,958
Cellular	2,005	2,005
IT	6,014	6,014
Maintenance & supplies	11	11
Vehicle maint	2,958	2,958
Vehicle fuel & oil	13,606	13,606
Office supplies	649	649
Special Dept & Supplies	4,000	4,000
Attorney fees	3,750	3,750
Total costs	<u><u>235,970</u></u>	<u><u>307,142</u></u>

(1) Methodology: allocation of specific employees and their related benefits plus 1/2 of all non-personnel costs

(2) Nate Mendes' annual gross is subtracting \$17,000 to be reimbursed and splitting the remainder 50/50 to City and Ft Jones

(3) Using new estimated CalPERS rates for FY22-23

(4) Methodology: allocation of 1/2 of all police personnel to Ft Jones based on 2.83 FTE vs 2.67 FTE for non-Ft Jones personnel. This then incorporates the police chief's time spent on Ft Jones



City of Etna

Agenda Request

Date of Meeting: June 3, 2022

Spokesperson(s): City Council

Is this for Discussion or are you requesting an Action

Subject/Request: 2022/2023 Budget

Please provide a description of the request and attach supporting documentation:
Discuss 2022/2023 budget.

Will there be a financial impact to the City? Yes No If Yes, \$ _____

Please describe:

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