



**MINUTES**  
**REGULAR MEETING OF THE ETNA CITY COUNCIL**  
**Monday March 27, 2023**

Members of the Etna City Council met on this 27<sup>th</sup> day of March, via TELECONFERENCE and IN PERSON. Mayor Cliff Munson called the meeting to order and led in the Salute to the Flag of the United States of America.

**Roll Call**

Councilmembers Jason Deppen, Mayor Cliff Munson, Charnna Gilmore, and John Stacher were present. Councilmember Brandon Fawaz was absent.

**Oral Comments from the Public on Non-Agenda Item**

None

**Consent Calendar**

- Minutes Special Meetings March 6, 2023 & March 20, 2023
- Invoice Check Register
- Resolution 2023-003 – A Resolution of the City of Etna City Council Accepting the 2022 General Plan Annual Progress Report and Approving the Transmittal of the Report to the Governor’s Office of Planning and Research and the California Department of Housing and Community Development.
- Resolution 2023-004 – A Resolution of the City of Etna Authorizing Overtime and Portal to Portal Pay for Outside Assignments Regular, Part-Time, and On Call Non-Benefited Employees (OCNB)

Councilmember Gilmore moved to approve the Consent Calendar, Councilmember Deppen seconded and the motion passed.

**Ayes : Stacher, Gilmore, Munson, Deppen**

**Council/Department Reports:**

Police Chief Josh Short gave a brief report and explained police stats for the department for the last calendar year. Chief Short also updated the Council on Missy’s training progress. Chief Short and the Council further discussed the situation on Highland Street involving multiple code enforcement violations.

Public Works Director Dan Burbank reported that his department has been very busy. A large oak tree fell on Center Street and damaged the water main, but fortunately they were able to repair the break timely.

Fire Chief Alan Kramer thanked the Council for approving the payment per call for the department. Kramer received the last of the radio equipment through the 50/50 Grant.

Ambulance Director Teri Arrwood reported that she is preparing for a training class. Arrwood would like to research purchasing a new ambulance in the future.

City Clerk Pamela Eastlick updated the Council on financials and would like to set up a budget workshop.

Mayor Munson mentioned that he and Charmna will be attending the LOLA dinner.

Councilmember John Stacher met with Russ Elliot from Siskiyou Telephone and Siskiyou Telephone set up free Wi-Fi for downtown and there will be a celebratory event during the Rodeo Parade to celebrate Etna being a Smart Rural Community. The Wi-Fi is at no cost to the City of Etna.

**CURRENT BUSINESS:**

**Adopt the 2023 Collaborative Proclamation Making a Stance Against Child Abuse, Declare April as Child Abuse Prevention and Sexual Assault Awareness Month, Proclaim April 15<sup>th</sup> – 21<sup>st</sup> as Week of the Young Child.** Michelle Harris from First Five Siskiyou gave a brief presentation and gave a background on the program. Councilmember Gilmore moved to adopt the proclamation, Councilmember Stacher seconded, and the motion passed.

**Ayes : Deppen, Munson, Gilmore, Stacher**

**Discuss/Adopt Ordinance 225 – An Ordinance of the City Council of the City of Etna Adding Chapter 15.14, Electric Vehicle Charging Stations, to the Etna Municipal Code.** Councilmember Deppen moved to approve adopting Ordinance 225, Councilmember Stacher seconded, and the motion passed.

**Ayes : Gilmore, Stacher, Deppen, Munson**

**Discuss Update on Museum Project.** City Manager Adam Cox met with the Native Daughters and discussed the infrastructure needs of the building. Cox suggested beginning the process of having the building assessed by a professional. Cox recommends moving forward with the CDBG application for construction dollars. Further discussion on how to best use grant funding and city money to complete the project. No action taken.

**Discuss/Approve Police/Fire Memorandum of Understanding (MOU) Between the Etna Police Department and Fort Jones Fire Department.** Cox explained that this agreement allows Fort Jones to respond to some code enforcement related issues. Further discussion. This agreement has been reviewed by legal counsel and has been approved by the Town of Fort Jones. Councilmember Gilmore made a motion to approve the MOU, Councilmember Deppen seconded, and the motion passed.

**Ayes : Stacher, Gilmore, Munson, Deppen**

**Discuss/Approve Plans and Specifications for the Pool Solar Project.** Discussion regarding power usage. The bid process has been closed and the City did not receive any bids for this project. This project will need to go out for bid again. Councilmember Gilmore moved to approve the plans and specifications for the Pool Solar Project, Councilmember Stacher seconded, and the motion passed.

**Ayes : Deppen, Munson, Gilmore, Stacher**

**Discuss/Approve Agreement for Outside Assignments.** Councilmember Deppen made a motion, Councilmember Stacher seconded, and the motion passed.

**Ayes : Stacher, Gilmore, Munson, Deppen**

**Discuss/Approve Etna Clean Up Day.** Councilmember Gilmore reminded the Council that last year the City paid \$2,500 and she is requesting approval for the City to pay \$2,500 again for this year's event. Mayor Munson moved to approve \$2,500 for the event, Councilmember Stacher seconded, and the motion passed.

**Ayes : Deppen, Munson, Gilmore, Stacher**

**Discuss/Approve Signing Letter of Support for California Health Collaborative Application for Adaptation Planning Grant Program.** Councilmember Deppen made a motion, Councilmember Stacher seconded, and the motion passed.

**Ayes : Stacher, Gilmore, Munson, Deppen**

**Discuss/Approve Increasing Hourly Rate for Public Works Employee.** City Manager Cox is working on a salary schedule that he will present in the near future. Cox is recommending increasing the hourly rate from \$17.00 per hour to \$21.00 per hour for the part-time public works employee. Councilmember Stacher made a motion, Councilmember Gilmore seconded, and the motion passed.

**Ayes : Stacher, Gilmore, Munson, Deppen**

**CORRESPONDENCE:**

Auditor Communication – Review Planning Communication from City Auditor Charles Pillon.

**CITY COUNCIL STATEMENTS AND REQUESTS:**

Councilmember Deppen requested that the salary schedule and job descriptions are completed and ready for review at the next regular meeting.

Councilmember Gilmore may not be available in person at the next regular meeting and would like to zoom in.

**CLOSED SESSION: Pursuant to Government Code Section §54956.8**

- **Real Estate Negotiations – APN: 056-261-060, 833 Highland**

No reportable action.

**Adjournment**

There being no further business Mayor Munson ended the closed session and adjourned the meeting.

Respectfully submitted,

Jenny Bennett

Asst. City Clerk