



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday January 4, 2021

Members of the Etna City Council met on this 4th day of January, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Mitch Trost, Cate Trost, Charnna Gilmore, and Mayor Tarne were present. Councilmember Brandon Fawaz was not present.

Oral Comments from the Public on Non-Agenda Item

None.

Consent Calendar

- Check Register
- Minutes of the Regular Meeting December 7, 2020
- Resolution 2021-001 Mechanics Bank Signatories

Mayor Tarne moved to approve the Consent Calendar, Councilmember M. Trost seconded and the motion passed.

Ayes: M. Trost, C. Trost, Gilmore, Tarne

Council/Department Reports

Public Works Director Dan Burbank reported that his crew has been working on cleaning gutters and other miscellaneous tasks.

Police Chief Josh Short reported that his department has been working on end of the year reports and have completed the PAL Christmas gift deliveries.

Ambulance Director Terri Arrwood gave a report on number of calls for 2020 and are currently looking at different ways to serve the community.

City Clerk Kris Hargrove reported that she has been working on quarterly reports, ordinance updates, and W2s.

Mayor Tarne reported that she will be on a COVID Vaccination Rollout call with the State. Tarne also mentioned that this meeting is Cate's last meeting and Cliff Munson will be sworn in at the next regular meeting. Arrwood thanked Cate for her work as a councilmember, and as the Ambulance Commissioner.

Councilmember Gilmore reported that with COVID and Holidays it has been difficult to schedule meetings. The CDBG Committee is planning to meet at some point virtually. Gilmore also explained that the Drought Committee is to be terminated at the end of 2020, but she is planning on getting the committee back together and extending it for another 12 months.

Current Business

Discuss/Approve SB 2 Planning Grant. City Planner Rico Tinsman requested approval to authorize and direct staff to work with HCD to amend the City's SB 2 Planning Grant project description, budget, and timeline to allow for the preparation of a water system engineering analysis in lieu of zoning text amendment to allow multifamily housing by-right in R-3 zoning district. Gilmore stated she was supportive and made a motion to authorize and direct staff to work with HCD to amend the SB 2 Planning Grant project description, budget, and timeline, as described in the staff report and discussed by the Council so that the City Engineer can prepare a water system engineering analysis. Councilmember C. Trost seconded and the motion passed.

Ayes: M. Trost, C. Trost, Gilmore, Tarne

Discuss/Approve Water/Sewer Rate Study. City Engineer Morgan Eastlick has completed the water and sewer rate study and has prepared a recommended rate increase for the next five-year period. The rate increases are to ensure that the City is equipped for future infrastructure improvements. Councilmember Gilmore moved to approve accepting Morgan's recommendation to increase the water/sewer rates going forward, Councilmember C. Trost seconded and the motion passed.

Ayes: M. Trost, C. Trost, Gilmore, Tarne

Eastlick explained that when he gets a letter drafted it will need to be sent to the attorney to be reviewed, and a 45-day period for written response, and then a public hearing to follow.

Discuss/Approve Community Care Program. Ambulance Director Terri Arrwood described the program that started in 2001 for the state. The focus of the program will be to reduce the number of hospital re-admissions for residents and provide another resource to the community. Councilmember M. Trost moved to approve the Community Care Program, Councilmember Gilmore seconded and the motion passed.

Ayes: M. Trost, C. Trost, Gilmore, Tarne

CORRESPONDENCE:

CITY COUNCIL STATEMENTS AND REQUESTS:

Adjournment

There being no further business Mayor Tarne adjourned the open meeting at 7:33 pm.

Respectfully submitted,

Jenny Bennett
Asst. City Clerk



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Tuesday February 1, 2021

Members of the Etna City Council met on this 1st day of February, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Mitch Trost (muted), Brandon Fawaz, Charnna Gilmore, and Mayor Jaime Tarne were present.

Oral Comments from the Public on Non-Agenda Item

None.

Consent Calendar

- Regular Minutes January 4, 2021
- Special Meeting Minutes December 1, 2020
- Check Register January 2021

Mayor Tarne moved to approve the Consent Calendar, Councilmember Trost seconded and the motion passed.

Ayes: Trost, Fawaz, Gilmore, Tarne

Council/Department Reports

Ambulance Director Terri Arrwood reported that the Community Care Program is filling out, and it has been business as usual.

City Clerk Kris Hargrove has created an account with YouTube to be able to share the meetings online live. Hargrove has been working with Rico (City Planner) on various city fees.

BUDGET ITEMS:

Increase PD Special. Hargrove explained that the budget for Special Supplies & Equipment needs to be increased to cover vehicle costs.

Mayor Tarne moved to approve increasing the Police Department budget for Special Supplies & Equipment to cover the purchase of PD vehicles. Councilmember Trost seconded and the motion passed.

Ayes: Trost, Fawaz, Gilmore, Tarne

Current Business

Swear in Councilmember Cliff Munson. Mayor Tarne swore in new Councilmember Cliff Munson.

Appoint Mayor and Mayor Pro-Tem. Councilmember Jaime Tarne for Mayor.

Ayes: Trost, Fawaz, Gilmore, Munson

Councilmember Charnna Gilmore for Mayor Pro-Tem. Gilmore agreed as long as Mayor Tarne is never absent.

Ayes: Trost, Fawaz, Tarne, Munson

Discuss/Approve hiring Jill Tafoya as the City Accountant. Councilmember Fawaz clarified that the position is for a pre-auditor. Mayor Tarne moved to approve hiring Jill Tafoya as our new pre-auditor, bookkeeper/accountant position. Councilmember Trost seconded and the motion passed.

Ayes: Trost, Fawaz, Gilmore, Tarne, Munson

Discuss/Review Krueger Construction Development. City Engineer Morgan Eastlick explained that Krueger Construction has requested him to develop site improvement plans for a project. Eastlick requested council approval to do the work for Krueger Construction and it would be reviewed by an independent engineer if necessary. Councilmember Gilmore asked whether the retainer fee that the City pays allots a certain amount of hours. Eastlick stated the amount does not set out a specific number of hours. Site review/plan fees are charged to the developer. Councilmember Fawaz stated he does not have any issues with Eastlick working with Krueger Construction, Councilmember Trost agreed. Gilmore stated she is supportive, Mayor Tarne stated she does not see a conflict of interest. Gilmore moved to approve allowing Morgan Eastlick to segregate himself from the City on this project and have it reviewed from an independent third party, Councilmember Trost seconded and the motion passed.

Ayes: Trost, Fawaz, Gilmore, Tarne, Munson

Discuss/Approve CDBG-CV Funding. Quintin Gaddy gave a brief overview of the program and explained that money allocated to Etna totals \$204,320.00 and rounds 2 & 3 are open. This money originates from the Housing and Urban Development Department from the government. Gaddy explained that one of the requirements to apply is to have a Public Hearing which can be open at the next meeting. Applications have been extended to March 12th. Councilmember Gilmore asked for a timeline of when the money will be available and asked for more info on the Great Northern Subsidy Program. Gaddy explained that the program is designed for low-income individuals and the program provides assistance in paying utility bills, and past due bills as well. The CDBG-CV will not burden city staff administratively. Mayor Tarne made a motion to hold the Public Hearing at the next meeting and the community can give input on some ideas where the city can utilize this money for the betterment of Etna residents. Councilmember Munson seconded and the motion passed.

Ayes: Trost, Fawaz, Gilmore, Tarne, Munson

Discuss/Approve Clean Up Day. Hargrove explained that this event is canceled.

Discuss/Approve Rental of City Hall 2nd Floor. Vinnie McNeil requested approval to rent upstairs above City Hall and asked the council about associated expenses. This item is tabled for a later date.

Discuss/Approve new hire approval. Ambulance Director Terri Arrwood requested approval to hire a new volunteer. Councilmember Trost moved to approve accepting the new hire for the Ambulance Department, Gilmore seconded, and the motion passed.

Ayes: Trost, Fawaz, Gilmore, Tarne, Munson

CORRESPONDENCE:

Mayor Tarne thanked Councilmember Cliff Munson for coming on board.

Councilmember Gilmore thanked Public Works Director Dan Burbank for his hard work plowing snow.

CITY COUNCIL STATEMENTS AND REQUESTS:

Adjournment

There being no further business Mayor Tarne adjourned the open meeting at 7:26 pm.

Respectfully submitted,

Jenny Bennett
Asst. City Clerk

Pending Items:

- **Renting 2nd floor above City Hall**



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Tuesday February 16, 2021

Members of the Etna City Council met on this 16th day of February, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and virtually displayed the salute to the flag of the United States of America.

Roll Call

Councilmembers Mitch Trost, Charna Gilmore, Cliff Munson (technical issue) and Mayor Jaime Tarne were present. Councilmember Brandon Fawaz was absent.

Oral Comments from the Public on Non-Agenda Item

None.

Consent Calendar

None.

Council/Department Reports

Police Chief Josh Short reported that there was an attempted armed robbery at Ray's, and they are working on finding the suspect. Chief Short also informed the council that the new police vehicles should arrive in a couple of weeks.

Fire Chief Alan Kramer reported that he has personally received his COVID vaccine and is working on a Scott Valley Prescribed Burn Association. Their hope is to complete some prescribed burning in the area and use it as a training opportunity for the department.

Ambulance Director Terri Arrwood has been working with the new volunteers and completing orientations. Arrwood is continuing to work on training opportunities for the department.

City Clerk Kris Hargrove reported that she had completed a weeklong training which she learned a lot. The clerk office has been in quarantine. Hargrove also explained that there will be a switch from GoToMeeting to a Zoom platform.

Mayor Tarne recognized Chief Short for his 20 years of service for the City of Etna and publicly thanked him for his hard work and service. Tarne also reported on the current COVID situation in our area and vaccination numbers.

Councilmember Cliff Munson reported that he toured the Fire Hall and discovered several safety issues and concerns. He also met with Hargrove regarding the upstairs above City Hall and the fuel bill associated with the users of the space. The Masons have not been utilizing the space upstairs, so the heating fuel costs need to be investigated more. Munson also visited the ambulance station, and maintenance building where the water tender for the Fire Department must be stored due to lack of space and requiring cover, which is another concern. Munson has discovered several building issues and is hoping to research grant funding that may help address these issues. Munson also reported that he was on a call with the pre-auditor and auditor and it went well.

PUBLIC HEARING: CDBG Coronavirus Grants CV1 & CV2, Resolution 2021-002 Accept CDBG CV1 & CV2 Funds.

Mayor Tarne read Public Hearing Notice to the audience and asked for comments.

Councilmember Gilmore asked for more information regarding the part of the program that could help fund the ambulance. Quintin Gaddy explained that the program is onerous and would burden city staff. Gaddy described in more detail on the projects and grant funding, and Gilmore gave additional clarification as follows:

Public Service Food Banks

Subsistence Payments

Economic Development

Another qualifier could be the ambulance, which Gilmore would like to explore more.

Mayor Tarne moved to approve tabling Resolution 2021-002 to the next Regular Meeting to ensure that community members have more opportunity to look at this. Councilmember Trost seconded and the motion passed.

Ayes: Trost, Gilmore, Munson, Tarne

Current Business

Discuss/Approve use of Little League Field. Jenny Bennett, President of Scott Valley Youth Baseball/Softball requested approval to utilize the Little League Field for the 2021 season. All current COVID guidelines and restrictions will be followed regarding outdoor youth sports. Councilmember Munson moved to approve the usage of the Little League Field for the 2021 season, Councilmember Trost seconded and the motion passed.

Ayes: Trost, Gilmore, Munson, Tarne

Discuss/Approve HHS Grant Submittal. Ambulance Director Terri Arrwood explained that Mike Slay submitted for an HHS Grant with no match for dollars. If it is accepted, then it will come back at a later meeting for approval. Councilmember Gilmore complimented their level of commitment to the department. Councilmember Trost moved approve submitting the application for the grant, Mayor Tarne seconded, and the motion passed.

Ayes: Trost, Gilmore, Munson, Tarne

Discuss/Approve accepting Federal Excess Property vehicle. Fire Chief Alan Kramer was notified that there is Federal Excess Property available to the department at minimal cost and requested council approval to accept it. Kramer will fly to Albuquerque and drive it back and the vehicle will need to be outfitted as well. Councilmember Munson moved to approve accepting the vehicle and the estimated costs for picking it up in Albuquerque, Councilmember Gilmore seconded, and the motion passed.

Ayes: Trost, Gilmore, Munson, Tarne

CORRESPONDENCE:

Councilmember Munson requested more information on the IOOF Hall and the PAL Program.

Chief Short responded and updated Munson on the IOOF Hall and the audience on the progress and plans for the building, and the current work on the building that has been completed. Kory Hayden has been working on grants that can help with addressing the issues with the building. There is a \$25,000 commitment from the Ford Foundation for feasibility. Hayden explained the details of the deed for the building, and she has been in contact with the title company and Odd Fellows. The team is currently working on finding ways to reduce the accumulation of the bat guano. Mayor Tarne would like this topic on the agenda for the next meeting.

Chief Short encouraged the council to drive around and look at areas that are potential code enforcement issues and look at the same areas because some situations are open to interpretation. Chief Short also mentioned that there is a fire engine out at Quartz Valley that they are willing to donate. Chief Kramer is aware of it.

CITY COUNCIL STATEMENTS AND REQUESTS:

Adjournment

There being no further business Mayor Tarne adjourned the open meeting at 7:55 pm.

Respectfully submitted,

Jenny Bennett
Asst. City Clerk

Pending Items:

- **Renting 2nd floor above City Hall**



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday March 1, 2021

Members of the Etna City Council met on this 1st day of March, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and virtually displayed the salute to the flag of the United States of America.

Roll Call

Councilmembers Mitch Trost, Charnna Gilmore, Cliff Munson, and Mayor Jaime Tarne were present. Councilmember Brandon Fawaz was absent.

Oral Comments from the Public on Non-Agenda Item

None.

Consent Calendar

- Regular Minutes 2/1/21 & 2/16/21
- Check Register February 2021

Mayor Tarne moved to approve the Consent Calendar, Councilmember Gilmore seconded, and the motion passed.

Ayes: Trost, Gilmore, Munson, Tarne

Council/Department Reports

Police Chief Josh Short reported that things have been slow. The department continues to hear good feedback from both towns.

Fire Chief Alan Kramer reported that he picked up the new fire truck from Albuquerque and is working on getting it into service shortly.

City Clerk Kris Hargrove reported that the 2021 design for the PCT Patch has been selected and hopes to have the winner at an April meeting.

Mayor Tarne reported on our current COVID conditions.

PUBLIC HEARING: CDBG Coronavirus Grants CV1 & CV2, Resolution 2021-002 Accept CDBG CV1 & CV2 Funds. **Continued from February 16, 2021**

Mayor Tarne opened the Public Hearing and asked for comments. City Clerk Hargrove explained that the Resolution needs to be tabled to the next meeting.

Councilmember Gilmore would like to explore the possibility of moving some of the money to the economic area due to COVID causing difficulties to our local businesses.

Mayor Tarne closed the Public Hearing at 6:48 pm.

Current Business

Discuss Odd Fellows Hall. Kory Hayden updated the council on the progress that has been made with the building. Hayden stated Josh Short has been valuable with addressing the bat issues with the building. They have sought out a bid from a cleanup company of \$64,000. Mayor Tarne asked if any future calls and letters from the community can be forwarded to Kory Hayden. Hayden agreed and further explained the deed with the building. Councilmember Trost asked about the structural integrity of the corner of the building where the bricks are falling. Chief Short responded and said that he had several contractors look at the section of the building with concern and the contractors have said the building is structurally sound. Hayden as been researching grants, and fiscal sponsors to help with the cleanup of the building. Chief Short added that they have hosted several events to bring awareness to the building and share ideas with how to clean up the building. Councilmember Munson asked if there was a schedule for future meetings that could be posted on the City website to show transparency and show the community that people are working on this project. Chief Short agreed.

Discuss/Approve Fire Hall Blood Drive. Mike Slay explained that Ambulance Director Terri Arrwood has been working on setting up a blood drive and the Fire Hall will be an adequate location for this event. The Council discussed options for parking and using the pool building, or the Berean Church as an option for the event. Mayor Tarne moved to approve having an EMS Blood Drive in Etna with the location details to be determined. Councilmember Trost seconded and the motion passed.

Ayes: Trost, Gilmore, Munson, Tarne

Discuss update on solar project for the pool. Councilmember Gilmore gave an update on the solar project for the pool. They have received a new bid for the project from Aztec Solar of \$166,000. Chief Short has suggested that some of the work can be done in house to reduce costs more. The application is due December 31, 2021 but can submit the application earlier. Gilmore would like to put together a work group to work on the application. Mayor Tarne would like to have a meeting at the location on March 11 at 11:00 am. City Clerk Hargrove will post a notice for the meeting.

Discuss/Approve City Newsletter. Councilmember Gilmore would like the Council to coordinate together to develop a monthly newsletter to be sent out to the community. They discussed the costs associated with a monthly newsletter and perhaps a quarterly newsletter would be more appropriate. Gilmore moved to approve putting together a newsletter to be sent out to the community on a quarterly basis. Mayor Tarne seconded and the motion passed.

Ayes: Trost, Gilmore, Munson, Tarne

Discuss/Approve Utility Billing Late Fee. After discussion Councilmember Munson moved to approve beginning to charge penalty fees against water bills beginning April 1st. Councilmember Gilmore seconded and the motion passed.

Ayes: Trost, Gilmore, Munson, Tarne

Discuss/Approve SB9 Letter from City of Etna. Clerk Hargrove gave a background on SB9 and explained that our City Planner is encouraging the City Council to object. Councilmember Trost moved to approve signing in opposition to the SB9 letter, Mayor Tarne seconded, and the motion passed.

Ayes: Trost, Gilmore, Munson, Tarne

CORRESPONDENCE:

CITY COUNCIL STATEMENTS AND REQUESTS:

Adjournment

There being no further business Mayor Tarne adjourned the open meeting at 7:48 pm.

CLOSED SESSION: Pursuant to Government Code Section 54957 Discuss 2020 Employee Reviews; Discuss Legal Matters.

Respectfully submitted,

Jenny Bennett
Asst. City Clerk

Pending Items:

- **Renting 2nd floor above City Hall**



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday March 15, 2021

Members of the Etna City Council met on this 15th day of March, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Cliff Munson, Mitch Trost, Charnna Gilmore, Brandon Fawaz, and Mayor Jaime Tarne were present.

Oral Comments from the Public on Non-Agenda Item

None.

Consent Calendar

- Regular Minutes 3/1/2021
- General Plan Progress Report
- Resolution 2021-002 Approving Execution for CDBG CV-2 & CV & CV-1 Grant
- Resolution 2021-003 Accepting General Plan Progress Report
- Resolution 2021-004 Amendment to the 2020 CDBG Block Grant

Councilmember Munson moved to approve the Resolutions and the Consent Calendar, Councilmember Trost seconded, and the motion passed.

Ayes: Munson, Trost, Gilmore, Fawaz, Tarne

Council/Department Reports:

Public Works Director Dan Burbank reported that they have been working on the ball field to get it ready for Little League, they have been doing some brush removal, and overall maintenance has been picking up. They will begin focusing on potholes when the weather gets warmer.

Police Chief Josh Short reported on an uptick in activity and his department has been keeping up on it. They have been working on several code enforcement issues as well. PAL basketball has been successful, and they will also be starting up the PAL Fishing Club again. The department is expecting the new vehicles sometime in April.

Ambulance Director Terri Arrwood has been working on recertification through a national registry. She is hoping to hold training classes at the ambulance bay. The details of the Blood Drive are still being worked out. The Community Care Program has been a success and the community are very appreciative of the program.

City Clerk Kris Hargrove reported that the chambers are almost ready for live stream meetings. She is currently working on the newsletter and it should be ready for the April billing.

Jill Tafoya formally introduced herself to the Council and gave a brief background and explained what she has been working on. She has been familiarizing herself with the General Ledger as well as the other applications. Mayor Tarne welcomed her.

Mayor Tarne gave a report on the County's status on COVID as well as the vaccination status. California is now in the red tier. She also reported that volunteers have begun prepping the pool buildings for fresh paint as soon as the weather permits. She would also like the Council to consider initiating a "Citizens Reward" to recognize certain individuals that do remarkable things for the community.

Councilmember Munson gave a brief report explaining that the Fairgrounds will be hosting another drive through vaccination clinic on March 18th open to ages 18 to 64. Munson also mentioned that he has continued to inspect other buildings on City property. He attended a meeting regarding Economic Development that focused on tourism and recreation. Mayor Tarne mentioned that the clinic will be offering vaccinations as well, and she is willing to help with anyone that may need assistance with making an appointment.

Councilmember Gilmore reported that the solar meeting for community input had to be rescheduled. The date for the meeting will be posted.

Current Business:

Announce winner for 2021 City Patch design. City Clerk Hargrove happily announced Ava Padgett as the 2021 patch design winner. Lynn Karpinski is the teacher for graphic design and stated she is grateful that the City reaches out for the annual patch design. Mayor Tarne congratulated Ava Padgett. No action taken.

Discuss/Approve Etna Rodeo Parade Event. Kory Hayden requested Council approval for the May Rodeo Parade and explained the details of the route. Chief Short has partnered PAL and its insurance with the organization to have the parade. The parade is scheduled for the first Sunday in May. Councilmember Trost moved to approve the Etna Rodeo Parade Event, Gilmore seconded, and the motion passed.

Ayes: Munson, Trost, Gilmore, Fawaz, Tarne

Discuss/Approve updating facade of City Hall. Mayor Tarne gave a background on the project that was brought up a few years ago to update the front of City Hall, which was approved. Clerk Hargrove shared her screen to show the two design drafts. Councilmember Gilmore made a motion to move forward with the project, Trost seconded, and the motion passed.

Ayes: Munson, Trost, Gilmore, Fawaz, Tarne

Discuss Etna Cleanup Week. Councilmember Gilmore explained that a letter was received from a resident in Etna regarding a cleanup week and requested feedback from the Council on hosting an event. Councilmember Munson gave feedback and is in support of the event. Gilmore will work on getting more information regarding the event. Burbank commented that the community can bring yard debris to the city yard. Munson recommended a one-week timeline for the event. Gilmore will work on a budget for the event. The Council recommended scheduling the event April 22nd to the 24th and the location details will be worked out later. Burbank recommended that the event is specific to Etna residents only. Mayor Tarne moved to approve going forward with scheduling the cleanup event with details to follow at the next meeting, Trost seconded, and the motion passed.

Ayes: Munson, Trost, Gilmore, Fawaz, Tarne

Discuss/Approve 20/21 Budget Workshop. Councilmember Gilmore requested scheduling a budget workshop. Councilmember Munson recommended giving two weeks for Jill Tafoya to complete the reconciliation. The Council discussed a date and time being scheduled for April 6th at 2:00pm.

Discuss ambulance fire assignments. Director Arrwood has been working on signing up the ambulance for fire assignments for the upcoming fire season. One ambulance will be committed for potential assignments. Arrwood continued to discuss the proposed plan and pay for personnel. Councilmember Munson expressed a couple of concerns with sending equipment out with personnel and lack of commitment to the department referencing the Fire Department and strike teams. Munson recommends that potential employees need to be on a roster and be an active member within the department prior to sending them out on an assignment. Arrwood explained that orientations will be conducted before they leave for an assignment, and if there is not paramedic that can go on the assignment, they would have one assigned to that ambulance from a different department. Councilmember Fawaz commented that if our insurance requirements are satisfied, he would be in support of the ambulance being assigned to fires. Arrwood explained that this is a great opportunity for the department and the City while still having the ability to respond to local 911 calls. Mayor Tarne clarified that she is in support of the program, but every volunteer needs to be approved by the Council before they can participate in the department and be assigned to fires. Councilmember Trost recommended developing a list of potential personnel for approval prior to fire season. Fawaz agreed that having as much of a list upfront would be good but wondered if there could be something additional that states that if a paramedic is in good standing with another department then they could be approved quickly by Arrwood in an emergency and then brought later to Council for official approval. Fawaz would like Arrwood to have more flexibility in situations like this. Clerk Hargrove can meet and assist with Arrwood and Trost to develop some language for this program. No action taken.

CORRESPONDENCE:

Letter received from a resident for information.

CITY COUNCIL STATEMENTS AND REQUESTS:

Councilmember Trost formally thanked Jim Bennett for trimming the apple trees in the park.

Adjournment

There being no further business Mayor Tarne adjourned the open meeting at 7:30 pm.

CLOSED SESSION: Pursuant to Government Code Section 54957:

- Approve new ambulance volunteer.
- Discuss employee matters.
- Discuss legal matters.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk

Pending Items:

- **Etna Cleanup Day.**
- **Clerk Hargrove, Councilmember Trost, and Ambulance Director Arrwood will develop language for assigning personnel to the ambulance department for fire assignments.**
- **Renting 2nd floor above City Hall.**



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday April 5, 2021

Members of the Etna City Council met on this 5th day of April, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Cliff Munson, Mitch Trost, Charnna Gilmore, Brandon Fawaz, and Mayor Jaime Tarne were present.

Oral Comments from the Public on Non-Agenda Item

None.

Consent Calendar

- Regular Minutes 3/15/21

Councilmember Gilmore moved to accept the Consent Calendar, Trost seconded and the motion passed.

Ayes: Gilmore, Trost, Munson, Fawaz, Tarne

Council/Department Reports:

Public Works Director Dan Burbank reported that they have been busy with various maintenance projects throughout the City including brush clearing, cleaning up the park etc. He will be ordering cold patch soon to start working on potholes.

Councilmember Cliff Munson gave a report for the Fire Department and the department's budget.

Police Chief Josh Short reported that there has been an uptick in activity, and they have been assisting with the crimes committed throughout the County. There has been an increase in vehicle thefts throughout the County, and they have been working on code enforcement issues.

City Clerk Kris Hargrove reported that they have been working with Jill, our pre-auditor, and is currently working on getting the newsletter out.

Mayor Tarne reported on the current COVID situation in the County, and she is working with the pool manager on scheduling Teen Night at the pool.

Councilmember Munson also reported that he has met with several department heads and their budgets to prepare for the budget meeting. Also, the County will be moving into the next tier heading in the right direction, and April 15th will be the last drive-thru clinic for the next COVID shot.

Councilmember Gilmore reported on the solar project for the pool and a possible second funding source through the Ford Foundation. She is looking into the costs of resurfacing the pool. The application needs to be submitted before the end of the year.

PUBLIC HEARING – Water/Sewer Rate Increase

****CITY COUNCIL MEETING RECORDINGS ARE AVAILABLE ONLINE www.etnaca.com****

Mayor Tarne officially opened the third Public Hearing and asked the audience for comments.

Councilmember Fawaz asked how much the first increase will be. Munson responded that it will be a 2.4% increase for the first increase for the flat rate. City Engineer Morgan Eastlick explained the proposed increases for the next five years. The usage portion will have close to a 45% increase over five years. The sewer portion will increase as well. Eastlick further explained the rate study.

Mayor Tarne closed the Public Hearing at 7:07 pm.

Current Business:

Discuss/Approve SCORE vehicle liability. Councilmember Fawaz explained the vehicle liability and its costs. Fawaz recommended the City to look at lowering the replacement values associated with certain vehicles based on their current conditions and values. Mayor Tarne moved to approve changing our insurance from the current replacement cost to the AVMP costs that cover actual cash value, Trost seconded and the motion passed.

Ayes: Gilmore, Trost, Munson, Fawaz, Tarne

Discuss/Approve acceptance of LTF Funds. Clerk Hargrove requested approval to accept the LTF Funds of \$27,023.64. Councilmember Munson moved to approve, Trost seconded and the motion passed.

Ayes: Gilmore, Trost, Munson, Fawaz, Tarne

Discuss Etna clean up week. Councilmember Munson moved to approve setting aside up to \$1,000 for the City clean up depending on the results of the budget meeting scheduled for April 6th, Trost seconded and the motion passed.

Ayes: Gilmore, Trost, Munson, Fawaz, Tarne

CORRESPONDENCE:

CITY COUNCIL STATEMENTS AND REQUESTS:

Adjournment

There being no further business Mayor Tarne adjourned the open meeting at 7:30 pm.

CLOSED SESSION: Pursuant to Government Code Section 54957:

- Approve new ambulance volunteer.
Council approved new volunteer.
- Discuss employee matters.
Nothing to report.
- Discuss legal matters.
Update on current legal matters.

Respectfully submitted,

Jenny Bennett
Asst. City Clerk

Pending Items:

- **Clerk Hargrove, Councilmember Trost, and Ambulance Director Arrwood will develop language for assigning personnel to the ambulance department for fire assignments.**
- **Renting 2nd floor above City Hall.**



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday April 19, 2021

Members of the Etna City Council met on this 19th day of April, via TELECONFERENCE. Mayor Pro-Tem Charnna Gilmore called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Cliff Munson, Mitch Trost, Brandon Fawaz, and Charnna Gilmore were present. Mayor Jaime Tarne was absent.

Oral Comments from the Public on Non-Agenda Item

None.

Consent Calendar

- Regular Minutes 4/5/21

Councilmember Munson moved to approve the Minutes, Trost seconded and the motion passed.

Ayes: Munson, Trost, Fawaz, Gilmore

- Resolution 2021-005 Setting Etna Water & Sewer Rates

Councilmember Fawaz made a motion to table Resolution 2021-005, Trost seconded and the motion passed.

Ayes: Munson, Trost, Fawaz, Gilmore

Council/Department Reports:

Public Works Director Dan Burbank gave a brief report regarding the issue with the sidewalk in front of the bank. Councilmember Fawaz asked if the spicket and drinking fountain could be turned on at the Little League Field. Councilmember Gilmore asked if any bids have been received for the pool relining.

Fire Chief Alan Kramer reported that his department is getting ready for summer. Kramer explained that our area is in extreme drought and is expecting an active fire season. They are working on putting on an annual refresher for the firefighters. Kramer also reported that there are some prescribed burns in the area.

Councilmember Fawaz gave a report on behalf of the Police Department. They have been working on the insurance costs for the department. They are still working on code enforcement issues.

City Clerk Kris Hargrove reported that they have been working on the Council Chambers being live streamed. Hargrove been working on the CDBG files and inputting information into Accounts Receivable. City Hall has also been working on address verifications.

Councilmember Gilmore reported that everything is set and ready for cleanup day. Gilmore is working on having a plan developed and in place for the community when we experience a water shortage.

PUBLIC HEARING – Krueger Use Permit

Clerk Hargrove explained that Ricco would like to table this item to the next meeting.

Current Business:

Discuss/Approve Far North Summer Music Festival Application. Adam Sizemore requested council approval to hold this event on Main Street. Street closures will need to be in place for the event. Etna PAL will be providing the insurance. The event will be from 10:00 am to 10:00 pm on June 26th. Councilmember Trost moved to approve the Far North Summer Music Festival, Munson seconded and the motion passed.

Ayes: Munson, Trost, Fawaz, Gilmore

CORRESPONDENCE:

CITY COUNCIL STATEMENTS AND REQUESTS:

Adjournment

There being no further business Councilmember Gilmore adjourned the open meeting at 7:34 pm.

CLOSED SESSION: Pursuant to Government Code Section 54957:

- Discuss employee matters, legal matters, and City leases.

City Council approved two new members to the Fire Department.

Respectfully submitted,

Jenny Bennett
Asst. City Clerk

Pending Items:

- **Resolution 2021-005**
- **Krueger Use Permit**



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday May 3, 2021

Members of the Etna City Council met on this 3rd day of May, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Mitch Trost, Charnna Gilmore, Cliff Munson, Brandon Fawaz, and Mayor Jaime Tarne were present.

Oral Comments from the Public on Non-Agenda Item

None.

Consent Calendar

- Regular Minutes 4/19/21
- Check Register
- Resolution 2021-005 Setting Etna Water & Sewer Rates

Councilmember Fawaz moved to approve the Regular Minutes and the Check Register, Trost seconded and the motion passed.

Ayes: Trost, Gilmore, Munson, Tarne, Fawaz

The City Council and City Engineer Morgan Eastlick continued discussion regarding setting the water and sewer rates. Councilmember Fawaz expressed his concerns with increasing the rates. Mayor Tarne moved to approve Resolution 2021-005 Setting Etna Water & Sewer Rates as proposed, Trost seconded and the motion passed.

Ayes: Trost, Gilmore, Munson, Tarne

Nayes : Fawaz

The rates will be effective June 1st.

Council/Department Reports:

Mayor Tarne and Councilmember Gilmore discussed the relining of the steps for the pool. Police Chief Josh Short mentioned that they have an individual that will be working on the steps and explained that it has been difficult to get bids for the relining.

Chief Short gave a brief report on the PAL skeet shooting team and the Rodeo. Code Enforcement has been working on violations throughout town and are wrapping up some cases. The new PD vehicles are almost ready for pickup.

Ambulance Director Terri Arrwood gave a report. The department has been busy and recently completed a multi-agency training on plane crashes. Arrwood will also be hosting an EMT class at the station starting January 21st through May 30th.

City Clerk Kris Hargrove has been going through all the CDBG files. Hargrove also asked the Council to review the ordinances to prepare for the ordinance meeting.

Councilmember Gilmore reported that the cleanup days were a huge success, and the community was extremely grateful.

PUBLIC HEARING – Krueger Use Permit

Mayor Tarne opened the Public Hearing at 7:03 pm.

City Planner Richard Tinsman read the Planning Staff Report for the Conditional Use Permit. Mayor Tarne asked about water capacity for the area. City Engineer Morgan Eastlick explained that there is a hydrant at the location that will meet the fire and building code requirements. The city has the volume and is working on upsizing some of the mains in that area. Collin Krueger stated that he will not be using more water than he currently uses with his business. Councilmember Gilmore commented and thanked Krueger for the opportunity that he is bringing into Etna. Mayor Tarne congratulated Krueger. Councilmember Munson made the motion to adopt the recommended findings and CEQUA Exemption and adopt Resolution 2021-007 conditionally approving the Krueger Use application, Gilmore seconded and the motion passed.

Ayes: Trost, Gilmore, Munson, Tarne, Fawaz

Mayor Tarne closed the Public Hearing at 7:17 pm.

Current Business:

Discuss/Approve EMS Week Proclamation. Director Arrwood presented to the council the Proclamation and requested it be signed and posted for EMS Week. Mayor Tarne proposed to recognize EMS Week, Trost seconded and the motion passed. Arrwood also acknowledged Kris Hargrove, and Jenny Bennett for City Clerk Appreciation

Ayes: Trost, Gilmore, Munson, Tarne, Fawaz

CORRESPONDENCE:

CITY COUNCIL STATEMENTS AND REQUESTS:

Adjournment

There being no further business Mayor Tarne adjourned the open meeting at 7:21 pm.

CLOSED SESSION: Pursuant to Government Code Section 54957:

- Discuss employee matters.
- Discuss legal matters.

Nothing reported.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday May 17, 2021

Members of the Etna City Council met on this 17th day of May, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Mitch Trost, Charnna Gilmore, Cliff Munson, Brandon Fawaz, and Mayor Jaime Tarne were present.

Oral Comments from the Public on Non-Agenda Item

None.

Consent Calendar

None.

Council/Department Reports:

Public Works Director Dan Burbank gave an update on the repairs that they have been working on at the pool, and it is almost ready to be filled. Burbank also reported that our water supply is good. They have been working on miscellaneous projects around town and have been very busy.

Councilmember Munson is expecting an update from Fire Chief Alan Kramer on completed trainings.

Councilmember Fawaz met with Police Chief Josh Short to review the police budget numbers.

Councilmember Trost reported that the park has been busy.

City Clerk Kris Hargrove reported that there will be an ordinance meeting next Wednesday the 19th. She has been working with the auditors and wrapping up the 19/20 audit.

Mayor Tarne reported on the recent changes in the COVID and mask mandates.

Councilmember Gilmore reported on the recent proclamation from the Governor regarding drought. Gilmore and the drought committee have been working on the Draft Water Conservation Plan for the city.

Current Business:

None.

CORRESPONDENCE:

CITY COUNCIL STATEMENTS AND REQUESTS:

Adjournment

There being no further business Mayor Tarne adjourned the open meeting at 6:41 pm.

****CITY COUNCIL MEETING RECORDINGS ARE AVAILABLE ONLINE www.etnaca.com****

CLOSED SESSION: Pursuant to Government Code Section 54957:

- Discuss/Approve new pool hires.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Tuesday June 1, 2021, 6:00 pm

Members of the Etna City Council met on this 1st day of June via TELECONFERENCE.

Roll Call: Councilmembers Charnna Gilmore, Mitch Trost, Cliff Munson, and Mayor Jaime Tarne were present.

Oral Comments from the Public on Non-Agenda Item

None.

Current Business:

Discuss/Approve new pool hires. By a unanimous vote, the council approved two new pool hires.

Adjournment

There being no further business the meeting was adjourned.

Respectfully Submitted,

Jenny Bennett
Asst. City Clerk



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday June 7, 2021

Members of the Etna City Council met on this 7th day of June, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Mitch Trost, Charnna Gilmore, Cliff Munson, and Mayor Jaime Tarne were present. Councilmember Fawaz was not present.

Oral Comments from the Public on Non-Agenda Item

None.

Consent Calendar

- Check Register

Councilmember Gilmore asked about the Network One contract.

Councilmember Trost moved to approve the Consent Calendar, Gilmore seconded, and the motion passed.

Ayes: Gilmore, Tarne, Trost, Munson

Council/Department Reports:

Public Works Director Dan Burbank reported that he has been spending a lot of time at the pool working on replacing tiles among other things. They have also painted the recycling bins. He also mentioned that Lawrence and Associates has been working on the monitoring wells.

Police Chief Josh Short reported that with warmer weather there has been a lot more activity and they have been making sure they are out showing their presence. The PAL swim team has started.

Ambulance Director Terri Arrwood reported that EMS Week and the Blood Drive was a success. CHP gave a training with child and seats. Arrwood has been working on medical bags for the PD and making sure first aid equipment is up to date. There will be a helicopter landing training coming up on the 15th.

City Clerk Kris Hargrove reported that they have been working on the budget and preparing for the upcoming budget meetings. All CDBG information has been scanned into the system. Hargrove has also been working on the American Rescue Plan funding.

Mayor Tarne reported that the schools will be renting the pool, and the pool will be open to the public June 12th. Tarne also gave an update on vaccination statistics for Siskiyou County and current COVID conditions. Tarne also mentioned that two new people have been hired for the pool.

Councilmember Gilmore reported that the Draft Water Conservation Plan will be ready for the next meeting and is hoping for approval at that meeting.

PUBLIC HEARING: Amendment to Title 17 Zoning of the Etna Municipal Code, 2021 Planning Fee Study.

Mayor Tarne opened the Public Hearing at 6:47 pm.

City Planner Richard Tinsman described the amendment to Title 17, Zoning, of the City of Etna Municipal Code to establish regulations for accessory dwelling units (ADUs) and junior accessory dwelling units (JADUs) consistent with state law. This would repeal Section 17.34.220, Second Units in Single-Family and Multifamily Residential Zones, and add Chapter 17.52, Accessory Dwelling Units.

Councilmember Gilmore commented that growth in Etna needs to balance with the City's water supply. Mayor Tarne shared concerns with establishing residency in RVs in front yards. Tinsman explained that you are not allowed to live in RVs unless you are in an RV Park, or Mobile Home Park.

Tinsman stated that he does not see any problems with amending Title 17.

Councilmember Munson asked if a project for a 500 square foot project would require permits. Tinsman explained that JADUs must be inside the dwelling, have owner occupancy, and would need to have separate appliances.

Councilmember Trost moved to approve Ordinance 220, Gilmore seconded, and the motion passed.

Ayes: Gilmore, Tarne, Trost, Munson

Tinsman introduced the second part of the Public Hearing regarding the City of Etna Fee Schedule. He recommends that the City Council adopts Ordinance 221 amending Section 18.12.020, Environmental Assessment Fee, and Section 18.12.030, Environmental Impact Report Fee, of the Etna Municipal Code to Establish and Update Planning Fees by Resolution of the City Council; and adopt Resolution 2021-008, a Resolution of the City Council of the City of Etna Establishing Fees for Planning Services and Accessory Dwelling Units and repealing Resolution 662.

Mayor Tarne moved to approve the 2021 Planning Fee Study and adopt Ordinance 221, and Resolution 2021-008. Gilmore seconded and the motion passed.

Ayes: Gilmore, Tarne, Trost, Munson

Mayor Tarne closed the Public Hearing at 7:49 pm.

Current Business:

Discuss/Approve Purchase Policy. City Clerk Hargrove has updated the purchase policy and shared it in detail. Councilmember Trost moved to approve the updated Purchase Policy. Mayor Tarne seconded and the motion passed.

Ayes: Gilmore, Tarne, Trost, Munson

CORRESPONDENCE:

CITY COUNCIL STATEMENTS AND REQUESTS:

Councilmember Gilmore requested that we reach out to the grant writer that previously applied for the city and ask if she would be able to assist with the solar grant project for the pool. Clerk Hargrove explained that the grant writer has already been approved to assist the city in potential grants. Hargrove has reached out to her before, but she was very busy with other projects.

Adjournment

There being no further business Mayor Tarne adjourned the open meeting at 7:42 pm.

CLOSED SESSION: Pursuant to Government Code Section 54957:

- Discuss Employee Matters
- Discuss Legal Matters

Respectfully submitted,

Jenny Bennett

Asst. City Clerk



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday June 21, 2021

Members of the Etna City Council met on this 21st day of June, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Cliff Munson, Charnna Gilmore, Brandon Fawaz, and Mayor Jaime Tarne were present. Councilmember Mitch Trost was not present.

Oral Comments from the Public on Non-Agenda Item

Deb Behm asked about fundraising to resurface the tennis courts at the park. Mayor Tarne responded that the tennis courts do not belong to the City, they are school property.

Police Chief Josh Short also commented on this clarifying that the tennis courts belong to the school.

Consent Calendar

- Minutes May 17, 2021, and June 7, 2021

Councilmember Gilmore moved to approve the minutes, Mayor Tarne seconded, and the motion passed.

Ayes: Munson, Gilmore, Tarne

Abstain: Fawaz

- Accept Ordinance 220 Accessory Dwelling Units

Mayor Tarne made a motion to move that we determine the project is exempt from CEQA pursuant to PRC Section 21080.17, that we waive the second reading of Ordinance 220, and that we adopt Ordinance 220 amending Title 17, Zoning, to establish regulations for accessory dwelling units and junior accessory dwelling units consistent with state law. *Councilmember Mitch Trost arrived.* Councilmember Trost seconded, and the motion passed.

Ayes: Munson, Gilmore, Fawaz, Trost, Tarne

- Accept Ordinance 221 Planning Fees

Mayor Tarne made a motion to move that we determine the project is exempt from CEQA pursuant CEQA Guidelines Sections 15061(b)(3), 15273(b)(4), that we waive the second reading of Ordinance 221, and that we adopt Ordinance 221 amending Sections 18.12.020 and 18.12.030 to establish and update planning fees by resolution of the City Council. Councilmember Trost seconded and the motion passed.

Ayes: Munson, Gilmore, Fawaz, Trost, Tarne

- Resolution 2021-010 Acceptance of SB1 Funds for 21/22

Councilmember Trost moved to approve Resolution 2021-010 Acceptance of SB1Funds for 21/22. Mayor Tarne seconded. Councilmember Fawaz asked if these funds come out of the General Fund. Public Works Director Dan Burbank explained that these funds are restricted and come every year to help offset specific project costs for the future.

Ayes: Munson, Gilmore, Fawaz, Trost, Tarne

Council/Department Reports:

Public Works Director Dan Burbank reported that the pool and park has been very busy, and our water situation is still good. They are planning on repairing potholes very soon.

Police Chief Josh Short reported that things have been going smooth. The department has been busy getting ready for the Far North Music Festival. Competitive swim has been going well. Chief Short also mentioned that an officer that previously worked for the city recently passed away due to COVID. Mayor Tarne asked to send the City of Etna's condolences to the officer's funeral.

Ambulance Director Terri Arrwood reported that they will be helping with the backcountry horse trip through PAL. Their calls have been about average for the month.

City Clerk Kris Hargrove reported that they have been working on the 20/21 fiscal year wrap-up. Hargrove also explained why the bells throughout town rang for Mile's Isbell being his last treatment of chemo.

City Planner Rico Tinsman gave a report explaining that the city was recently notified by the Siskiyou Local Agency Formation Commission that a municipal services review will need to be completed, they need to be done every five years by state law. The survey is necessary to show if any annexations have been done among other things. The survey is complete, so the city is good for another five years. Councilmember Gilmore asked what services the city is required to provide for the residents. Tinsman responded that wastewater, water, government administration, fire, and police are services that are required to provide. Gilmore asked what the minimum services the city must provide as a municipality. Tinsman apologized for not knowing.

Mayor Tarne reported on vaccination statistics, and we are still considered medium risk. Tarne also reported that the 26th will be the first teen night at the pool with a theme.

BUDGET ITEMS:

Fuel Management System - \$3,800

Public Works Director Burbank explained that this purchase has been discussed about in the past, and there is still a need for this system to better track which departments are using how much of the fuel. Currently they are still using paper logs to track it. The purchase cost will be split throughout all departments. Clerk Hargrove also explained that there are quarterly fuel tax reports that must be completed, and this system would help with accuracy. Councilmember Gilmore would like this item moved to the budget meeting on Wednesday. Mayor Tarne agreed and made a motion to move this item to the budget meeting for reconsideration after the budget is reviewed, Councilmember Trost seconded, and the motion passed.

Ayes: Munson, Gilmore, Fawaz, Trost, Tarne

Current Business:

Discuss/Approve Bench Donation

Councilmember Trost explained that a local family donated a bench, and he would like it placed at the park. Councilmember Gilmore made the motion, Mayor Tarne seconded, and the motion passed. Councilmember Fawaz asked what the bench was for, Trost read the passage that is on the bench.

Ayes: Munson, Gilmore, Fawaz, Trost, Tarne

Discuss first review of draft City of Etna Water Conservation Plan

Councilmember Gilmore gave a background on the plan. Gilmore expressed her concerns with the flow of Etna Creek. They have set up their flow station and are working to get it calibrated. The committee has been working on revising this plan along with some educational messaging for the city's consideration. Gilmore explained that the plan will be on the next agenda for approval and asked the council for feedback on the content in the plan. Gilmore asked what we are going to do when we are at the emergency level. Gilmore also mentioned that the city of Healdsburg has adopted emergency conservation measures at 74 gallons per capita, and they are in extreme water scarcity.

Audience member Sari Sommarstrom, also serving on the Drought Conservation Committee complimented Gilmore for all the work that she has put into this plan. Sommarstrom expressed her concerns of the seriousness of the drought and the creek's flow already being almost at the extreme level. She is hopeful for adoption of this plan at the next meeting as well. Lastly, Sommarstrom has been working with City Engineer Morgan Eastlick, Gilmore, and others to explore a secondary water source for the city.

Councilmember Fawaz asked how the city will know if someone is using an excessive amount of water. Gilmore suggested that a possible solution could be to have a type of water committee perhaps can take in these situations and bring it forward to City Council for an action. Councilmember Munson commented that he has a two-person household, however he has family in town that visits frequently, so it can be difficult to measure normal water usage. Munson also asked who will police the excessive usage. Mayor Tarne added that the penalty phase and recommendation to determine historical average could be difficult as well due to possible situations where residents may not have always been mindful or conservative of their water usage regardless of household size. Mayor Tarne also asked if city staff (Jenny) has the capability to determine if there is an excessive usage of water. Gilmore does not want to overburden the staff, but if the city runs out of water it can be very bad.

Clerk Hargrove asked if when letters are sent to the residents will they be coming from the Drought Committee or the City of Etna. Gilmore replied that the letters will be from the city.

Mayor Tarne also commented that the timeframes for leak repairs should be more flexible. Munson suggested a wording change from "should" to "must" when referencing repairing water leaks. Munson also recommended striking the language of "historic use." Gilmore will make the recommended edits/changes. Mayor Tarne also recommended that Public Works should not be policing excessive usage, it should be from the city. Gilmore stated that

there is language in our ordinance regarding this. Munson stated that the Public Works can bring the attention to the Police Department Code Enforcement officer to handle situations where excessive usage is taking place. Chief Short agreed with Munson and has dealt with past due water bills and delivering notices to residents.

Councilmember Trost made a point that the water meters only get read once a month, so there will be a lag period to identify excess usage.

Gilmore explained that the overall goal is to have public outreach and the Drought Committee will make the recommended changes and Hargrove will set up another workshop to have it completed and brought forward for approval at the next regular meeting.

No action taken.

Discuss/Approve accepting the American Rescue Plan Funding.

Councilmember Trost moved to approve accepting the funding from the American Rescue Plan, Councilmember Munson seconded, and the motion passed.

Ayes: Munson, Gilmore, Fawaz, Trost, Tarne

CORRESPONDENCE:

CITY COUNCIL STATEMENTS AND REQUESTS:

Adjournment

There being no further business Mayor Tarne adjourned the open meeting at 7:48 pm.

CLOSED SESSION: Pursuant to Government Code Section 54957:

- Discuss vacation buy-out 2021.

By a unanimous vote the council approved the employee vacation buy-out 2021.

- Discuss ARP Funds

By a unanimous vote, the council approved disbursing a split portion of the funds to the residents that have water bills, lost revenue due to COVID, and a portion to premium pay.

- Discuss employee matters.

No action.

- Discuss legal matters.

No action.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk



MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Thursday July 8, 2021

Members of the Etna City Council met on this 8th day of July, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Cliff Munson, Charnna Gilmore, and Mayor Jaime Tarne were present. Councilmember Brandon Fawaz was not present.

Oral Comments from the Public on Non-Agenda Item

None

Consent Calendar

None

Council/Department Reports:

None

BUDGET ITEMS:

None

Current Business:

Discuss/Approve Etna Water Conservation Plan. Councilmember Gilmore presented the draft Conservation Plan with the suggested changes and edits for final approval. Gilmore explained that if we adopt this and work on the outreach plan the community will do their part in taking conservation measures. Gilmore expressed the importance of next year's water supply.

Mayor Tarne commented that this plan with the changes that were made looks and seems a lot more fitting for the city. One of her concerns is that the plan still seems specific to just residences.

Councilmember Trost recommends having stronger language for schools and churches.

Gilmore also reminded the council that the committee is still working on a secondary water source from the private artesian well. Trost would like to attend the meeting with the well owner.

City Clerk Hargrove explained that the Conservation Plan can be approved tonight, but to enforce it there will need to be a Public Hearing.

Mayor Tarne asked where the proposed signs will be located. Gilmore said the signs will be located at two different locations. One board is located near Bob's Ranch House, and the other potential location is on the corner of Main Street and Hwy 3. Tarne suggested another location by the school, Gilmore will consider that location as well.

The Council discussed the several different designs for the conservation signs and shared suggestions.

Mayor Tarne moved to approve accepting the first sample signage with the changes discussed and return to the graphic designer, Trost seconded, and the motion passed.

Ayes: Gilmore, Munson, Tarne, Trost

Sari Sommarstrom shared some suggestions for sign materials.

Councilmember Munson moved to approve the draft plan that will be moved to a Public Hearing, Tarne seconded, and the motion passed.

Ayes: Gilmore, Munson, Tarne

(Councilmember Mitch Trost stepped out of the meeting.)

CORRESPONDENCE:

CITY COUNCIL STATEMENTS AND REQUESTS:

Adjournment

There being no further business Mayor Tarne adjourned the open meeting at 6:55 pm.

(Councilmember Mitch Trost came back to the meeting)

CLOSED SESSION: Pursuant to Government Code Section 54957:

- Discuss pre-paying the Auditor.

Mayor Tarne moved to approve paying the Auditor, Trost seconded and the motion passed.

Ayes: Gilmore, Munson, Tarne, Trost

- Discuss legal matters.

Clerk Hargrove gave an update on the lawsuit with Frank Meyers.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday July 19, 2021

Members of the Etna City Council met on this 19th day of July, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Charnna Gilmore, Cliff Munson, Mitch Trost, and Mayor Jaime Tarne were present. Councilmember Brandon Fawaz was not present.

Oral Comments from the Public on Non-Agenda Item

None

Consent Calendar

- Minutes June 21, 2021
- June Check Register

Councilmember Trost moved to approve the Consent Calendar, Mayor Tarne seconded, and the motion passed.

Ayes: Gilmore, Munson, Tarne, Trost

Council/Department Reports:

Public Works Director Dan Burbank reported that they recently repaired a substantial water leak. There was a sewer issue in town as well that they worked on. His department is preparing to fix potholes throughout town.

Councilmember Munson gave a report for the Fire Department. A Strike Team has been sent out.

Police Chief Josh Short reported that he has scheduled Reserve Officers to fill in while two officers are on leave.

City Clerk Kris Hargrove reported that the employee party on Saturday was a success, and the employees were appreciative. Jenny has been working to get information together in preparation for the Auditor's visit. City Hall has been very busy.

Mayor Tarne thanked Kris for handling the logistics for the employee party. Councilmember Gilmore and Mayor Tarne will be attending a LOLA dinner party in Dunsmuir. Also, Chief Short and Mayor Tarne attended a dinner with JH Ranch. Tarne reminded the Council of a few meeting protocols. Gilmore, and Munson gave feedback.

Councilmember Gilmore reported on the City's water flow being at 3.6 cfs and it is down 50% of what it was last time.

BUDGET ITEMS:

None

Current Business:

Discuss/Approve 21/22 Proposed Budget. City Clerk Kris Hargrove requested formal approval of the 21/22 Budget. Gilmore expressed concerns about the IT being a little light, Hargrove will double check the numbers for IT expenses.

Mayor Tarne moved to approve the 21/22 Proposed Budget as agreed upon at the workshop, Trost seconded, and the motion passed.

Ayes: Gilmore, Munson, Tarne, Trost

CORRESPONDENCE:

CITY COUNCIL STATEMENTS AND REQUESTS:

CLOSED SESSION: Pursuant to Government Code Section 54957:

- Discuss employee matters.

City Council unanimously approved termination of a city employee.

Adjournment

There being no further business Mayor Tarne adjourned the open meeting at 7:24 pm.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday August 2, 2021

Members of the Etna City Council met on this 2nd day of August, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Cliff Munson, Charnna Gilmore, Brandon Fawaz and Mayor Jaime Tarne were present. Councilmember Mitch Trost was muted.

Oral Comments from the Public on Non-Agenda Item

None

Consent Calendar

- Minutes July 8, 2021
- Minutes July 19, 2021
- July Check Register

Councilmember Gilmore asked about the SCORE payment, City Clerk Kris Hargrove explained that liability is paid 100% per year and workers comp is paid quarterly. Clerk Hargrove will send the bill with the breakdown to the Council. Gilmore expressed budget concerns. Hargrove stated the SCORE payments are on track.

Councilmember Gilmore moved to approve the Consent Calendar, Trost seconded, and the motion passed.

Ayes: Munson, Gilmore, Trost, Fawaz, Tarne

Council/Department Reports:

Public Works Director Dan Burbank reported that they have been very busy. They have recently repaired a severe water leak and were able to get it handled quickly, and they are working on potholes.

Police Chief Josh Short reported that his officers are back on duty and his department is now fully staffed. Officer Whitchurch and Chief Short picked up the two new police vehicles and they are working on getting them outfitted. PAL received a grant for the youth program, and he is also expecting Prop 172 money from the County. The Rodeo was successful. Chief Short mentioned that they are at 65 case calls for the year which is higher than usual. Chief Short thanked the Council and the community's support for the officers that were on administrative leave.

City Clerk Hargrove reported that auditor is wrapping the audit up and will begin the 20/21 audit.

Mayor Tarne reported that a type 2 fire team will be setting up a fire camp for the River Complex. The fire team asked if they could use the city's potable water and grey water like they have in the past, but she would like to run it by the rest of the Council. Councilmember Fawaz,

and Trost are in support of providing water for the fire team, as well as Councilmember Munson unless the supply falls below 2.4 cfs. Councilmember Gilmore agreed. Gilmore asked if this item should be an agenda item for the next meeting to be transparent. Tarne explained that this type of situation should not wait for two weeks. Mayor Tarne reported on current COVID cases and stated the Delta variant is in town. Councilmember Trost asked if people should start wearing masks in City Hall, mask mandates have been slacked lately. Mayor Tarne stated that masks should be worn indoors regardless of vaccination status per current CDC guidelines.

BUDGET ITEMS:

None

PUBLIC HEARING: Water Conservation Outreach Plan.

Mayor Tarne opened the public hearing at 6:50 pm. Councilmember Gilmore read the public hearing summary and explained the conservation plan addressing drought issues. Gilmore does not feel like the language in the plan is strong enough regarding penalizing consumers. Gilmore is hopeful that this will help the community understand that the city is taking the water situation seriously.

Audience member Tamilla commented on the plan and mentioned that it seems to be more geared towards residences and does not address any other businesses. She asked if there will be any type of variance/exception for residences that have a garden and may use more water than usual. Gilmore stated that there should be a type of application process that would allow more water use dependent on a specific situation. Gilmore explained that growing food is an exception unlike watering lawns etc. and there is no penalty at this point.

Councilmember Fawaz asked if there has been any discussion with the schools. Gilmore has had conversations with the superintendent of the schools, and there has been a small improvement. Gilmore stated that if there are not any modifications being made from the bigger water users then there will need to be a process in place to penalize them. Gilmore does not believe that this document is where we need to end up, but it is a first step, and we need to act aggressively and adaptively manage our water from here out.

Mayor Tarne restated that this document is a first step, and we need to watch and monitor intake and outflow.

Mayor Tarne moved to approve adopting the Water Conservation Outreach Plan as a first step, Trost seconded, and the motion passed.

Ayes: Munson, Gilmore, Trost, Fawaz, Tarne

Mayor Tarne closed the Public Hearing.

CURRENT BUSINESS:

Discuss/Approve MVP Credit. Public Works Director Burbank explained that they repaired a sewer line that was having flow issues and it required MVP to close for sanitation. Burbank stated that this was a city issue. Councilmember Gilmore moved to approve the MVP credit, Trost seconded. Gilmore amended the motion to reflect Burbank's recommendation of a credit of \$1,000, Trost seconded, and the motion passed.

Ayes: Munson, Gilmore, Trost, Fawaz, Tarne

Discuss/Approve Drought letter for August billing. Councilmember Gilmore requested approval to send a drought letter since there is not a newsletter to send out to continue with the communication process with the community regarding drought. Gilmore updated the council on the artesian well opportunity that is available for the city. Gilmore anticipates that we will be in a water emergency in August, but currently we are in a water shortage. Councilmember Trost suggested taking pictures above the corrals to show more perspective. Gilmore would like photos to be posted on the website. City Clerk Hargrove asked if there will be a day scheduled for the community to take a tour to show what the current water situation is. Trost volunteered to take photos of the creek. Mayor Tarne added this is a way to start educating the community. Councilmember Trost moved to approve accepting the drought letter and sending it out with the water bills, Tarne seconded, and the motion passed.

Ayes: Munson, Gilmore, Trost, Fawaz, Tarne

Discuss/Approve secondary water source. Councilmember Trost would like to have the attorney involved regarding the well opportunity. Councilmember Gilmore explained that they recently met with the landowner as well as City Engineer Morgan Eastlick. Public Works Director Burbank will be taking samples to send to Redding to be sure that the requirements for drinkability are satisfactory for a municipality. The easement will be developed by the attorney, and lines will be surveyed when we are at that point. Discussion only no action taken.

CORRESPONDENCE:

None.

CITY COUNCIL STATEMENTS AND REQUESTS:

Councilmember Trost gave a report on how well the park has been doing, last week it made \$700 on showers due to the influx of PCT hikers.

CLOSED SESSION: Pursuant to Government Code Section 54957:

- **Discuss employee matters.**

A job opening has been posted for a part time EMT/paramedic to assist with ambulance administration. Interviews will be scheduled for next week.

- **Discuss legal matters.**

Clerk Hargrove updated the Council on current legal matters.

Adjournment

There being no further business Mayor Tarne ended the Closed Session and adjourned the open meeting at 7:30 pm.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday August 16, 2021

Members of the Etna City Council met on this 16th day of August, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Cliff Munson, Mitch Trost, and Mayor Jaime Tarne were present. Councilmembers Charnna Gilmore, and Brandon Fawaz were not present.

Oral Comments from the Public on Non-Agenda Item

Audience member Megan Peterson gave an update on Flix Fest scheduled September 19th to the 20th at the Avery Theater.

Audience member Rick Kramer gave two suggestions regarding the water situation. One suggestion is to dig a shallow well near the head gate, and the second suggestion is to put a pump in below the dam and pump excess water back up to the head gate. Both suggestions are not costly. Kramer also asked the council when the meetings will go back to in person meetings since other similar meetings are in person such as the Board of Supervisors. Kramer believes that face to face meetings accomplish more. City Clerk Hargrove commented that she has been working with IT to get the Council Chambers set up to accommodate both in person meetings and online.

Audience member Tara Shuttleworth commented, but was inaudible.

Consent Calendar

- Minutes August 2, 2021

Council member Mitch Trost moved to approve the Minutes August 2, 2021; Councilmember Gilmore seconded. (Gilmore is now present at the meeting.)

Ayes: Munson, Gilmore, Trost, Tarne

Council/Department Reports:

Public Works Director Dan Burbank reported that they have been busy cleaning up around the shop, water, working on a water main near Island Road.

Tara Shuttleworth commented on a couple of events that she would like to schedule throughout town.

Police Chief Josh Short reported that it has been business as usual. They have assisted on the Dixie Fire. Chief Short also mentioned that their new PD vehicles are in service now.

Ambulance Director Terri Arrwood reported that August has been a little slower as far as calls go. Director Burbank assisted with some repairs.

Clerk Hargrove reported that they have been working on end 2021 COVID reporting. Hargrove has been working with IT to set up the chambers, but there are concerns with the new Delta Variant.

Mayor Tarne gave an update on the COVID Delta Variant and current COVID conditions in adjacent counties.

Councilmember Trost reported that the park has been slow.

Chief Short commented that he addressed the RV staying at the park.

BUDGET ITEMS:

None

CURRENT BUSINESS:

Discuss/Approve 2019/2020 Audit. City Auditor Charlie Pillon presented the completed Audit to the council and explained the Communication Letter which is a summary of the 19/20 Audit. Pillon also explained the Material Weaknesses and the Audit Findings addressed in the Audit. Gilmore asked if timeliness of the bank recs is still an issue. Pillon answered yes due to several reasons. Pillon shared some recommendations for staff as follows:

- Rubber stamp that will show details and stamp every invoice with account number etc.
- Initials for approval on invoices
- Paying invoices in the right period/date to show when expenses are incurred
- Ensure that there is a backup with payments, invoices, and receipts
- Ensure that water usage revenues are moved to fund 20 quarterly, or semi annually

Gilmore asked how these recommendations get implemented. Pillon suggested that city council should designate someone to help keep track of these things. The pre-auditor Jill Tafoya should be doing an overview of these things as well. Councilmember Munson commented that the city is more laxed then other places in his experience. Mayor Tarne commented that our first quarter budget meeting is in October and these recommendations can get checked at the meeting.

Pillon further addressed some key points in the Audit Report and answered any questions. Mayor Tarne moved to approve accepting the 19/20 Audit, Councilmember Trost seconded, and the motion passed.

Ayes: Munson, Gilmore, Trost, Tarne

Pillon also recommended that on the agenda under 'Current Business' should show *Discussion/Action*.

Discuss/Approve water bill penalties. Alissa Perry was not present at the meeting. No action taken.

Discuss/Approve Fire Camp water usage. Mayor Tarne visited the Fire Camp and spoke with the Logistics Chief along with others regarding water usage for dust abatement due to the current drought situation. Tarne believes that the issues with the dust abatement have been taken care of. Director Burbank commented that we need to pay attention to where we are at with cfs. Gilmore responded that we currently are a little over 2.5 cfs and will closely monitor it

to ensure that the Fire Camp has enough time to make other arrangements. Burbank also mentioned that there is a State Water Board meeting scheduled for tomorrow.

CORRESPONDENCE:

None.

CITY COUNCIL STATEMENTS AND REQUESTS:

CLOSED SESSION: Pursuant to Government Code Section 54957:

- **Discuss employee matters.**

A job opening has been posted for a part time EMT/paramedic to assist with ambulance administration. Interviews will be scheduled for next week.

- **Discuss legal matters.**

Clerk Hargrove updated the Council on current legal matters.

Adjournment

There being no further business Mayor Tarne ended the Closed Session and adjourned the open meeting at 7:30 pm.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Tuesday September 7, 2021

Members of the Etna City Council met on this 7th day of September, via TELECONFERENCE. Mayor Pro-Tem Charnna Gilmore called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Cliff Munson, Mitch Trost, and Charnna Gilmore were present. Councilmember Jaime Tarne was not present, and Councilmember Brandon Fawaz arrived late.

Oral Comments from the Public on Non-Agenda Item

Audience member Cate Trost commented that it would be helpful if the link was active on the agenda that gets posted online.

Consent Calendar

- August Check Register
- Resolution 2021-011 Accepting Prop 172 Funds

Councilmember Trost moved to approve accepting the Consent Calendar, Munson seconded, and the motion passed.

Ayes: Trost, Munson, Gilmore

Council/Department Reports:

Public Works Director Dan Burbank reported that his department has been busy repairing water leaks around town, working on vehicle maintenance, and new water sample reporting to the state. Burbank also commented on the fuel bill for the last three months being very high and would like that investigated.

City Clerk Kris Hargrove reported that the bank in town will be closing in a couple of months and is looking into what the city's options are. Hargrove also reported that her email was recently hacked, and she has been coordinating with IT. The city's health plan will be changing, and Hargrove is planning to meet with Department Heads to discuss the upcoming changes.

Police Chief Josh Short reported that his department has been very busy, they were recently involved in a pursuit with an RV which ended well. Calls have been heavier than usual. His department has been assisting with the fires as well.

Ambulance Director Terri Arrwood reported that they recently hired Brooklyn Tupman as the new Ambulance Supervisor and the department is back to full time staff. One of the ambulances has been assigned and staffed for the River Complex, and they have been doing standbys for the high school football games. Calls have been average.

Councilmember Trost reported that the park has been slow.

Councilmember Munson will be able to engage more on budget and building issues because the fair is over.

Councilmember Brandon Fawaz is now present

Councilmember Gilmore complimented Clerk Hargrove for organizing the CDBG loans and reported that there has been an increase in flows in the creek but has not had time to gather data.

BUDGET ITEMS:

None.

CURRENT BUSINESS:

Discuss/Approve a banner on Main Street. No action taken.

Discuss/Approve increase to ambulance rates. Audience member Anne Marsh submitted for the record opposing increasing ambulance rates. Marsh stated that when there is something brought to the board that would affect all of Scott Valley it should have backup, and documentation supporting where the 10% increase figure came from. Also, an item such as this should not be brought forward after Labor Day weekend because there is not enough time for the community to research it.

Audience member Cate Trost agreed with Marsh. Trost also commented that Medicare and Medicaid pay a flat rate so increasing fees will not matter, and most customers are on Medicare, Medicaid, and Medical so the increase will only effect private insurance holders. The intention of the increase is unclear, and asked who has approached Fort Jones, and the County to help subsidize the ambulance. The community needs to know how much it costs the City of Etna citizens for the ambulance to respond to areas outside the city.

Councilmember Gilmore responded that she has not been the commissioner for the ambulance long but understands the issues one being that the City of Etna supports the ambulance for the entire valley. Gilmore cannot speak to the reason for the increase and asked Director Arrwood, or Clerk Hargrove to give feedback to better understand.

Director Arrwood explained that according to the billing company there is a standard increase every two years. Arrwood reached out to Mt. Shasta Ambulance inquiring about what their standard practices were in respect to rates but did not hear back on specific figures but stated that the City of Etna is well below compared to what they bill. Arrwood explained the contractual allowances that pertain to Medicare billing, if a call was billed for \$2,000 the city would only receive a contractual allowance of a much smaller amount. The allowance is typically around \$462.00, and the patient does not get billed the excess amount. Arrwood stated that it is correct that the increase will not affect Medicare, Medicaid, and Medical because they will only pay the contractual allowance. Arrwood also explained that they cannot legally deny transport for patients with the possibility of their insurance not paying for the service.

Councilmember Munson asked how many calls are within city limits vs. how many are outside. Hargrove stated that the highest number of calls are in the county, second are in Fort Jones, and in the City of Etna have the least number of calls. Arrwood expressed concern that available ambulances in Siskiyou County are understaffed and may not be as reliable to respond timely.

Councilmember Trost recommended scheduling a workshop to go over this topic. Gilmore commended the City of Etna for having an ambulance to support our community but is concerned financially. Gilmore is also concerned that other ambulance services are not available to service the community if we did not have Etna ambulance.

Councilmember Fawaz asked when the last time the fees were increased. Arrwood replied to the last time an increase occurred was in 2017, and again two years before that with an increase each time of 10%. Fawaz is in support for the increase but is also in support for scheduling a workshop, and the rates need to be comparable to other ambulance services.

Councilmember Munson suggested that rates in city limits should be at a different rate than for services outside Etna. A councilmember has a fiduciary responsibility to the citizens of Etna. Munson agrees that there are serious budget issues that need to be addressed and to keep the ambulance whole should not fall on the shoulders of Etna residents.

Gilmore requested Arrwood to gather more information to be presented at the budget meeting.

Audience member Trost reiterated that increasing the costs will only apply to a small percentage of potential customers, which is penalizing them. The City asks Fort Jones for money to help with the pool but not for the ambulance which is an issue. Trost stated that the city needs to go to Fort Jones and the County to ask for money to help fund the ambulance like it does with the pool. Trost believes that this increase is not fair to the private insurance holders, and it needs to be looked at.

Gilmore agreed that more information needs to be gathered before a decision can be made at a future council meeting. Fawaz asked if a city is responsible to secure ambulance services to its residences. Hargrove explained that cities are not responsible to provide those services, a city is responsible to provide a Fire Chief, Police Chief, and water/sewer services. Gilmore will follow up on what is required. Arrwood stated at the federal level essential medical services are not required. Chief Short also added that cities are required to have administrative services, public safety, and public works for a municipality.

Fawaz moved to postpone this item to the next city council meeting with the mindset that there will be a scheduled workshop discussing the rate increase, Trost seconded, and the motion passed.

Ayes: Trost, Fawaz, Munson, Gilmore

CORRESPONDENCE:

Anne Marsh's letter will be available at the scheduled workshop discussing ambulance rates.

CITY COUNCIL STATEMENTS AND REQUESTS:

CLOSED SESSION: Pursuant to Government Code Section 54957:

- **Discuss employee matters.**
Nothing to report.
- **Discuss legal matters.**

Clerk Hargrove updated the Council on current legal matters.

Adjournment

There being no further business Mayor Tarne ended the Closed Session and adjourned the open meeting at 7:46 pm.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk



MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Tuesday September 14, 2021

Members of the Etna City Council met on this 14th day of September, via TELECONFERENCE. Mayor Pro-Tem Charnna Gilmore called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Cliff Munson, Charnna Gilmore, Mitch Trost, and Brandon Fawaz were present. Mayor Jaime Tarne was not present.

Oral Comments from the Public on Non-Agenda Item

None

Consent Calendar

None

Council/Department Reports:

None

BUDGET ITEMS:

None

Current Business:

None

CLOSED SESSION: Pursuant to Government Code Section 54957:

Discuss ongoing legal matters – The City Council by a unanimous vote approved City Clerk Kris Hargrove to sign on behalf of the city pertaining a legal matter.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk



MINUTES
SPECIAL MEETING (Workshop) OF THE ETNA CITY COUNCIL
Tuesday September 14, 2021

TELECONFERENCE

Ambulance Director Terri Arrwood explained that every two years according to Wittman (billing company) there is an increase in charges. The standard increase rate is 10%. Arrwood has compiled figures that she will submit to the City Council for review. Arrwood addressed some questions that were raised at the last meeting.

- Etna Ambulance rates are lower in comparison to other ambulance services in the area
 - Etna Ambulance is higher than Butte Valley
 - Etna Ambulance extremely lower than Happy Camp
 - Etna Ambulance comparable to McCloud Ambulance
 - Etna Ambulance lower than Mt. Shasta Ambulance

According to Mt. Shasta Ambulance the 10% increase is a standard bi-annual increase to keep up with associated costs of operation. Arrwood shared some figures relating to mileage and patient loaded mileage is what can be charged for. Extra charges may include the use of cardiac monitors for EKGs – Etna charges \$83.00, Happy Camp charges \$100.00, Butte Valley charges \$100.00, McCloud charges \$50.00. Oxygen administration charges are \$94.00 for Etna, Butte Valley charges \$60.00, Happy Camp is \$130.00 and McCloud charges \$100.00.

Butte Valley, Happy Camp, and McCloud Ambulances charge an extra fee for night runs after 7:00 pm and before 7:00 am. Etna Ambulance does not charge for this.

Arrwood reviewed billing records from Wittman Billing and discovered that there were increases in rates every two years, but the amount of the increase was not consistent. Councilmember Gilmore asked for more information regarding flat rate charges for MediCal/Medicare. Arrwood explained that any insurance company has a contract in place specifies a flat amount that they are willing to pay. Arrwood is not aware of the exact figures but referenced a call that was billed for ALS (advanced life support) oxygen, and cardiac monitor billed at \$2,107.00 and the contractual allowance for Medicare was \$691.00, the extra costs associated with this call is absorbed by the city.

Caller Anne Marsh commented that the 10% increase in rates would put Etna way above what Happy Camp charges in comparison. Also, Medicare reviews what they are billed at yearly to determine what their next set of rates will be. Gilmore responded that Etna is in the middle of what other agencies charge. Marsh explained that Medicare sets their rates based on what is billed and people that receive social security get a fixed amount minus the cost of their Medicare premiums and not often does an increase in social security happen.

Arrwood presented the option of offering a yearly subscription for ambulance services like what Happy Camp Ambulance does. Happy Camp charges an annual \$50.00 (\$100.00 w/o insurance) subscription and it guarantees that a member will not be financially responsible for out-of-pocket expenses for a medically necessary transport that a patient's insurance does not cover. Marsh asked how far Happy Camp's transport is in comparison to Etna. Arrwood answered that often

Happy Camp will rendezvous with another ambulance halfway from Happy Camp to Fairchild, and it will vary based on call location.

Caller Cate Trost asked about the yearly subscription and who covers the unpaid bill if the ambulance charges \$5,000.00. Gilmore and Arrwood did not know. Trost is concerned that the extra costs may be absorbed by the city. In terms of Medicare and MediCal and their flat rate that they will pay, increasing rates by 10% will only affect those that have private insurance, or private pay. This increase will only hit the people that do not have MediCal/Medicare because these types of insurances will only pay a set amount. Arrwood replied from a business standpoint if rates do not increase to keep up with the current times the eventually this service may not be sustainable. Trost explained that the ambulance is a service, and the goal should be a wash and other options should be explored such as asking Fort Jones, and Yreka for money to help fund this service. Arrwood stated that the ambulance should make some sort of income to be able to afford maintaining/replacing equipment if necessary. Trost asked if calls that refuse transport get billed. Arrwood replied yes, but the call is not always paid. Arrwood is researching other collection agencies.

Marsh commented that Happy Camp is a volunteer ambulance service, Etna used to be a volunteer ambulance and asked what the difference is in salaries and benefits. Arrwood did not have those figures. Marsh recommended having those figures prior to the City Council meeting so the public can be presented with a full picture. Arrwood did not see the relevance.

Councilmember Munson commented that the City Council has a boundary for responsibilities, and when services are operated outside of the boundaries the costs need to be covered regardless and the cost cannot fall on the backs of the tax paying citizens inside the City of Etna. Munson also stated that the state of California does not regulate ambulance services so the City of Etna can provide this service however the city chooses that benefits the citizens of the City of Etna. Gilmore agreed and stated that the City Council has a fiduciary responsibility to make the city whole. Munson stated that the city's responsibility is inside city limits.

Gilmore reminded the audience that a decision will not be made until a later City Council meeting.

Trost requested information regarding costs associated with a call inside of city limits vs other areas outside of city limits so there is an understanding of what the difference is and what amount is trying to make up for. 10% every other year outpaces cost of living by far.

Respectfully submitted,

Jenny Bennett
Asst. City Clerk



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Tuesday September 20, 2021

Members of the Etna City Council met on this 20th day of September, via TELECONFERENCE. Mayor Pro-Tem Charnna Gilmore called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmember Cliff Munson, and Charnna Gilmore were present. Councilmembers Mitch Trost, Brandon Fawaz, and Jaime Tarne were not present.

Councilmember Trost arrived late.

Oral Comments from the Public on Non-Agenda Item

Consent Calendar

- Minutes August 16, 2021

Consent Calendar postponed due to lack quorum.

Council/Department Reports:

Police Chief reported that they have been busy working on the fires. They have been working on code enforcement cases and have been seeing some progress. Chief Short thanked all staff that have been participating in these code enforcement cases.

Ambulance Director Terri Arrwood reported that Brooklyn Tupman has been doing a great job and is very self-sufficient. Arrwood thanked Dan and Jed for helping with vehicle issues and keeping them in service. September has been a busy month, there are a lot of COVID cases in the valley.

City Clerk Kris Hargrove reminded the audience that the first quarterly budget meeting is scheduled for October 7th at 1:00 pm. Hargrove also informed the council that the city will be required to provide a location for the public to attend the meetings after September 30th. The water shutoff moratorium will also expire September 30th. Hargrove has been working on canceling the contract with city's current IT company and is waiting to hear back from another IT company and will provide an estimate at a future date.

Arrwood commented that the current IT company will not return phone calls. Chief Short stated that he has been having the same issues. Munson requested that all issues be documented. Gilmore requested the contact information for the current IT company.

Councilmember Munson reported that he believes the fire trucks have returned from their assignment.

Councilmember Gilmore reported that the CDBG committee will be looking at a few specific loans, and complimented Hargrove for organizing the loans.

BUDGET ITEMS:

None.

PUBLIC HEARING

- **Brown Conditional Use Permit.**

Councilmember Gilmore opened the Public Hearing and gave a brief description. Clerk Hargrove explained that this use permit will be up for approval on the October 4th meeting.

Gilmore closed the hearing.

CURRENT BUSINESS:

Discuss/Approve Veterans Parade. Chief Short explained the details of the parade, and PAL is covering the insurance for the event. Councilmember Trost moved to approve the Veterans Parade, Munson seconded, and the motion passed.

Ayes: Munson, Trost, Gilmore

Discuss/Approve Harvest/Art Event. Tara Shuttleworth presented to the council for approval of an event that she would like to organize on Main Street. Because the event was scheduled close to Trunk or Treat Shuttleworth pulled this item off for now. No action taken.

CORRESPONDENCE:

CITY COUNCIL STATEMENTS AND REQUESTS:

CLOSED SESSION: Pursuant to Government Code Section 54957:

- **Discuss employee matters.**

Nothing to report.

- **Discuss legal matters.**

Clerk Hargrove updated the Council on current legal matters.

Adjournment

There being no further business Mayor Tarne ended the Closed Session and adjourned the open meeting at 7:40 pm.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk



MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Monday September 27, 2021

Members of the Etna City Council met on this 27th day of September, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Cliff Munson, Charnna Gilmore, and Mayor Jaime Tarne were present. Councilmember Brandon Fawaz was not present.

Oral Comments from the Public on Non-Agenda Item

None

Consent Calendar

None

Council/Department Reports:

None

BUDGET ITEMS:

None

Current Business:

None

CLOSED SESSION: Pursuant to Government Code Section 54957:

Discuss Personnel Matters – The City Council by a unanimous vote approved accepting Ambulance Director resignation and appointing a new director for the Ambulance Department.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk



MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Monday October 4, 2021

Members of the Etna City Council met on this 4th day of October, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Cliff Munson, Charnna Gilmore, Brandon Fawaz, Mitch Trost, and Mayor Jaime Tarne were present.

Oral Comments from the Public on Non-Agenda Item

None

Consent Calendar

None

Council/Department Reports:

None

BUDGET ITEMS:

None

Current Business:

Discuss/Approve Virtual Meeting for 10/04/2021. The City Council unanimously approved holding a virtual meeting for October 4, 2021, per AB 361.

CLOSED SESSION: Pursuant to Government Code Section 54957:

None

Respectfully submitted,

Jenny Bennett

Asst. City Clerk



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday October 4, 2021

Members of the Etna City Council met on this 4th day of October, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Mitch Trost, Cliff Munson, Brandon Fawaz, Charnna Gilmore, and Mayor Jaime Tarne were present.

Oral Comments from the Public on Non-Agenda Item

Consent Calendar

- Minutes August 16, September 7, September 14, September 20, and September 27, 2021
- Resolution 2021-013 Accepting Prop 68 Grant Funding
- Payroll Register – September 2021

Councilmember Gilmore moved to approve the Consent Calendar, Trost seconded, and the motion passed.

Ayes: Trost, Munson, Gilmore, Tarne
Abstain: Fawaz

Council/Department Reports:

Public Works Director Dan Burbank reported that he has been busy with vehicle maintenance. Burbank stated that his department is down a vehicle permanently and plans on discussing options at the budget meeting. Burbank is planning on closing the park soon for the winter, and patching potholes.

Police Chief Josh Short reported that they have completed some trainings and have been busy. PAL soccer will start soon.

Ambulance Director Brooklyn Tupman reported that they have experienced a surge in COVID calls. The ambulance assigned for the strike team will de-mobe soon.

City Clerk Kris Hargrove reported that they have been busy preparing for the budget meeting.

Mayor Tarne reported that she has a meeting scheduled with the IT company tomorrow and requested information regarding issues everyone has been having.

BUDGET ITEMS:

None.

PUBLIC HEARING

- Brown Conditional Use Permit.

Mayor Tarne opened the public hearing.

City Planner Richard Tinsman gave a report explaining that Andy Brown is requesting approval for a use permit to allow an existing single-family dwelling from outside city limits to be relocated to an undeveloped parcel inside city limits. The use permit is required due to building height. The proposed site plan is included in the staff report.

Tinsman read the motion – I move that we adopt the recommended findings and CEQA exemptions and adopt Resolution 2021-012 conditionally approving the Brown Use Permit Application. Fawaz made this motion, Munson seconded, and the motion passed.

Ayes: Trost, Munson, Fawaz, Gilmore, Tarne

Mayor Tarne closed the public hearing at 7:08 pm.

CURRENT BUSINESS:

Discuss/Approve Curtailment Letter from California Water Board.

Councilmember Gilmore explained that the city received a curtailment letter from the State Water Board outlining how the city will certify the adherence to the curtailment. The curtailment required the city to limit water use to 55 gallons per person. The city does not have the ability to comply with the curtailment. Gilmore discussed in further detail the city's Drought Conservation Plan. The Asst. Clerk certified that the city received the curtailment letter and petitioned for an exemption for human health and safety as a municipality.

Audience member Tamilla Medinus commented that there are provisions in the documents such as trees and being able to water due to fire concerns, in addition to livestock watering. Medinus asked for guidance with respect to people that rely on water for their livelihoods. Gilmore explained that she has been in contact with the water board and does not have any recommendations at this time, Gilmore is hoping that the city will write a letter informing the community about the curtailment and remind water users to be mindful of their water use.

Mayor Tarne commented that the order seems to be only geared towards residences. Fawaz commented that the water board can re-evaluate the curtailment order depending on target levels. The city certified that we cannot meet the curtailment order because we do not have the mechanisms to do so. Councilmember Munson recommended that the city make sure that they covered everything in the exceptions to curtailment, the deadline is October 11th.

Gilmore requested that a letter be sent to the community with the information discussed in the curtailment order with contact information for the community to reach out for questions.

Medinus commented that she is a market grower that has 15 fruit trees and is concerned about her investment.

Munson moved to approve creating a letter and schedule a special meeting for Thursday and approve the letter, Trost seconded, and the motion passed.

Ayes: Trost, Munson, Gilmore, Tarne

No: Fawaz

CORRESPONDENCE:

Letter from Brittany Lund. Mayor Tarne read a letter submitted by Brittany Lund complimenting Officer Whitchurch.

CITY COUNCIL STATEMENTS AND REQUESTS:

CLOSED SESSION: Pursuant to Government Code Section 54957:

- **Discuss employee matters.**

Nothing to report.

- **Discuss legal matters.**

Clerk Hargrove updated the Council on current legal matters.

Adjournment

There being no further business Mayor Tarne ended the Closed Session and adjourned the open meeting at 7:34 pm.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk



MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Thursday October 7, 2021

Members of the Etna City Council met on this 7th day of October, via TELECONFERENCE. Councilmember Cliff Munson called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Cliff Munson, Charnna Gilmore, and Brandon Fawaz were present. Mayor Jaime Tarne, and Councilmember Mitch Trost were absent.

Oral Comments from the Public on Non-Agenda Item

None

Consent Calendar

None

Council/Department Reports:

None

BUDGET ITEMS:

None

Current Business:

Discuss/Approve letter to Etna water users regarding City compliance with the State Water Resource Control Board (SWRCB) Curtailment Order.

Councilmember Gilmore explained the objective of the letter. Gilmore read the letter that will be individually addressed. A few edits/additions were suggested and noted.

Councilmember Fawaz recommended adding the phone number for the SWRCB to the letter for the community to call with questions regarding the order. Councilmember Munson agreed.

Councilmember Fawaz moved to approve the letter being sent to Etna water users with the addition of the SWRCB phone number, Munson seconded, and the motion passed.

Ayes: Fawaz, Munson, Gilmore

Councilmember Gilmore adjourned the meeting at 11:11 am

CLOSED SESSION: Pursuant to Government Code Section 54957:

None

Respectfully submitted,

Jenny Bennett

Asst. City Clerk

****CITY COUNCIL MEETING MINUTES ARE AVAILABLE ONLINE www.etnaca.com****



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday October 18, 2021

Members of the Etna City Council met on this 18th day of October, via TELECONFERENCE. Mayor Pro Tem Charnna Gilmore called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Cliff Munson, Brandon Fawaz, Mitch Trost and Charnna Gilmore were present. Mayor Jaime Tarne was not present.

Oral Comments from the Public on Non-Agenda Item

Consent Calendar

- Resolution 2020-013 Virtual City Council Meetings
- September 2021 Check Register

Councilmember Fawaz moved to approve adopting Resolution 2020-013 extending virtual council meetings for 30 days, Munson seconded, and the motion passed.

Ayes: Munson, Fawaz, Gilmore
(Trost – technical issue)

Fawaz asked for clarification on a SCORE payment, Network One, Bray & Associates, and accounts receivables on the grant reimbursement expected. Councilmember Gilmore requested City Clerk Kris Hargrove to compile some information to be presented at the next regular meeting. Councilmember Munson asked for clarification on the Mean Gene's Gas bill. Gilmore asked for clarification on the US Bank credit card on a few large purchases being over \$1,000.

Councilmember Trost moved to approve the Check Register, Munson seconded, and the motion passed.

Ayes: Munson, Trost, Fawaz, Gilmore

Council/Department Reports:

Fire Chief Alan Kramer reported that he is planning on opening burning within the city limits. Kramer also mentioned that there was a kitchen fire at Bob's Ranch House, and it will be out of commission for a significant period while repairs are being made.

BUDGET ITEMS:

PUBLIC HEARING:

CURRENT BUSINESS:

Discuss/Approve Water Service and Billing. Jenniferjoy from Scott Valley Family Resource Center (SVFRC) spoke for Mr. Taylor explaining various circumstances that prevented him from paying his utility bill. SVFRC is willing to pay 50% of his past due balance within the next seven days contingent on the city agreeing to a payment plan for the next 12 months. Also,

SVFRC is requesting that the city contact SVFRC if Mr. Taylor's water bill payment is late within the next 12 months, and they will guarantee the payment for the current month's bill. Mr. Taylor is also requesting that due to extenuating circumstances that future penalties be waived against the account.

Councilmember Gilmore asked what is currently owed on the account. Asst. Clerk Jenny Bennett responded that the outstanding balance owed is \$1,517.35 which includes penalties amounting to \$678.13. Gilmore re-stated the offer from SVFRC requesting that the penalties be waived and SVFRC will pay 50% of the remaining balance. Jenniferjoy responded with a new proposal that if the City Council approves waiving the \$678.13 penalties off the balance, then SVFRC will pay \$800 towards the remaining balance.

Councilmember Trost commented that if the penalties are waived for one account, then the city may have to do it for other accounts as well. Jenniferjoy responded that he meets the criteria pursuant to SB 998. Gilmore requested that more information be provided to City Hall before a decision be made and would like this item to be on the agenda for the next regular meeting November 1st.

Discuss/Approve Trunk or Treat. Police Chief Josh Short submitted an event application for Trunk or Treat included in the packet and scheduled for Saturday October 30th. Chief Short briefly described the event. Councilmember Fawaz made a motion to approve Trunk or Treat event, Munson seconded. Councilmember Trost disagreed with the event being scheduled the day before Halloween.

Ayes: Munson, Fawaz, Gilmore

No: Trost

Discuss/Approve purchase of new work truck. Public Works Director Dan Burbank requested Council approval to move forward with purchasing a new truck for the Public Works Department. Burbank presented a few options for review. Councilmember Fawaz shared his recommendations and willingness to assist Burbank in researching the best option for a new vehicle. Burbank would like the Council to agree to a purchase amount. Councilmember Munson moved to approve setting a ceiling price of \$50,000 for the purchase of a new vehicle, Trost seconded, and the motion passed. Fawaz clarified that the \$50,000 includes everything.

Ayes: Munson, Trost, Fawaz, Gilmore

CORRESPONDENCE:

CITY COUNCIL STATEMENTS AND REQUESTS:

CLOSED SESSION: Pursuant to Government Code Section 54957:

- **Discuss employee matters.**

City Council unanimously approved a new hire for the Fire Department.

- **Discuss legal matters.**

Clerk Hargrove updated the Council on current legal matters.

Adjournment

****CITY COUNCIL MEETING RECORDINGS ARE AVAILABLE ONLINE www.etnaca.com****

There being no further business Mayor Pro Tem Gilmore ended the closed session and adjourned the meeting at 7:48 pm.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday November 1, 2021

Members of the Etna City Council met on this 1st day of November, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Charnna Gilmore, Cliff Munson (technical issue), Mitch Trost, and Jaime Tarne were present. Councilmember Brandon Fawaz arrived late.

Oral Comments from the Public on Non-Agenda Item

None.

Consent Calendar

- Regular Minutes October 4, 2021, October 18, 2021
- Special Meeting Minutes October 4, 2021, October 7, 2021
- Payroll Register October 2021
- Resolution 2021-009 Cal Recycle Grant

Councilmember Gilmore asked about the payroll splits for the departments and certain splits between funds may be too high. City Clerk Kris Hargrove will follow up on this topic.

Mayor Tarne made a motion to accept the Consent Calendar excluding the Resolution, Trost seconded, and the motion failed.

Ayes: Trost, Tarne

No: Gilmore

Abstain: Fawaz (now present)

(Munson technical issue resolved – did not vote)

Mayor Tarne read Resolution 2021-009 Cal Recycle Grant and called for a motion. Councilmember Munson moved to approve Resolution 2021-009, Fawaz seconded, and the motion passed.

Ayes: Fawaz, Trost, Munson, Gilmore, Tarne

Council/Department Reports:

Public Works Director Dan Burbank reported that his department has been monitoring the city's turbidity levels due to the moderate amount of rain we received. The turbidity is starting to clear up. Burbank also mentioned that there have been a few leaks that have popped up and they will start repairs.

Ambulance Director Brooklyn Tupman reported that there has been an increase in call volume. They are working on winterizing some equipment.

City Clerk Kris Hargrove reported that she has requested a refund for the IT equipment that was purchased. Hargrove is working with a new IT company and has requested a quote for setting up the chambers.

Councilmember Fawaz gave a report on the Trunk or Treat event.

Mayor Tarne reported that Mary Kay Herold has her quilts set up at City Hall for display for the month of November.

Councilmember Trost requested the trash be dumped at the park.

Councilmember Munson asked about the play structure at the park.

Councilmember Gilmore asked if the curtailment letters were sent out to the community. Gilmore requested that when time sensitive material needs to go out that it goes out immediately.

CURRENT BUSINESS:

Discuss/Approve 14th Annual Read Across America Proclamation. Michell Harris from First Five Siskiyou requested approval to recognize November 17th as Read Across Siskiyou and sign the Proclamation. Harris read the Proclamation to the Council and audience. Councilmember Munson moved to approve the 14th Annual Read Across America Proclamation, Trost seconded, and the motion passed.

Ayes: Fawaz, Trost, Munson, Gilmore, Tarne

Discuss/Approve Water Service & Billing. Councilmember Gilmore gave a background on this item. Donald Taylor and Scott Valley Family Resource Center (SVFRC) were not present to speak on this item. Mr. Taylor requested penalties to be waived on his account at the prior meeting. Council discussed the options available for Mr. Taylor. Councilmember Munson moved to approve offering Mr. Taylor a 12-month payment plan, Trost seconded, and the motion passed.

Ayes: Fawaz, Trost, Munson, Gilmore, Tarne

Discuss/Approve Ambulance Rate Increase. Ambulance Director Brooklyn Tupman proposed to increase the service rates by 10% to residents inside of city limits, and 20% to residents outside of city limits. Tupman explained that the increase is comparable to other ambulance services within the County. Councilmember Munson commented that that our current rates are less than surrounding counties and listed the various rates. Munson also shared his concerns that costs falling on Etna residents.

Clerk Hargrove read a letter submitted by Anne Marsh opposing the rate increase.

Councilmember Trost commented that she thinks that 10% is too much, 5% seems more reasonable.

Audience member Cate Trost stated that the questions that were raised from prior meetings were not answered before this topic was brought back for approval. C. Trost had requested specific information that she did not receive, also the city agreed to contact Fort Jones to ask for money to help with the ambulance service. Munson provided a breakdown of calls

based on location. C. Trost would like more details on what the financial impact will be by the increase.

Councilmember Fawaz reiterated that in comparison to other counties our rates are not as high. Fawaz is in support of Munson's idea of a split scale, and the goal of the ambulance should not be to only cover costs, it should be profitable.

Councilmember Gilmore asked more about Medicare/Medicaid caps and them being customary to other counties. Tupman responded yes, the rates are about the same.

Mayor Tarne agrees that the citizens of Etna should not bear the burden of covering the expenses of the ambulance when it services the whole valley. Tarne supports the increase to outside city limits and a small increase within city limits to help cover all the associated costs for the service.

Audience member Anne Marsh added that if citizens that live outside the city boycott spending in the city, then it will negatively impact the city's income. Marsh is willing to lead the charge. Marsh disagrees with singling out the people that live outside city limits.

C. Trost requested financial information to show what the impact will be by the increase and would like the city to approach Fort Jones.

Councilmember M. Trost moved to approve tabling this item to another meeting, Tarne seconded so that more information can be provided to the public. Munson requested that the discontinuation of the ambulance service be on the next agenda as well.

Ayes: Trost, Tarne

No: Fawaz, Munson, Gilmore

Motion failed.

Councilmember Gilmore commented that the requested information has been provided along with additional information to the Council to be able to decide. Councilmember Gilmore made a motion to increase the ambulance fees based on Tupman's recommendation for a 10% increase to Etna residents and a 20% increase for those that reside outside the City of Etna.

C. Trost stated that the council is deciding without providing the requested numbers and information to the public which they committed to providing. Fawaz seconded. Fawaz asked for more clarification on if a resident of Etna got into an accident in Greenview how would that be charged. Tupman stated it would be based on the patient's billing address. Tarne stated that this decision does not preclude the city from approaching Fort Jones, or the County. C. Trost stated that increasing the rates does not affect Medicare/Medicaid, only private insurance companies. Fawaz commented that this increase is a reasonable start, and it may need to be revisited later to be sure the increase is enough. Tarne reminded the audience that budget meetings are open to the public. M. Trost restated that 10% is too much, 5% may be better.

Ayes: Fawaz, Munson, Gilmore, Tarne

No: Trost

Mayor Tarne moved to approve the rate increase affective December 1, 2021. Munson seconded and the motion passed.

Ayes: Fawaz, Munson, Gilmore, Tarne
No: Trost

Discuss Grant Tracking. Clerk Hargrove provided the Council with a grant tracking sheet and requested input. Councilmember Gilmore suggested adding dates such as expiration dates to show timing of the grants. Contract dates and expiration dates will be added to the tracking sheet. No action taken.

CORRESPONDENCE:

CITY COUNCIL STATEMENTS AND REQUESTS:

CLOSED SESSION: Pursuant to Government Code Section 54957:

- **Discuss employee matters.**

Nothing to report.

- **Discuss legal matters.**

Clerk Hargrove updated the Council on current legal matters.

Adjournment

There being no further business Mayor Tarne ended the closed session and adjourned the meeting at 7:48 pm.

Respectfully submitted,

Jenny Bennett
Asst. City Clerk



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday November 15, 2021

Members of the Etna City Council met on this 15th day of November, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Mitch Trost, Cliff Munson, Charnna Gilmore, Mayor Jaime Tarne were present. Councilmember Brandon Fawaz was absent.

Oral Comments from the Public on Non-Agenda Item

None.

Consent Calendar

- Regular Minutes October 4, 2021, October 18, 2021
- Special Meeting Minutes October 4, 2021, October 7, 2021
- Payroll Register October 2021
- Check Register October 2021
- Resolution 2021-015 Ambulance Rate Increase
- Staff Memo – Prop 68 Grant CEQA Exemption

Councilmember Gilmore moved to approve the minutes, payroll register, and check register. Councilmember Trost seconded and the motion passed.

Ayes: Trost, Munson, Gilmore, Tarne

Mayor Tarne read Resolution 2021-015 Ambulance Rate Increase. Councilmember Munson moved to accept Resolution 2021-015, Gilmore seconded, and the motion passed.

Ayes: Trost, Munson, Gilmore, Tarne

City Planner Richard Tinsman gave a background regarding the Prop 68 Grant CEQA Exemption Staff Memo. Councilmember Munson moved to make the findings that the project will not have a significant impact on the environment and that we make the determination that the project is exempt from CEQA pursuant to CEQA Guidelines Sections 15301, 15303, 15304, 15332, and 15061(b)(3). Trost seconded and the motion passed.

Ayes: Trost, Munson, Gilmore, Tarne

Council/Department Reports:

Public Works Director Dan Burbank gave a brief report – the water turbidity is continuing to clear up. Burbank has been working with City Engineer Morgan Eastlick on a few grants and projects. The new vehicle has been great for the department.

Police Chief Josh Short gave a brief report – the department has been busy with DUI and traffic collision calls and reminded everyone to be careful. They have been participating in a lot of trainings. There is a property in town that may be donated to PAL for recreational purposes.

City Clerk Kris Hargrove gave a brief report – the financial meeting with Jill went great. They have been busy working with Jill compiling information for the meeting in December.

Mayor Tarne gave a brief report – Fort Jones will be giving Etna \$25,000 from a grant that they received to help with the pool project.

Councilmember Gilmore gave a brief report – CDBG committee is close to being finished with auditing some of the loans that had not been looked at for quite some time.

CURRENT BUSINESS:

Discuss/Approve allocating PLHA Funding to Youth Empowerment Siskiyou. Sarah Springfield Executive Director for Youth Empowerment Siskiyou presented the Council with a funding opportunity to help fight against youth homelessness. When a house is sold in Siskiyou County there is a real estate transaction fee \$75.00 that goes to the state. Each jurisdiction or city can apply for those funds which have to be used for housing and homelessness. Springfield provided the Council with the Notice of Funding Availability Grant information. Etna is eligible for \$67,000 available for a 2019 allocation, and \$105,000 for 2020 allocation. If the funds are not accessed by 2023 then the funds go back to the state and are no longer available. Springfield has been attending other City Council meetings with the hope to have these funds accessed and available for Youth Empowerment Siskiyou to renovate a building that is in Yreka. Fort Jones, and Montague have indicated that they are interested in pulling their funds to contribute to this program. Springfield would like Etna to join as well, and she is planning on approaching other cities with the same proposal.

Councilmember Munson mentioned that Rockside Ranch is similar to this assisting young men 18 to 25 in age and asked if they might have anything to add to this, perhaps Scott Valley being a location for the homeless youth. Springfield stated transportation would be an issue and most other resources are available in Yreka. It is important that this money doesn't get wasted and the money needs to be used now. Springfield would like to use the money for operating expenses to renovate an existing building. The building is located on 4th street in Yreka and zoned for a group home. Mayor Tarne mentioned that the deadline is December 31st, and it would be impossible for the City of Etna to have a use for these funds.

Councilmember Gilmore asked if both years must have a commitment. Springfield explained that the commitment is five years per state requirements.

Chief Short added that they work with Rockside quite a bit the clients that are brought in for rehabilitation are they are not often local clients. Chief Short is in favor of having a youth homeless shelter available in Yreka, it is a better solution and the area provides more resources. Chief Short does not think the city has the staff time to administer the grant, and this is a great opportunity for the community.

Audience member Tara Shuttleworth commented that she can help Etna if they would be interested in the money.

Councilmember Trost recommends Etna's allocation to Youth Empowerment Siskiyou.

Springfield added that the building is in Yreka, but they provide services throughout the county. They provide services to youth in Scott Valley.

Councilmember Munson requested more time to review this information. Springfield is available to answer any questions. Munson thanked Springfield for bringing this to the City Council's attention. Springfield is still investigating the most appropriate uses for these funds. Munson agreed to coordinate with Springfield to tailor the resolution to best fit Scott Valley's needs.

Discuss/Approve PAL Holiday Party & Tree Lighting. Chief Short requested approval for the event application for the 20th Annual PAL Party and described the event. Councilmember Gilmore asked about COVID protocols and if anything will be in place. Chief Short will be asking the community to follow current COVID protocols, they will be providing hand sanitizer and masks as well. Mayor Tarne requests that mask mandates be followed especially if Santa will be inside of a building. Councilmember Trost suggested using the outside stage at the Square for Santa. Mayor Tarne moved to approve the PAL Holiday Party & tree lighting, Trost seconded, and the motion passed.

Ayes: Ayes: Trost, Munson, Gilmore, Tarne

Mayor Tarne informed the Council and audience that Pacific Power reduced rates by 8.2% which started last Wednesday.

CORRESPONDENCE:

CITY COUNCIL STATEMENTS AND REQUESTS:

CLOSED SESSION: Pursuant to Government Code Section 54957:

- **Discuss/Approve CDBG Loan**

Nothing to report.

- **Discuss legal matters.**

Clerk Hargrove updated the Council on current legal matters.

Adjournment

There being no further business Mayor Tarne ended the closed session and adjourned the meeting at 7:42 pm.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk



MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Monday November 22, 2021

Members of the Etna City Council met on this 22nd day of November, via TELECONFERENCE and at City Hall 442 Main Street. Mayor Jaime Tarne called the meeting to order and led in the salute to the Flag of the United States.

Roll Call

Councilmembers Cliff Munson (zoom), Brandon Fawaz, and Mayor Jaime Tarne were present, Councilmember Gilmore arrived late. Councilmember Mitch Trost was absent.

Oral Comments from the Public on Non-Agenda Item

None

Current Business:

Discuss/Approve accepting DOJ COPS Grant. Police Chief Josh Short and CSO Officer Kelly York requested City Council approval to accept \$263,709 through a COPS grant that they recently were approved to receive. Chief Short would like to use these funds to hire a new police officer. The funds can only be used for a new hire and are only committed to three years with the requirement of retaining the officer for a minimum of 12 months at the conclusion of the 36 months.

Councilmember Fawaz asked when Chief Short applied for the grant. York replied June of 2021.

Chief Short mentioned that he would eventually like to develop future partnerships with Quartz Valley and the entire Scott Valley. In addition to covering Fort Jones, they often get called out to other areas of the valley.

Councilmember Munson commented that he has had a difficult time hearing and would have liked to have had this information provided earlier to have more time to review it. He also stated that the information he was able to review is concerning and he asked if this grant covers all expenses. Chief Short replied that all expenses will be covered for three years. Munson expressed concerns after the three years. Chief Short would like the city to be in a financial position to retain this additional officer if approved for the 12 months after the three years.

Councilmember Fawaz asked what the estimated costs would be for the officer and his obligated expenses such as salary, workers comp, retirement, vehicle, outfitting, etc. Chief Short provided the Council with a breakdown of the estimated costs.

Audience member Cate Trost expressed concerns regarding the doubling of the police force when it was decided to take on Fort Jones and what Fort Jones pays does not compare to what Etna pays for police services. C. Trost asked where the need was to hire an additional police officer. Chief Short stated that community policing, law enforcement, public works, and city administration are all mandated services that an incorporated city must provide and the expenses to provide these services is what it costs the city to have.

C. Trost stated that Fort Jones should be paying half of what the police services cost, which they don't, and she does not believe that Etna should be taking on an additional employee. The PD force doubled when they took on Fort Jones and Fort Jones does not pay for half of the services. Also, there are ordinances that can be enforced, and fines can be issued.

Audience member Che'usa Wend commented that the information does not specify that it will cover 100% of the expense associated with a new employee. Fawaz clarified that the grant would allocate up to \$82,000 and in year four the cost to the city would be \$82,000. Councilmember Gilmore explained the sliding scale for the salary that the grant specifies. Fawaz asked if there were any holes in the police department's schedule, or any issues with scheduling and coverage. Chief Short explained that police are required to cover 24/7 and with an additional officer it would help alleviate some of the workload and burnout.

Gilmore complimented the police department and Chief Short for doing a great job but the idea of expanding to the entire valley cannot be on the backs of Etna. Perhaps a special bond should be placed on the entire Scott Valley community to help pay for police services. Gilmore expressed concerns about the budget and does not support providing police services to the entire valley at this time.

Wend asked if there is an issue with violent/gun crime since that was mentioned as being one of the reasons for applying for the grant. York replied that we are lucky that our area does not have violent/gun crime, but we are not immune from these types of crimes. Adding this extra position will allow our officers to be more proactive in the community and exercise crime prevention. Wend is frustrated with the lack of code enforcement in Etna and doesn't feel like Etna is getting a fair share of code enforcement for this city. Hiring someone else and figuring out how it gets paid for later is not a good idea.

Mayor Tarne read the definition for community policing. Tarne also explained that since Etna has taken over the policing in Fort Jones a lot of their issues have declined. Tarne feels that having an adequate police force is important but agrees with Gilmore on the financial concerns. Tarne applauds Chief Short and York for going after the grant but recommends looking into another funding source rather than it coming out of the budget to fund the additional position. Tarne asked if Chief Short and York can explore any possibilities of another funding source.

Fawaz encouraged Chief Short to approach Fort Jones to find out if they are willing to understand that there is a pro-rata share of the insurance increases that were not predicted. Chief Short reminded the Council that Fort Jones is paying their fare share of the contract price. Fawaz stated the insurance change was not in our control and needs to be a topic of discussion with Fort Jones. Mayor Tarne recommended Chief Short, and York gather the requested information and a special meeting can be scheduled. Munson agreed and would also like to do some research regarding this proposal in the meantime.

Chief Short shared concerns about the decriminalization of crime which has resulted in an increase of calls for service. York stated that she predicts in four years Etna will have need for an additional officer.

Mayor Tarne made a motion that Chief Short and York explore additional options for a fourth-year payment so that the burden is not on the City of Etna and when they are prepared call for a special meeting for approval, Fawaz seconded, and the motion passed.

Ayes: Gilmore, Fawaz, Munson, Tarne

Gilmore requested that in the future the material needs to be provided sooner so the Council has more time to review the information.

Adjournment

There being no further business Mayor Tarne adjourned the open meeting at 4:23 pm.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk



MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Monday December 6, 2021

Members of the Etna City Council met on this 6th day of December, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the salute to the Flag of the United States.

Roll Call (not officially taken)

Councilmembers Cliff Munson, Charnna Gilmore, Mitch Trost and Mayor Jaime Tarne were present. Councilmember Brandon Fawaz was absent.

Oral Comments from the Public on Non-Agenda Item

None

Consent Calendar

- Resolution 2021-016 Authorize Remote Teleconference

Mayor Tarne moved to approve accepting Resolution 2021-016, Gilmore seconded, and the motion passed.

Ayes: Munson, Gilmore, Tarne, Trost

Adjournment

There being no further business Mayor Tarne adjourned the meeting at 6:32 pm.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday December 6, 2021

Members of the Etna City Council met on this 6th day of December, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Mitch Trost, Cliff Munson, Charnna Gilmore, Mayor Jaime Tarne were present. Councilmember Brandon Fawaz was absent.

Oral Comments from the Public on Non-Agenda Item

None.

Consent Calendar

- Regular Minutes November 1, 2021, November 15, 2021
- Special Meeting Minutes November 22, 2021
- Payroll Register November 2021
- FY 20/21 Street Report
- Prop 68 Pool Solar Grant Application

Councilmember Munson requested a change to the Minutes, and it be reflected that he is concerned about Scott Valley kids only.

Councilmember Gilmore moved to approve accepting the Consent Calendar with the requested edits to the Minutes, Munson seconded, and the motion passed.

Ayes: Trost, Munson, Gilmore, Tarne

Council/Department Reports:

Auditor Jill Porterfield gave an update on what she has been working on and is hoping that by the next meeting she will have more to report. Munson asked how many hours per week she has been working, Porterfield has been working approximately 10 to 15 hours per week. The

Public Works Director Dan Burbank gave a brief report – his department has been cleaning gutters and preparing for the weather, filling potholes, water sampling, town Christmas tree, among other things.

Police Chief Josh Short gave a brief report – his department was very busy preparing for the PAL party which was a success. Chief Short is preparing his yearly call report and will provide that information at the next meeting.

Ambulance Director Brooklyn Tupman gave a report – there is a new applicant that she would like approved.

City Clerk Kris Hargrove gave a brief report – Hargrove received the IT quotes for the new company, a new AP procedure is in place and Hargrove reminded department heads to come into City Hall to review and sign their invoices before they can be paid.

BUDGET ITEMS:

- **Fuel Management System**

Burbank requested approval to purchase a fuel management system to better track fuel costs to specific departments. The expense for this system will be split between the various departments.

Councilmember Munson moved to approve the purchase of the Fuel Management System, Councilmember Trost seconded, and the motion passed.

Ayes: Trost, Gilmore, Munson, Tarne

CURRENT BUSINESS:

Discuss/Approve allocating PLHA Funding to Youth Empowerment Siskiyou.

Sarah Springfield from Youth Empowerment Siskiyou explained that at this time it is not feasible to apply for the funds before the December 31st deadline. The focus now is on the May 2022 deadline. Receiving the funds were dependent on the City of Yreka to apply for the funds. Councilmember Munson expressed his concerns with accountability for the funding and whether the pooled funds from Etna would provide services for Scott Valley youth. Springfield explained that specific services can be provided and detailed in the grant.

Chief Short clarified that “youth” in this program is ages 18 to 25 years of age. Springfield added that Siskiyou Empowerment provides youth services 13 to 25 years of age.

Springfield will be attending the Yreka Council meeting tomorrow evening. Munson would like to attend the Yreka City Council meeting as well to represent the City of Etna. Munson would like Scott Valley youth to be represented at the Yreka meeting.

Munson made a motion to have this item on the February meeting.

Discuss/Approve Urban & Multi-benefit Drought Relief Grant.

Councilmember Gilmore clarified that this item is not for approval. Gilmore explained that she has been coordinating with City Engineer Morgan Eastlick regarding this drought funding. This funding is through the State Water Resource Control Board, and it would fund drilling a new well for emergency use, smart meters, and constructing another storage tank and decommissioning an older one. They are still working on this project. Mayor Tarne read the application and complimented Gilmore for the work that she is doing. Gilmore expressed appreciation for Eastlick. Gilmore explained that if we do get this grant, we will need to track the matches etc. No action taken.

Discuss/Approve setting up a Grant Committee.

Clerk Hargrove would like the city to create a grant committee to help with grant tracking etc. Mayor Tarne recommended looking for a grant coordinator that could be paid from the grant. Munson commented that an emergency services facility could be a real benefit to the city,

he has been searching for grants that could assist with this. Gilmore is not supportive of a hired position. Hargrove will postpone this item until January. No action taken.

CORRESPONDENCE:

CITY COUNCIL STATEMENTS AND REQUESTS:

CLOSED SESSION: Pursuant to Government Code Section 54957:

- **Discuss/Approve Ambulance OCNB employee**

The City Council unanimously approved hiring a new ambulance OCNB employee.

Adjournment

There being no further business Mayor Tarne ended the closed session and adjourned the meeting at 7:32 pm.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk



MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Tuesday December 14, 2021

Members of the Etna City Council met on this 14th day of December, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the salute to the Flag of the United States.

Roll Call

Councilmembers Cliff Munson, Mitch Trost, Brandon Fawaz and Mayor Jaime Tarne were present. Councilmember Charnna Gilmore was absent.

Oral Comments from the Public on Non-Agenda Item

None

CLOSED SESSION:

- **Discuss/Approve Legal Claim Rejection Letter**

No action taken, nothing to report.

Adjournment

There being no further business Mayor Tarne adjourned the meeting.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk



MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday December 20, 2021

Members of the Etna City Council met on this 20th day of December, via TELECONFERENCE. Mayor Jaime Tarne called the meeting to order and dispensed with the flag salute.

Roll Call

Councilmembers Charnna Gilmore, Cliff Munson, Mitch Trost, and Mayor Jaime Tarne were present. Councilmember Brandon Fawaz was absent.

Oral Comments from the Public on Non-Agenda Item

None.

Consent Calendar

- Regular Minutes December 6, 2021
- Special Minutes December 6 & 14, 2021

Councilmember Gilmore appreciated the extra information for the register making it easier to look at.

Councilmember Trost moved to approve the Consent Calendar, Gilmore seconded, and the motion passed.

Ayes: Gilmore, Trost, Munson, Tarne

Council/Department Reports:

Finance Director Jill Porterfield reported that she is working on getting more financial information prepared for the budget meeting.

Councilmember Munson asked Dan about water testing that was recently done for the well.

Munson also asked about code enforcement and ordinance enforcement specific to two situations in town. Police Chief Josh Short provided an update to the Council.

CURRENT BUSINESS:

Discuss/Approve New Year's Eve Event Application. Chief Short gave a background on this event and requested approval on behalf of the Denny Bar. Mayor Tarne asked a few questions regarding bathrooms and an outside bar. Mayor Tarne moved to approve the Event Application for Denny Bar, Trost seconded, and the motion passed.

Ayes: Gilmore, Trost, Munson, Tarne

Discuss/Approve Conference Room AV. City Clerk Kris Hargrove shared a presentation showing the proposed upgrades to the Council Chambers in order to provide the community with in-person meetings and a virtual option. Clerk Hargrove is proposing to use the

American Rescue Plan Funding to help cover the costs for the upgrades. Councilmember Gilmore recommended postponing this item to the budget meeting. The Council and Jeremy Flynn from 22nd Avenue (Contractor) discussed options to reduce costs. Councilmember Trost moved to approve the upgrade at a cost of \$6,500 and continue with future upgrades as funds become available. Clerk Hargrove reminded the Council that they have been refunded \$4,800 from the previous IT company. Councilmember Munson seconded and the motion passed.

Ayes: Gilmore, Trost, Munson, Tarne

Discuss/Approve Well Easement. Councilmember Gilmore gave a brief background about this item pertaining to the artesian well and the city tapping into this well as a secondary water source if/when there is an emergency. Gilmore explained that the next step is to develop the language for the Easement Agreement. Public Works Director Dan Burbank shared a few cost estimates for lumber and other specifics about the project. Mayor Tarne moved to approve contacting the attorney to get this project moving, Trost seconded, and the motion passed.

Ayes: Gilmore, Trost, Munson, Tarne

Clerk Hargrove reminded the Council to provide information for a newsletter.

Gilmore requested to switch from having two meetings a month to one meeting a month and would like that to be an item on the next agenda.

CORRESPONDENCE:

CITY COUNCIL STATEMENTS AND REQUESTS:

Adjournment

There being no further business Mayor Tarne ended the closed session and adjourned the meeting at 7:23 pm.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk



MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Tuesday December 28, 2021

Members of the Etna City Council met on this 28th day of December, via TELECONFERENCE. Mayor Pro-Tem Charnna Gilmore called the meeting to order and dispensed with the salute to the Flag of the United States.

Roll Call

Councilmembers Mitch Trost, Brandon Fawaz, Cliff Munson, and Charnna Gilmore were present. Mayor Jaime Tarne called in late.

Oral Comments from the Public on Non-Agenda Item

None

Current Business:

- **Discuss/Approve accepting DOJ COPS Grant.**

Police Chief Josh Short gave a background on the grant and presented the Council with the requested information. Chief Short addressed the concern about the ability to fund the officer for a fourth year after the grant runs out. Chief Short explained that NSMIT (North State Investigative Team) and Asset Forfeiture through the County are funding sources for the additional officer for the fourth year. Chief Short predicts that more funding may potentially be available through Federal Asset Forfeiture, but it is timely.

Councilmember Trost expressed concern for future funding after year four and so on. Chief Short would like the goal for this position to be indefinite. Trost also commented that the city already spends a lot on salaries and is worried that additional staff can put the city in a deeper hole. Councilmember Fawaz responded stating that Chief Short has outlined the funding for the fourth year and if by year five funding is an issue then the position can be reviewed at that time.

Councilmember Munson requested that if Fort Jones is willing to cover half of the expense of the additional officer, he would like to see it in writing. Chief Short will have Fort Jones provide a document for review. Mayor Tarne does not see an issue with hiring the additional officer under a sunset clause type of agreement.

Councilmember Fawaz moved to approve accepting the DOJ COPS Grant with the expectation of earmarking the \$60,000 Asset Forfeiture funds from the State that Chief Short has identified. Councilmember Gilmore repeated the motion – accept the grant as written with the commitment to set aside the Asset Forfeiture money for preparation for the fourth year (\$60,000.) Mayor Tarne amended the motion to add a sunset clause at time of hire. Munson asked about equipment needs and would like Fort Jones to be responsible for half of any future needs for the fourth year. Fawaz agreed but doesn't feel that formally accepting the grant should be based on conditions for Fort Jones. Discussion. Tarne seconded and the motion passed.

Ayes: Trost, Fawaz, Munson, Tarne, Gilmore

Councilmember Gilmore thanked Chief Short for the detailed information. Munson also thanked Chief Short for his prompt time in responding to the Shell Station and thanked the PD for their services.

Adjournment

There being no further business Mayor Pro-Tem Gilmore adjourned the meeting at 3:50 pm.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk