



MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Monday January 30, 2023

Members of the Etna City Council met on this 30th day of January, via TELECONFERENCE and IN PERSON. Mayor Cliff Munson called the meeting to order and led in the Salute to the Flag of the United States of America.

Roll Call

Councilmembers Brandon Fawaz, Jason Deppen, Mayor Cliff Munson, Charnna Gilmore. Councilmember Lori Fleck was absent.

Oral Comments from the Public on Non-Agenda Item

Audience member Marjorie Crosse shared her concerns with the Council regarding water running down Cleveland Street and flooding under her house.

Audience member from Friends of the Museum asked about the status with the museum electrical upgrades and the status of the grant monies to be used for the project.

Consent Calendar :

- Minutes of the Special Meeting December 12, 2022
- Invoice Approval 12.22.22
- Invoice Approval 1.20.23
- Resolution 2023-001 – A Resolution of the City Council of the City of Etna Authorizing Investment of City of Etna Monies in Local Agency Investment Fund (LAIF)

Councilmember Fawaz moved to approve the Consent Calendar, Councilmember Deppen seconded, and the motion passed.

Ayes : Gilmore, Munson, Deppen, Fawaz

Department Reports :

City Manager Adam Cox gave an update on the CDBG Program Income and what the next steps are. Due to how extensive the application process is it is unlikely that the City would be approved for Program Income monies in the near future. The waiting period will be 8 to 12 months. Councilmember Gilmore recommended exploring another funding source for the museum project. The museum is requesting the project be completed timely. Police Chief Josh Short mentioned the Ford Foundation as an option for funding assistance. Cox requested the Council to pick a day in March to meet with Fort Jones Council and Legal Counsel for some trainings.

Police Chief Josh Short provided a written report to the Council. Chief Short mentioned that Community Service Officer Bonnie Mortenson resigned, and Fort Jones Community Service Officer Kelly York will be covering both Etna and Fort Jones needs. Councilmember Fawaz asked if PAL money is used for youth or community orientated. Chief Short said that the \$5,000 that PAL receives from the City gets spread throughout all youth programs. Fawaz also asked where the department was at with hiring the new DOJ Grant Officer. Chief Short explained that

Nate Mendes has completed the background for the officer and there are two other backgrounds in process. Councilmember Deppen asked about the status with the local poacher that they have been working on. Chief Short gave an update on that case, and they are making progress.

Public Works Director Dan Burbank provided a written report. Deppen asked if the City is allowed to buy from government auctions. Burbank provided updates on what his department has been working on.

Fire Chief Alan Kramer has been working with Fort Jones on the Firefighter Academy. His department has had 23 dispatches in the last month. Chief Kramer will be presenting a new firefighter application at the next meeting. Councilmember Fawaz asked about the Rural Protection Fire District and them choosing not to join with Etna or Fort Jones. Chief Kramer has been in contact with the chairman of the board. Councilmember Deppen asked about a readiness status if the department needed to respond to an emergency. Chief Kramer said the focus is to make sure there are enough resources available when needed. Chief Kramer and Cox have been discussing the option of offering stipends for responding to emergencies.

Ambulance Director Teri Arrwood provided a written report. Arrwood updated the Council on various things her department has been working on. Samantha Hess has been working on a AFG grant and potentially funding a position in the department for both Fire and EMS. Arrwood also updated the Council on the trainings that she has been putting on and future classes that she is scheduling.

City Clerk Pam Eastlick reported that she has provided information to the City Auditor for the 2021 audit. She has been submitting invoices to the current grants. Eastlick provided draft financials to the Council for review. She is working on reallocating expenses to the appropriate funds approved by the budget. Eastlick would like to meet with Councilmember Gilmore to go over CDBG.

Councilmember Gilmore reported that she attended the LOLA dinner. Etna will be hosting a LOLA meeting in July. Gilmore has been working on finding a grant manager for the Water Modernization Grant.

Current Business:

Appoint new Councilmember to replace Councilwoman Fleck. The City of Etna received a letter of interest from John Stacher. John Stacher introduced himself to the Council and audience. Councilmember Gilmore moved to approve appointing John Stacher to replace Lori Fleck, Councilmember Deppen seconded, and the motion passed.

Ayes : Gilmore, Munson, Deppen, Fawaz

Mayor Munson swore in John Stacher.

Discuss/Approve 2nd Addendum to the Memorandum of Understanding & Agreement to Provide Dispatch and Records Services. Cox, and Chief Short provided a background on the agreement. Burbank commented that it would be a good idea to investigate other options due to officer safety. Councilmember Fawaz moved to approve with the caveat that Chief Short makes the Council aware if there are dispatch problems and it is documented by the City. More discussion and input from Chief Short. Councilmember Gilmore seconded and the motion passed.

Ayes : Stacher, Gilmore, Munson, Deppen, Fawaz

Discuss/Approve Memorandum of Understanding Etna Fire Department, Fort Jones Fire Department, and Scott Valley Fire Protection District for Assistance to Firefighters Grant – SCBAs and RIT Equipment. Chief Kramer gave a background and explained that the local fire departments are trying to obtain the same equipment. \$10,000 would be the City’s portion match. Fort Jones Fire Department will be hosting the grant and Etna staff will provide the information needed when necessary. Councilmember Fawaz moved to approve the MOU for the SCBAs and the RIT equipment. Councilmember Gilmore seconded and the motion passed.

Ayes : Stacher, Gilmore, Munson, Deppen, Fawaz

Discuss/Approve Memorandum of Understanding Etna Fire Department, Fort Jones Fire Department, and Scott Valley Fire Protection District for Assistance to Firefighters Grant – Extraction Equipment. Councilmember Gilmore moved to approve this second MOU, Councilmember Stacher seconded, and the motion passed.

Ayes : Fawaz, Deppen, Munson, Gilmore, Stacher

Review/Discuss Financials. Cox explained that they are still working through financials. No action taken.

Discuss/Approve Memorandum of Understanding Regarding County Libraries and Local Communities. Cox explained that there are no new changes to the previous contract. The City contributes \$5,000 to the library annually. Councilmember Gilmore moved to approve the MOU regarding county libraries and local communities. Councilmember Stacher seconded. Councilmember Fawaz asked what the cost is to the City minus the \$5,000 contribution. Motion passed.

Ayes : Fawaz, Deppen, Munson, Gilmore, Stacher

Discuss/Approve Appointing a Delegate and an Alternate to the Siskiyou County Integrated Waste Management Committee. Councilmember Gilmore moved to approve appointing John Stacher as the Delegate and Councilmember Jason Deppen as the Alternate for the Siskiyou County Integrated Waste Management Committee. Councilmember Fawaz seconded and the motion passed.

Ayes : Fawaz, Deppen, Munson, Gilmore, Stacher

CORRESPONDENCE:

None.

CITY COUNCIL STATEMENTS AND REQUESTS:

Councilmember Gilmore requested an update on the COVID payments at the next meeting.

CLOSED SESSION: Pursuant to Government Code Section §54954.5(e)

- Public Employee Discipline/Dismissal/Release – Public Employee Evaluation City Manager. No reportable action.

Adjournment

There being no further business Mayor Munson adjourned the meeting at approximately 6:33 pm.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk