



# City of Etna

## TRANSIENT OCCUPANCY TAX RETURN (Chapter 3.16 of the City Code)

**Complete this entire form (if no tax is due, fill in spaces with zeros)**

Business Name: \_\_\_\_\_

License Number: \_\_\_\_\_

1. Total Gross Receipts from Room Rentals  
Total amount received during reporting period \$ \_\_\_\_\_
2. Total Exemptions  
Rent covered by Govt/Federal Employees on business \$ \_\_\_\_\_
3. Sub-total of Taxable Rents  
Line 1 minus Line 2 \$ \_\_\_\_\_
4. TOT Transient Occupancy Tax (6%)  
Multiply Line 3 with .06 \$ \_\_\_\_\_
5. TBID (1%)  
Multiply Line 3 with .01 \$ \_\_\_\_\_
6. Total Assessment Due  
Add Line 4 and Line 5 \$ \_\_\_\_\_

### Penalties and Interest

7. 1<sup>st</sup> Month Delinquent (10%) 30 days after Quarter End  
Multiply Line 6 with .10 \$ \_\_\_\_\_
8. Each Month Thereafter (5%) every 30 days  
Multiply Line 6 with .05 \$ \_\_\_\_\_

<b>TOTAL DUE</b> Add line 6, 7 & 8	\$ _____
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I certify that the above statement is true and correct:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date