



**MINUTES**  
**SPECIAL MEETING OF THE ETNA CITY COUNCIL**  
**Friday June 3, 2022**

Members of the Etna City Council met on this 3<sup>rd</sup> day of June, via TELECONFERENCE and IN PERSON. Mayor Pro Tem Charnna Gilmore called the meeting to order and led in the salute to the flag of the United States of America.

**Roll Call**

Councilmembers Mitch Trost, Brandon Fawaz, and Mayor Pro Tem Charnna Gilmore were present. Councilmember Cliff Munson arrived late.

**Oral Comments from the Public on Non-Agenda Item**

**Current Business:**

**Accept Mayor Jaime Tarne's resignation.** The City Council recognized Jaime Tarne's resignation.

**Discuss/Approve appointment of new mayor.** Councilmember Gilmore made a motion to appoint Cliff Munson as Mayor, Trost seconded, and the motion passed.

**Ayes: Trost, Fawaz, Gilmore**

**Discuss/Approve commissioner assignments.** The City Council reviewed the current commissioner assignments and made changes. Mayor Munson will take city administration, Councilmember Fawaz took the pool. Councilmember Gilmore asked about streets, sewer, and water. Councilmember Fawaz suggested to wait until the open seat is filled to assign any other commissioner assignments. Gilmore called for a vote and the Council unanimously approved the changes to commissioner assignments.

**Discuss/Approve tax liabilities for COVID payments made to city employees in 2021.** Councilmember Gilmore gave a background on this item. Gilmore explained that the process was not done correctly which could have tax consequences for the city. The options discussed was to either amend the W2s for the employees, or issue 1099s to the employees. Councilmember Fawaz stated that taxes should have been taken out of the checks issued to the employees. The other issue discussed was the amount paid out to the employees was more than what the city received in that fiscal year. Council and staff discussed this topic further.

Fawaz asked how the amount to give each employee was determined. City Clerk Kris Hargrove explained that the city knew the total amount that was going to be received. Police Chief Josh Short added that there were multiple discussions between staff and Council to determine the amount for each employee. Fawaz requested to see the minutes for the meeting where this item was approved. Hargrove explained that it was approved in a closed session. Fawaz recommends tabling this item to a later meeting. Gilmore will meet with Charlie (city auditor.) Gilmore is concerned about personal liability because of this mistake. Charlie's recommendation is to issue amended W2s to employees.

Ambulance Director Teri Arrwood commented that when she received her bonus, she assumed that the employer had taken care of the tax portion of the bonus.

**CLOSED SESSION:**

**Discuss/Approve Ambulance Driver Application.** Council unanimously approved the application for a new ambulance driver.

**Discuss/Approve Contract Employee for Financial Reconciliation.** Council unanimously approved the hiring of Pam Stock for contractual financial services to start as soon as possible.

**Open Session:**

Councilmember Munson reported that he met with Jim Hendricks and reviewed proposed designs for the central emergency services building. Munson discussed the design specs.

**Adjournment**

There being no further business Mayor Munson adjourned the meeting at 4:22 pm

Respectfully submitted,

Jenny Bennett  
Asst. City Clerk