

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday January, 7 2019

Members of the Etna City Council met on this 7th day of January 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Jill Beckmann, Lori Fleck, Mayor Ryberg, Jaime Tarne, and Mitch Trost were present

Oral Comments from the Public on Non-Agenda Item

None.

Consent Calendar

Minutes from the Regular Meeting December 3, 2018, Special Meetings December 4, and December 11, 2018, and the Check Register were presented for approval. Mayor Ryberg moved to accept the Consent Calendar, Trost seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Current Business

Discuss/Approve option to cash our Vacation and/or Comp time per pay period.

The council and several staff members discussed this item extensively and went over several different options. Councilmember Tarne expressed that she is not comfortable with the option to cash out comp, but feels that giving employees the option to cash out vacation is a reasonable request under certain guidelines. Council took no action and requested this item be brought back in the future with more information gathered from a committee, and possibly after a budget review meeting.

Discuss/Approve Environmental Services Howell Avenue CDBG Water Line

Project. The council made a decision to have SHN perform the Environmental Services on Howell Avenue CDBG Water Line Project. Mayor Ryberg moved to approve accepting SHN's proposal to perform the work on Howell Avenue, Trost seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve new Fire Department member. Fire Chief Alan Kramer requested council approval to hire Boston Nichols as a new member of the Etna Fire Department. Trost moved to approve the new hire, Fleck seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve Maintenance and Repair Plan for the Little League Field. Mayor Ryberg developed a Maintenance and Repair Plan for the Little League Field and requested council approval for the plan. Tarne moved to approve the Maintenance and Repair Plan for the Little League Field, Trost seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve proposed addition to City Rentals. Councilmember Trost requested council approval for the City to start charging 10% of any gross profits from a group that uses city owned property not covered by a lease agreement, only if the group is making a profit. Mayor Ryberg moved to approve collecting 10% of any gross profits from a group that uses city owned facilities, Tarne seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Council Statements and Requests

Mayor Ryberg informed the council and audience that the owner of the Orange Service Station on Main Street did not accept the City's offer for purchasing the building.

Council/Employee Reports

Councilmember Tarne reported that she recently had a meeting with Rod to learn more about CDBG, and EDBG loans. She also met with Morgan Eastlick, the City Engineer, and learned that the City is delinquent on replacing a filter for the water filtration, but Rod and Morgan are working on this issue. Tarne expressed the importance with being extremely transparent with the community and helping the community understand how expensive it is to repair the streets in town. In the future Tarne would like to post more information on Facebook to keep the community updated more on issues that are going on in the City.

Councilmember Fleck spoke about the website and requested other councilmembers to gather information so that it can be published on the website. Fleck also mentioned some improvements that she would like made to the website.

Adjournment

There being no further business; the meeting was adjourned at 8:30 pm.

SUMMARY

- City council and staff will revisit the option to cash out vacation/comp time after a budget review meeting.
- SHN will perform the Howell Avenue project.
- Boston Nichols was approved as a new hire for the Fire Department.
- City Council approved the Maintenance Plan for the Little League Field.
- City Council approved charging 10% of any gross profits that are made when using city owned facilities.

Respectfully submitted,

Sarah Griggs,

City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Tuesday January 22, 2019

Members of the Etna City Council met on this 22nd day of January 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Lori Fleck, Mayor Ryberg, Jaime Tarne, and Mitch Trost were present. Jill Beckmann arrived at 7:30 pm.

Oral Comments from the Public on Non-Agenda Item

Marie Caldwell from Scott Valley Unified School District informed the council about a Pilot Project that they are working on with the Etna Police Department. Caldwell explained that the officers will be riding on the school buses periodically to help with some issues the school district has been having on the buses.

Rick Kramer stated to the council that the water meters are unreadable with scratched lenses, and you cannot see the numbers. Kramer recommends changing the unreadable meters out due to not very accurate guesses, or estimates.

Barbara Coatney stated to the council that the tree limbs that were cut earlier this summer at the pool are still in a pile on her side, and she would like them cleaned up.

Consent Calendar

Minutes from the Regular Meeting January 7, 2019, and the Check Register were presented for approval. Councilmember Trost moved to approve the Consent Calendar, councilmember Trost seconded and the motion passed 4-0 with Fleck, Ryberg, Tarne, and Trost voting yes.

Current Business

Discuss/Approve possible pay per call for Fire Department members. Fire Chief Alan Kramer requested council approval to provide an incentive for our volunteer firefighters to respond to calls. Kramer would like to offer some compensation for the volunteers that respond. Council would like to revisit this topic after a mid-year budget review. Council took no action.

Discuss/Approve the hire of a contract work for fixing potholes. The City recently received a job application from an individual who is interested in filling pot holes throughout town as needed. Council took no action and would like to revisit this topic after a budget review.

Discuss/Approve sale of 155 Diggles Street building (formerly Scott Valley Rural Health.) Mayor Ryberg would like to discuss the possibility of selling this building. Councilmembers Fleck, and Tarne commented that they are not in favor of selling the building. Mayor Ryberg and councilmember Trost will be working together on this topic to figure out options for the building.

Discuss/Approve grant opportunity for Electric Vehicle Charging Stations. Mayor Ryberg brought this item forward for discussion and overall the council likes the idea of having a charging station in town somewhere. Audience member Barbara Coatney spoke on behalf of the Library in favor of having a charging station and they are willing to put in for the grant with the City. Councilmember Trost moved to approve applying for the Electric Vehicle Charging Station Grant, Councilmember Tarne seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve grant opportunity for Senior Meals. Audience member Rick Kramer stated that there are other entities that provide this service. Council took no action.

Discuss/Approve placing small number of parking signs on Main Street. Mayor Ryberg is requesting that more parking signs be placed on Main Street to help with the parking issues. Audience member and business owner Davie Martin supports the parking signs being placed on Main Street, but also asked if this would be enforced. Mayor Ryberg moved to approve placing new 4 hour parking signs on both sides of the street, Councilmember Tarne seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve CalPERS Resolution for Employer Paid Member Contribution. City Clerk Sarah Griggs will email the City Attorney regarding this.

Council Statements and Requests

Council/Employee Reports

Councilmember Trost reported that the Public Works Department started working on the Little League Field.

Councilmember Fleck reported that the last LOLA meeting went well, and she recently spoke with John McGonagill regarding website issues.

Councilmember Tarne reported that she recently met with the City Engineer to get her up to speed with Public Works issues. Tarne also was thinking that scheduling a Town Hall meeting regarding Public Works might be a good idea to help educate the community with everything that goes into Public Works.

Councilmember Beckmann is planning to meet with Alan Kramer and Josh Short.

Adjournment

There being no further business; the meeting was adjourned at 9:03 pm.

SUMMARY

Respectfully submitted,

Sarah Griggs,

City Clerk

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Wednesday January 23, 2019

Members of the Etna City Council met on this 23rd day of January 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and dispensed with the Flag Salute, and the roll call.

Oral Comments from the Public on Non-Agenda Item

None

Current Business

Discuss Mid-Year Budget Review 18/19YE.

City Council and various staff members went through the City's Income Statement and discussed each line item. Council and staff made suggestions and corrections to certain figures.

City Council scheduled a second budget review meeting for February 13, 2019 at 1:00 pm.

CORRESPONDENCE

Adjournment

There being no further business; the meeting was adjourned.

Respectfully Submitted,

Sarah Griggs

City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday February 4, 2019

Members of the Etna City Council met on this 4th day of February 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Jill Beckmann, Mayor Erik Ryberg, Jaime Tarne, and Mitch Trost were present. Councilmember Lori Fleck was absent.

Oral Comments from the Public on Non-Agenda Item

None.

Consent Calendar

Minutes from the Regular Meeting January 22, 2019, and the Check Register were presented for approval. Trost moved to approve the Consent Calendar, Beckmann seconded and the motion passed 4-0 with Beckmann, Ryberg, Tarne, and Trost voting yes.

PUBLIC HEARING OPEN 7:03 PM Submittal of State CDBG Application

Rod Merys from Great Northern, and City Engineer Morgan Eastlick explained that the City of Etna is applying for a grant not to exceed \$1,250,000 and the approval to expend approximately \$75,000 in existing or anticipated Program Income under the NOFA for the following eligible activities:

- General Administration - \$87,209
- Public Improvements (Water/Sewer Improvement) \$1,162,791
- Supplemental Activity: Parks, Recreational Facilities - \$75,000

PUBLIC HEARING CLOSED 7:20 PM

Current Business

Discuss/Approve Resolution 915-19 A resolution approving an application for funding and the execution of a grant agreement and any amendments thereto form the 2018 funding year of the state CDBG program. Mayor Ryberg moved to approve Resolution 915-19, Trost seconded and the motion passed 4-0 with Beckmann, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve resident's concerns regarding the increasing amount of vehicles exhibiting excessive speed on North Main Street. Resident Shannon Martin spoke on behalf of the residents that live on Main Street. Martin expressed her concerns with the vehicles speeding over the 25 mph speed limit, and also requested more enforcement on this issue. Police Chief Josh Short responded on this issue stating that he has not received any calls or complaints regarding this matter until he received the complaint letter recently. Chief Short will plan on having more presence on Main Street during the times when speeding cars seem to be worse.

Discuss/Approve appointing Susan Marshall as City Treasurer. City Clerk Sarah Griggs explained that Susan Marshall was the City Treasurer and needs to be reappointed. Trost moved to approve appointing Susan Marshall as the City Treasurer, Ryberg seconded and the motion passed 3-0 with Beckmann, Ryberg, and Trost voting yes. Tarne voted abstain.

Discuss/Approve Resolution 916-19 A resolution of the City Council of the City of Etna Authorizing the Destruction of Certain Records and Files. Mayor Ryberg moved to approve Resolution 916-19, Tarne seconded and the motion passed 4-0 with Beckmann, Ryberg, Tarne, and Trost voting yes.

Council Statements and Requests

Council/Employee Reports

Police Chief Josh Short mentioned that he recently received some calls complementing Clint Whitchurch, the new Reserve Officer, for his hard work handling dog calls among other things.

Councilmember Tarne stated that CHP will be checking people traveling making sure they have the necessary safety equipment for their vehicles due to the winter storms that are expected.

Adjournment

There being no further business; the meeting was adjourned at 7:50 pm.

SUMMARY:

- **City Council approved applying for CDBG Funding Resolution 915-19**
- **Chief Short will address the speeding issue on North Main Street**
- **City Council appointed Susan Marshall as City Treasurer**
- **City Council approved Resolution 916-19 Destruction of Certain Records and Files**

Respectfully submitted,

Sarah Griggs,

City Clerk

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Wednesday February 13, 2019

Members of the Etna City Council met on this 13th day of February 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and dispensed with the Flag Salute, and the roll call.

Oral Comments from the Public on Non-Agenda Item

None

Current Business

Discussion on the sale of the 155 Diggles Street Building Formerly Scott Valley Rural Health Clinic. Mayor Ryberg explained that Jim Peluso recently looked at the building and suggested that we sell it for no less than \$90,000, if the City decides to sell it. The option to sell the building will be up for discussion at future public meetings.

Discuss Mid-Year Budget Review 18/19YE.

City Council and various staff members went through the City's Income Statement and discussed each line item. Council and staff made suggestions and corrections to certain figures. Another budget meeting will be scheduled

CORRESPONDENCE

Adjournment

There being no further business; the meeting was adjourned at 3:59 pm

Respectfully Submitted,

Sarah Griggs

City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Tuesday February 19, 2019

Members of the Etna City Council met on this 19th day of February 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Jill Beckmann, Lori Fleck, Mayor Erik Ryberg, Jaime Tarne, and Mitch Trost were present.

Oral Comments from the Public on Non-Agenda Item

Lori Fleck stepped down from the dais and addressed the council regarding the 155 Diggles Street building asking the council to consider using the building as a Community Center instead of selling it.

Audience member Jordan Bartlett addressed the council regarding his water leak that he has had for a couple of years now. Bartlett stated that the leak is at 940 Cleveland and it has caused a sink hole to happen in his yard. Bartlett also stated that he has brought this issue up several times and nothing has been done.

Jim Peluso reported that he recently visited the 155 Diggles Street building and gave Erik Ryberg a price of what he thinks the building could be sold for, if the council decided to do so.

Consent Calendar

Minutes from the Regular Meeting February 4, 2019, and Special Meeting January 23, 2019 were presented for approval. Mayor Ryberg moved to approve the Consent Calendar, Trost seconded and the motion passed 4-0 with Beckmann, Ryberg, Tarne, and Trost voting yes, and Fleck voting Abstain.

Current Business

Discuss/Approve cancelling contract for Three Rivers Provider Network.

Councilmember Beckmann requested council approval to cancel this contract because it requires the City to accept lower payments from certain private insurance companies and other entities, accepting lower payments negatively effects the ambulance's bottom line. This contract was signed in 2013 and Beckmann would like to cancel it with 90 day notice by sending registered mail. Councilmember Tarne moved to approve cancelling the contract with Three Rivers with a 90 day notice via registered mail, Mayor Ryberg seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve Resolution 912-19 A Resolution of the City Council of the City of Etna Authorizing Signatories for the Mechanics Bank General Fund Account. City Council approved Resolution 912-19 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve Resolution 912-19 A Resolution of the City Council of the City of Etna Authorizing Investment of City of Etna Monies in Local Agency Investment Fund.

Mayor Ryberg moved to approve Resolution 912-19, Fleck seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Council Statements and Requests

Council/Employee Reports

Councilmember Beckmann reported that she is still learning about her commission.

Councilmember Tarne reported that she and Mitch Trost met with Dan Burbank to go over the Public Works Department, and developed a list of priorities. Tarne also would like to look into hiring an “on call/part time” employee to help the Public Works Department as needed. Tarne requested that city staff and council pick a date for cleaning and organizing the Council Chambers.

Mayor Ryberg reported that he will be working on the electric vehicle grant next quarter.

Councilmember Fleck informed the council that she will not be able to attend the meeting for tomorrow from 5:00 to 7:00 at the Library. Tarne will be attending to represent the city.

Councilmember Trost briefly spoke about meeting with Dan.

Adjournment

There being no further business; the meeting was adjourned at 8:05 pm.

SUMMARY:

- **City Council approved cancelling the contract with Three Rivers Provider Network**
- **City Council approved both Resolutions 912-19**

Respectfully submitted,

Sarah Griggs,
City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday March 4, 2019

Members of the Etna City Council met on this 4th day of March 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Jill Beckmann, Lori Fleck, Mayor Erik Ryberg, and Mitch Trost were present. Councilmember Jaime Tarne was absent.

Oral Comments from the Public on Non-Agenda Item

Betsy Stapleton shared with the Council and the audience what the Watershed Council has been working on. Stapleton explained that they are applying for a grant to help with a fire reduction project to take place in Scott Valley, about 100 acres of treatment. Mayor Ryberg asked if a letter from the City in support of the project would help with the grant application process, Stapleton responded yes. Ryberg recommended holding a Special Meeting to go over some additional information about the project and to develop a letter in support of the project.

Rick Kramer asked why all of the trash cans were removed from Main Street. Trost responded that the trash cans are still located on Main Street. Kramer also stated that the one trash can located next to the Catholic Church is never serviced, or picked up and is always overflowing. Kramer also explained that the aerators at the sewer ponds are not running and he stressed the importance of them always needing to run especially in the winter months, it is the whole point of having them. Mayor Ryberg said he would talk to Dan about these issues.

Consent Calendar

Minutes from the Regular Meeting February 19, 2019, and the Check Register were presented for approval. Mayor Ryberg moved to approve the Consent Calendar, Trost seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

Current Business

Discuss/Approve new hire Jennifer Frick. Fire Chief Alan Kramer was not present, the Council took no action.

Discuss/Approve selling the 155 Diggles Street building formerly known as Scott Valley Rural Health Clinic. Mayor Ryberg would like to sell the building and use the money to put towards solar power at the pool. Jim Peluso, who is a real estate broker, looked at the building and gave an estimate of \$93,000, which is what he thinks the building could be sold for. Rick Kramer commented and recommended that the council should have an appraiser look at the building, not a real estate broker. Councilmember Fleck commented that she is not in favor of selling the building because the City doesn't have a space available for the community to use. The Council discussed further. Councilmember Trost moved to approve selling the 155 Diggles Street building, Mayor Ryberg seconded and the motion passed 3-1 with Beckmann, Ryberg, and

Trost voting yes, and Fleck voted no. Mayor Ryberg asked Councilmember Fleck for names of realtors that she would prefer to look at the building.

Discuss/Approve allowing the 155 Diggles Street building being utilized as a Community Center until the building sells. Police Chief Josh Short requested council approval for PAL to use the vacant space for meetings specifically for the Mentoring Program until the building sells. PAL is willing to cover any additional costs that the City would incur from them using the space. Councilmember Trost explained that he doesn't have any issues with PAL using the space until it sells. Mayor Ryberg moved to approve allowing PAL to use the building as they please until it is sold, Councilmember Trost seconded and the motion passed 3-1 with Beckmann, Ryberg, and Trost voting yes, and Fleck voting abstain.

Discuss/Approve what to do now that the recycling services for the City are no longer available. Assistant City Clerk Jenny Bennett explained to the Council that she recently contacted Yreka Transfer Recycling and spoke with them about this issue. Yreka Transfer is still allowing the metal bins located across from Ray's Market to be used and they service them once a week for now. If it becomes too expensive for them to come to Etna once a week to service the bins then they will have to remove them. Councilmember Fleck suggested that possibly a youth program can offer picking up recycling from residents in exchange for the money they receive from the recycling. Fleck will make contact with Scott Valley Disposal about any recycling programs they can offer at curbside pickup at an additional cost. Council took no action.

Council/Employee Reports

Police Chief Short reported that the speeding issue on Main Street has improved and they recently placed a Speed Trailer on the street to help with the issue. Chief Short has been looking into purchasing one for the City. The one that is currently located on Main Street was borrowed from Fort Jones.

Councilmember Beckmann thanked Clint Whitchurch for a training opportunity that he made available for the Fire Department.

Councilmember Fleck shared information she learned from recently attending a meeting with the local businesses. She asked a couple questions about what the business owners would like more from the City.

Councilmember Trost reported that Dan has been working at the ball field and is looking into constructing a French Drain along the outside of the outfield fence.

Ambulance Director Carrie Cummings mentioned that the roof of the Ambulance building is leaking.

Adjournment

There being no further business; the meeting was adjourned at 8:00 pm.

SUMMARY:

- **The City Council approved selling 155 Diggles Street building and allowing PAL to use the building space until it sells.**

- **Councilmember Fleck will contact Scott Valley Disposal and ask them about recycling services being offered.**

Respectfully submitted,

Sarah Griggs,

City Clerk

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Monday March 11, 2019 3:00 pm

Members of the Etna City Council met on this 11th day of March 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and dispensed with the Flag Salute, and the roll call.

Oral Comments from the Public on Non-Agenda Item

None

Current Business

Discuss/Approve 2018-19 IRWM Project Application filed by Scott River Watershed Council. Councilmember Fleck moved to approve authorizing the Mayor to write a letter of support for this grant opportunity to be applied for by the Scott River Watershed Council, Councilmember Trost seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

Adjournment

There being no further business; the meeting was adjourned at 3:06 pm

Respectfully Submitted,

Sarah Griggs

City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday March 18, 2019

Members of the Etna City Council met on this 18th day of March 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Jill Beckmann, Lori Fleck, Mayor Erik Ryberg, and Mitch Trost were present. Councilmember Jaime Tarne was absent.

Oral Comments from the Public on Non-Agenda Item

Jordan Bartlett addressed the City Council regarding the leak that is still located at 940 Cleveland. Bartlett explained that the leak is causing his house to sink.

Consent Calendar

The Check Register was presented for approval. Mayor Ryberg moved to approve accepting the Consent Calendar, Councilmember Beckmann seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

Current Business

Discuss acknowledgement of Etna High School student for designing the PCT Travel Patch. Lynn Karpinski is a computer graphics teacher for the Etna High School and her students design the patches for the PCT Hikers. This year's patches were placed online for a vote and Karpinski shared with the Council which patch won for this year. Karpinski also explained that they are going to make the patches in sticker form as well as the iron on form.

Discuss/Approve June 30, 2018 YE Audit. Charlie Pillon was at the meeting to answer any questions about the audit. Pillon mentioned some positive findings that came from the audit, and presented the Council an Engagement Letter for the Council to sign. Pillon also mentioned looking into some grants to help with some of the audit costs. Pillon explained some of the negative findings in the audit, one being the CDBG grant and its complexity. Pillon explained that overall the audit looked good because of the pre-audit help that the City received. Pillon recommended that the Council look at the budget on a quarterly basis, and city staff look at the budgets on a monthly basis. Pillon stated that the key going forward is having the bank reconciliations completed in a timely manner. Pillon explained that the Council needs to come up with responses to the findings in the audit. Council took no action.

Discuss/Approve Audit Engagement Letter for Audit Proposal Fee for three years. Council took no action.

Discuss/Approve repair quotes for Medic 55. Ambulance Director Carrie Cummings shared two cost estimates with the Council and requested approval to have repairs done to Medic 55. The second cost estimate entails all of the repairs that need to be done, the first cost estimate is of partial repairs. Cummings recommends the second cost estimate because in the long run it will save money and all the needed repairs will be done at once. Councilmember Fleck moved to

approve cost estimate #2 not to exceed \$2,600, Councilmember Trost seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

Discuss/Approve modifying existing Ambulance fees. Councilmember Beckmann and Ambulance Director Carrie Cummings shared some new changes that they would like made to the Ambulance Fee Schedule. Cummings would like to increase the BLSD rate commensurate with costs and Medicare reimbursement schedule, and add private gurney transport fee to be billed directly to patients (not reimbursable by Medicare or insurance premiums.) The Council would like this resolution to be put on the Consent Calendar for the next Regular Meeting scheduled for April 1, 2019.

Discuss/Approve Feasibility Study regarding possible consolidation of Local Fire Agencies. Councilmember Beckmann explained that there is a feasibility study that can be done to see of consolidating the local fire departments Etna Fire Department, Fort Jones Fire Department, and Scott Valley Fire Protection District is beneficial. Beckmann requested approval to move forward with working with Rick Kolomay to produce this analysis with an additional consideration of \$1,000 from the General Fund to help with travel to Scott Valley to conduct a portion of the study. \$1,000 would come from each department to contribute to the costs of travel. Mayor Ryberg moved to approve moving forward with the feasibility study to combine local fire agencies, Councilmember Beckmann seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

Discuss/Approve hiring new Fire Department member Jennifer Frick. Mayor Ryberg moved to approve accepting Jennifer Frick to the Fire Department pending her completing some training, and a physical, Councilmember Trost seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

Discuss/Approve 2018 General Plan Annual Progress Report. City Clerk Sarah Griggs briefly explained some of the updates to the General Plan. The City Council expressed that they did not have enough time to go over this item so they would like it to be tabled and put on the agenda for the next Regular Meeting scheduled for April 1, 2019.

Council/Employee Reports

Police Chief Short stated that there was some recent vandalism issues. Chief Short also mentioned that he has been working with the City Manager of Fort Jones and there could be an option of cost sharing for him to help with the City of Etna.

Adjournment

There being no further business; the meeting was adjourned at 8:54 pm.

SUMMARY:

- **City Council postponed approving the audit and the three year Engagement Letter presented by Charlie Pillon.**
- **City Council approved all necessary repairs to Medic 55.**
- **Increasing ambulance fees will be addressed at the April 1, 2019 Regular Meeting.**

- **City Council approved moving forward with the feasibility study to determine if combining all of the local fire agencies would be beneficial.**
- **City Council approved Jennifer Frick as a new employee for the Fire Department.**
- **City Council tabled the General Plan Progress Report to the April 1, 2019 Regular Meeting.**

Respectfully submitted,

Sarah Griggs,
City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday April 1, 2019

Members of the Etna City Council met on this 1st day of April 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Jill Beckmann, Lori Fleck, Mayor Erik Ryberg, Jaime Tarne and Mitch Trost were present.

Oral Comments from the Public on Non-Agenda Item

Audience member Becky Green asked the City Council if Howell Avenue can be paved. Councilmember Jaime Tarne responded that there is a grant in process and it is scheduled to be repaved in 2020.

Rick Kramer addressed the Council again regarding the trash cans and lack of them on Main Street. Kramer stated that there used to be trash cans on every crosswalk. Public Works Director Dan Burbank explained that the only trash can that has been removed was because of a business owner complaining about it being in front of their store front.

Brad Isbell, from Scott Valley Disposal, informed the Council and audience regarding recycling and the current market being the worse we've had since 1992. Isbell explained that people can still haul their recycling materials to Yreka, and he is currently looking into curbside recycling and making it available in the future if it can be cost effective.

Consent Calendar

- Minutes from the Special Meeting March 11, 2019, and Regular Meetings March 4, 2019, and March 18, 2019
- Check Register
- Resolution 918-19 Resolution of the City Council of the City of Etna Approving Modifications to the Fee Schedule for Emergency Medical Services (Ambulance Rates)

The Consent Calendar was presented for approval. Councilmember Fleck moved to approve accepting the Consent Calendar, Trost seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Current Business

Discuss/Approve 2019 SVPP Rodeo Dance downtown. Trina Kramer requested approval from the City to have the 2019 SVPP Rodeo Dance in downtown Etna. This event would require Main Street to be closed. Kramer also assured the Council that cleanup will not be an issue. The Council asked that an Event Application be filled out and submitted so this item can be approved at the next scheduled meeting for April 15th. City Council took no action.

Discuss/Approve amended Ambulance Budget. Ambulance Director Carrie Cummings presented to the City Council with some changes to the Ambulance Budget. Mayor

Ryberg moved to approve the amended Ambulance Budget, Tarne seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve repairs to Water Tender 1430. Fire Chief Alan Kramer explained that the Injector Pump, among other things on the Water Tender is leaking, and this piece equipment is very important and needs to be fixed. Kramer is requesting approval for \$2,000 for the repairs. Councilmember Trost moved to approve the repairs to Water Tender 1430, Beckmann seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Tarne voting yes.

Discuss/Approve new hire Jake Carrol. Fire Chief Alan Kramer requested council approval to hire Jake Carrol to the Fire Department. Councilmember Fleck moved to approve hiring Jake Carrol as a new member of the Fire Department, Trost seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Fire Chief Alan Kramer gave a brief report about some of the members of the Fire Department recently completing a chainsaw certification class.

Discuss updates to Ordinance for the Commercial District. Councilmember Tarne would like to discuss some changes and additions to the ordinance for the Commercial District zone for Etna. Tarne obtained copies from other nearby cities of their zoning ordinances and gave each councilmember a copy and would like to discuss these potential changes in the near future.

Discuss/Approve hire of an On-Call Part Time Public Works Employee. Councilmember Tarne requested council approval to hire an on-call part time employee at \$12.00 an hour, and not to exceed 20 hours per week. The primary role would be to fill pot holes around town, and to be a backup for a regular employee when they are on sick or on vacation. Tarne explained that she has looked at the budget and there are funds available to hire additional help if approved. Councilmember Fleck recommended to provide this person a week of orientation, and also a checklist for this employee to follow. Fleck agrees with the idea of hiring a part time on-call employee. Tarne would like to advertise the position as soon as possible. Fleck moved to approve adding an on-call part time Public Works Employee at \$12.00 per hour, Beckmann seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve Resolution 921-19 Adopting a List of Projects for Fiscal Year 2018-19 Funded by SB1: The Road Repair and Accountability Act 2017. Councilmember Tarne explained that this is a Resolution to prioritize maintenance and improvement of streets for grant funding purposes. Mayor Ryberg moved to approve Resolution 921-19, Fleck seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve adding a Business Page to the City's website and Business Directory(s) to Main Street, and other locations. Councilmember Fleck would like to have a Business Page added to the City website to support our local businesses that purchase a business license from the City. The information would include name of the business, location, Facebook URL, website URL, and owner contact information. The Business Directory would show a list of all businesses showing store fronts on a map of the City located at several locations within the city limits. No installation will be completed until the Council approves design and locations.

Councilmember Beckmann asked who will be keeping the website up to date. Fleck explained that our current IT person mainly serves IT support services, so we may need to find another person better suited for website design and maintenance. Councilmember Tarne moved to approve adding the local businesses to our website with a URL provided by the business, Ryberg seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Councilmember Tarne moved to approve Fleck and Beckmann working together on developing a map and designs for the Business Directory, Trost seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve language to be submitted for inclusions in Collier Interpretive & Information Center's Website. The Council discussed and gave edits/changes to the language that Fleck provided for the CIIC website. Councilmember Tarne moved to approve the language with edits/changes to be submitted for CIIC website, Ryberg seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve response to findings for 2018 YE Audit. City Council took no action.

Discuss/Approve 2018 General Plan Annual Progress Report and Resolution 917-19 A Resolution of the City of Etna city Council Accepting the 2018 General Plan Annual Progress Report and Approving the Transmittal of the Report to the Governor's Office of Planning and Research and the California Department of Housing and Community Development. Councilmember Trost moved to approve the 2018 General Plan Progress Report and Resolution 917-19, Ryberg seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve Dean Lot Line Adjustment and Resolution 920-19 A Resolution of the City of Etna City Council Approving the Dean Lot Line Adjustment for APN's 056-251-110, and 056-261-100. Councilmember Fleck moved to approve the Dean Lot Line Adjustment and Resolution 920-19, Tarne seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss how to proceed with selling of property that was donated to the City. City Clerk Sarah Griggs explained that there needs to be a Resolution anytime the City decides to sell items. This item is in reference to property that was donated to the City by the clinic, and then it was sold without there being a Resolution and City Council approval.

Sarah Griggs also informed the Council that they need to complete some trainings on Ethics, and Sexual Harassment.

Council/Employee Reports

Councilmember Tarne reported that the Public Works Department will begin training some Ambulance Personnel to water meters.

Councilmember Fleck sent information to City Clerk Sarah Griggs regarding an upcoming meeting with the STAGE to address unmet needs from the community.

Councilmember Trost would like to schedule a Closed Session Special Meeting after April 17th.

City Clerk Sarah Griggs reminded the Council that from 700 is due.

Adjournment

There being no further business; the meeting was adjourned at 8:36 pm.

Respectfully submitted,

Sarah Griggs,
City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday April 15, 2019

Members of the Etna City Council met on this 15th day of April 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Jill Beckmann, Mayor Erik Ryberg, Jaime Tarne and Mitch Trost were present. Councilmember Lori Fleck was absent.

Oral Comments from the Public on Non-Agenda Item

None

Consent Calendar

- Minutes from the Regular Meeting April 1, 2019
- Check Register

Mayor Ryberg moved to approve the Consent Calendar, Trost seconded and the motion passed 4-0 with Beckmann, Ryberg, Tarne, and Trost voting yes.

Current Business

Discuss the lack of trash can receptacles on W. Main Street. Rick Kramer addressed the Council again regarding the lack of trash cans located on Main Street. Kramer asked if there was a scheduled pick-up for the trash cans as well. No action taken.

Discuss/Approve Etna May Rodeo Parade to take place on Sunday May 5th at 10:30 am. Police Chief Josh Short shared the details regarding the Rodeo Parade that will be taking place. Kory Hayden will be submitting an Event Application for the event. Councilmember Trost moved to approve the Rodeo Parade pending an Event Application be submitted, Mayor Ryberg seconded and the motion passed 4-0 with Beckmann, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve Special Event Application for SVPP Rodeo Dance on May 4, 2019. Chief Short spoke about this item as well. Short explained the details regarding the Rodeo Dance. Mayor Ryberg moved to approve the Special Event Application for SVPP Rodeo Dance on May 4, 2019, Trost seconded and the motion passed 4-0 with Beckmann, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve Special Event Application for Far North Music Festival and closure of Main Street for the event. Mayor Ryberg moved to approve the Special Event Application for Far North Music Festival, Beckmann seconded and the motion passed 4-0 with Beckmann, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve Preventative Maintenance Contract with Zoll Medical. Ambulance Director Carrie Cummings explained that this is a contract that is done every year for their

monitors in the Ambulances. Tarne moved to approve the Preventative Maintenance Contract with Zoll Medical, Trost seconded and the motion passed 4-0 with Beckmann, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve Request for Proposals for City Engineer Services. City Council elected to continue to use E&S Engineers and Surveyors Inc. Mayor Ryberg moved to approve accepting E&S Engineers and Surveyors Inc., Tarne seconded and the motion passed 4-0 with Beckmann, Ryberg, Tarne, and Trost voting yes.

Council/Employee Reports

Beckmann gave a brief report on what she has been currently working on with the Ambulance Department, and is planning on meeting with Chief Short.

Mayor Ryberg has not received any responses to the Audit Findings and it will be on the Agenda for the next Regular Meeting for May 6, 2019. Ryberg also mentioned that there is a for sale sign on the Diggles Street Building.

Trost asked when the park will be open, and asked Dan to repair the public bathroom on Main Street.

Carrie Cummings reminded the Council that the “Every 15 Minutes” is scheduled for May 8th. Chief Short explained the event in more detail.

Adjournment

There being no further business; the meeting was adjourned at 7:36 pm.

Respectfully submitted,

Sarah Griggs,
City Clerk

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Thursday April 25, 2019 6:00 pm

Members of the Etna City Council met on this 25th day of April 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and dispensed with the Flag Salute, and the roll call.

Councilmember Jaime Tarne was absent.

Oral Comments from the Public on Non-Agenda Item

None

Current Business:

- **Discuss/Approve payment of Quality Assurance Fees for CA GEMT Program.**
- **Discuss/Approve Budget Amendment for the purchase of tires.**
- **Discuss/Approve quote from Yreka Motors for Medic 56.**

Mayor Ryberg moved to approve payment of Quality Assurance Fees, Budget Amendment for the purchase of tires, and the quote received from Yreka Motors for Medic 56, Trost seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

CLOSED SESSION:

Mayor Ryberg and City Council Closed Session at 6:10 pm, and ended Closed Session at 6:47 pm.

The City Council by unanimous vote decided to order a Biometric Time Clock for all city staff to clock in and clock out.

Adjournment

There being no further business; the meeting was adjourned at 6:47 pm

Respectfully Submitted,

Sarah Griggs

City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday May 6, 2019

Members of the Etna City Council met on this 6th day of May 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Lori Fleck Mayor Erik Ryberg, and Mitch Trost were present.
Councilmembers Jill Beckmann, and Jaime Tarne was absent.

Oral Comments from the Public on Non-Agenda Item

Karen Greer, Etna water user, explained to the council that they have been having issues with their water meter not getting read, and the water meter box being filled with water. They are concerned that water is being wasted, and are frustrated with receiving a bill for inaccurate amounts due to their meter not being read and recorded correctly. Greer stated this could be a potential case for fraud.

Consent Calendar

- Minutes from the Regular Meeting April 15, 2019
- Minutes from the Special Meeting April 25, 2019
- Check Register
- Resolution 922-19 A Resolution of the City Council of the City of Etna to Accept the Growth Allocation of the 18/19 COPS Fund.

Councilmember Trost moved to approve the Consent Calendar, Fleck seconded and the motion passed 3-0 with Fleck, Ryberg, and Trost voting yes.

Current Business

Discuss a “Downtown Etna + Denny Bar Co.” sign we are looking to build and place on our triangular lot at the corner of Main Street and Hwy 3. City staff will inform Lance Banks from Denny Bar to complete a Sign Permit Application for the next scheduled Regular Meeting.

Discuss/Approve Draft Responses to 17/18 Audit. Councilmember Fleck moved to approve the Draft Responses to the 17/18 Audit, Trost seconded and the motion passed 3-0 with Fleck, Ryberg, and Trost voting yes.

Discuss setting a date for Budget Review 18/19 YE. Mayor Ryberg requested a meeting be set to review the 18/19 Budget. The council agreed to set a Special Meeting for May 13, 2019 at 3:30 pm.

Discuss/Approve Level 1 Module Training. Police Chief Short explained that Clint Whitchurch will be attending Level 1 Module Training at the College of the Siskiyous. Fleck asked if he would be coming home every night. Chief Short stated he will be provided a dorm room and 3 meals a day, and the training is POST reimbursed in excess of expenditure. Mayor

Ryberg moved to approve sending Clint Whitchurch to Level 1 Module Training, Fleck seconded and the motion passed 3-0 with Fleck, Ryberg, and Trost voting yes.

Discuss/Approve Etna Police Department Special Investigation Position. Chief Short would like to create a part-time special investigation/detective position to aid and assist current staff in critical investigations. The position would also assist in department relief to staff enabling usage of time off and accumulation. Chief Short explained that the position would be funded by COPS Growth Allocation monies meant for front line law enforcement personnel. Nate Mendes is the candidate that Chief Short has in mind for the position, he is currently already a Reserve Officer, and is qualified for the position. Mayor Ryberg moved to approve the Etna Police Department Special Investigation Position hiring Nate Mendes, Trost seconded and the motion passed 3-0 with Fleck, Ryberg, and Trost voting yes.

Discuss/Approve new hire April Hicks to the Fire Department. Assistant Fire Chief Dan Burbank requested council approval to hire April Hicks to the Fire Department. Councilmember Trost moved to approve April Hicks to the Fire Department, Fleck seconded and the motion passed 3-0 with Fleck, Trost, and Ryberg voting yes.

Discuss/Approve Quote for Flow Testing of SCBA's. City Clerk Sarah Griggs confirmed that the money is in the account to cover the quote from Curtis Tools for Heroes to perform the Flow Testing of SCBA's. Mayor Ryberg moved to approve Curtis Tools for Heroes to perform the Flow Testing, Trost seconded and the motion passed 3-0 with Fleck, Ryberg, and Trost voting yes.

Discuss Fuel Contamination to Medic 56. Ambulance Director Carrie Cummings explained to the council that there was possible fuel contamination to Medic 56 resulting in the ambulance needing emergency repairs. The fuel was sent for additional testing and Cummings is waiting to hear on the results. Griggs stated she has been in contact with Jim Kutzer Insurance and they recommend a claim be filed. No action taken.

Discuss Proposed Change to Employee Wage Increase Schedule. Mayor Ryberg would like Jill Beckmann to be present for this item, this item will be put on the Agenda for the May 13th Special Meeting. No action taken.

Discuss/Approve all city employees to use city email address for all city business. Mayor Ryberg stressed the importance of city employees to use their city email address for city business. Staff members who still need a city email address will get one.

Discuss/Approve possible subscription service for ambulance discounts. Mayor Ryberg would like Jill Beckmann to be present for this item, this item will be put on the Agenda for the May 13th Special Meeting. No action taken.

Discuss/Approve copies of employee timesheets to each commissioner. This item will be put on the Agenda for the May 13th Special Meeting. No action taken.

Discuss new policy for on-call Ambulance and Police Employees. This item will be put on the Agenda for the May 13th Special Meeting. No action taken.

Discuss/Approve contract for services between the City of Etna and Great Northern Services for the City's Economic Development and Housing Rehabilitation Program Income Loan Accounts. Mayor Ryberg moved to approve the contract for services between the

City of Etna and Great Northern, Trost seconded and the motion passed 3-0 with Fleck, Ryberg, and Trost voting yes.

Discuss/Approve increasing the Business License Fee. No action taken.

Discuss/Approve increasing the Annual Dog License Fee. City Council recommended that for an unaltered dog be increased to \$100.00. No action taken.

Council/Employee Reports

Chief Short reported that the Rodeo Weekend was a success, and there were no issues.

Mayor Ryberg would like to select an applicant for the Public Works part-time position in the near future.

Adjournment

There being no further business; the meeting was adjourned at 8:10 pm.

Respectfully submitted,

Sarah Griggs,
City Clerk

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Monday 13, 2019 3:30 pm

Members of the Etna City Council met on this 13th day of May 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and dispensed with the Flag Salute, and the roll call.

Councilmember Jaime Tarne was absent.

Oral Comments from the Public on Non-Agenda Item

None

Current Business:

Discuss possible subscription service for ambulance discounts. Councilmember Beckmann explained that this subscription service requires people to pay an annual fee. The Council is open to the subscription service proposal, but would like more information.

Discuss proposed changes to employee wage increase schedule. Beckmann has been doing a lot of research on employee wage increases, and recommends that the wages be increased to aid in the increased cost of living, and employee retention. Beckmann presented a spread to the Council that showed the annual cost of living adjustment based on the federal CPI-W rate. No action taken.

Discuss/Approve Council Commissioners get copies of all Employee Timesheets. Beckmann would like each commissioner to receive all of their department employee timesheets, not just the department heads. Mayor Ryberg clarified that each commissioner can always ask Sarah for the timesheets. Jenny will start making copies of all of the timesheets and placing them in each commissioner's box. Jenny also informed the council that the new bio metric time clock is installed and has been being used by some employees, but not all of the employees have a key for City Hall. Dan Burbank will be getting keys made in the near future for all of the employees so they can have access to City Hall and clock in.

Discuss/Approve new policy for on-call Ambulance and Police Employees. Beckmann has been corresponding with the city attorney and the attorney recommends that there be a policy put in place for on-call employees. The attorney provided Beckmann with a draft policy and Beckmann shared her proposed edits. Beckmann would like this new policy to go into effect at the start of the next fiscal year (July). Beckmann explained the proposed policy in more detail, and Ambulance Director Carrie Cummings also gave input on the proposed policy. Currently the Police do not receive on-call pay, under the new policy they would receive \$2.00 per hour on an hour-for-hour basis, as well as the Ambulance personnel. Mayor Ryberg moved to approve the new policy for on-call Ambulance and Police Employees, Trost seconded and the motion passed 3-0 with Beckmann, Ryberg, and Trost voting yes, Fleck voted abstain.

Discuss Mid-Year Budget Review 18/19 YE. Sarah Griggs presented the council with the budget. Salaries did not include April or ambulance billing, but everything else was up to date. City Council, Sarah Griggs, Carrie Cummings, Dan Burbank, Josh Short, and Jenny

Bennett went through each line item for each department and discussed edits, adjustments, and any necessary changes that need to be made before the next budget review meeting.

The City Council scheduled the next budget review meeting for June 3rd at 3:30 pm.

Adjournment

There being no further business; the meeting was adjourned at 5:37 pm

Respectfully Submitted,

Sarah Griggs

City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday May 20, 2019

Members of the Etna City Council met on this 20th day of May 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Jill Beckmann, Lori Fleck, Mayor Erik Ryberg, and Mitch Trost were present. Councilmember Jaime Tarne was absent.

Oral Comments from the Public on Non-Agenda Item

Consent Calendar

- Minutes from the Regular Meeting May 6, 2019
- Minutes from the Special Meeting May 13, 2019
- Check Register
- Resolution 923-19 A Resolution of the City Council of the City of Etna Adopting Dog License Fee Schedule
- Resolution 924-19 A Resolution of the City Council of the City of Etna Authorizing the Expenditure of the 18/19 COPS Funds

Mayor Ryberg moved to accept the Consent Calendar, Trost seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

Current Business

Discuss/Approve Mockup of new downtown Etna Business district sign at the corner of Main Street and Hwy3 on Denny Bar Company parcel. Lance Banks from Denny Bar Co. shared with the council a mockup and their ideas with the construction of a sign for advertising. The council recessed for two minutes to review the Etna Municipal Code regarding zoning and signs. The council asked Denny Bar to come back with a Special Use Permit Application for the City Planner to Review. This item will be put on the next Regular Meeting for June 3, 2019. No action taken.

Discuss/Approve removing Ambulance Department members. Ambulance Director Carrie Cummings reached out to members that have not been involved as much and several of them would like to be removed from the department. Members to be removed included:

- Megan Sisk
- Ed Georges
- Heather Whitchurch
- Jason Vela
- Jen Thompson

Councilmember Beckmann commented on the insurance costs for people that are not active in the department. Mayor Ryberg moved to approve the listed members from the Ambulance Department, Beckmann seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

Discuss/Approve new hire Cody Rodgers to the Ambulance Department.

Ambulance Director Carrie Cummings requested approval to hire Cody Rodgers as an EMT to the department. Fleck moved to approve hiring Cody Rodgers as an EMT to the Ambulance Department, Trost seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

Discuss/Approve resignation of Ambulance Director and Paramedic Carrie Cummings. Fleck moved to approve the resignation of Ambulance Director and Paramedic Carrie Cummings with regret, Beckmann seconded and the motion passed 4-0 with Beckmann, Fleck Ryberg, and Trost voting yes.

Discuss/Approve budget amendment in the amount of \$5,000.00 from Police Department Replacement Fund to COPS fund. Fleck moved to approve the budget amendment, Beckmann seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

Discuss/Approve budget amendment to accommodate new on-call employees. Beckmann requested approval for a budget amendment. Fleck moved to approve the budget amendment, Trost seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

Discuss update on proposed Salary Increase Schedule. Beckmann shared with the council a proposed salary increase schedule to help give employees incentive to stay a city employee. No action taken.

Discuss/Approve advertising vacancies for Ambulance Director and two Paramedics. The council discussed the job descriptions and advertising. Beckmann would like to set up a hiring committee to make edits to the descriptions. Beckmann, Fleck, and Carrie will be the committee. Fleck moved to approve advertising the vacancies for the Ambulance Director and two Paramedics, Trost seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

Discuss/Approve hiring of a part time on-call Public Works employee. Mayor Ryberg, Trost, and Dan Burbank will be on the committee to begin interviews for the position. Ryberg moved to approve the committee to begin interviews for the position, Fleck seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

Discuss/Approve hiring of a part time City Manager. Mayor Ryberg recommends the city look into hiring a part time City Manager to help with staff management. Fleck will work on a list of skill sets and bring it to the next Regular Meeting for June 3, 2019.

Discuss Zoning Amendments for Downtown District. Trost presented a draft proposal for zoning changes to the Etna Municipal Code and requested any additional modifications necessary, and edits. Council tabled this item to the next Regular Meeting June 3, 2019. No action taken.

Council/Employee Reports

City Clerk Sarah Griggs informed the council that Rico the City Planner is planning on attending the next Regular Meeting June 3, 2019 to speak about a Planning Grant program for the City.

Adjournment

There being no further business; the meeting was adjourned at 8:10 pm.

Respectfully submitted,

Sarah Griggs,

City Clerk

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Monday June 3, 2019 3:30 pm

Members of the Etna City Council met on this 3rd day of June 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and dispensed with the Flag Salute, and the roll call.

Oral Comments from the Public on Non-Agenda Item

None

Current Business:

Discuss SB2 Planning Grant Program. City Planner Rico Tinsman spoke about the SB2 Grant Program that is available from the state to facilitate the development of housing in order for the state to be able to meet its housing goal. Tinsman explained that there is approximately \$25,000 to \$160,000 that the City can take advantage of. Tinsman encouraged the council to take advantage of this available funding. The state is accepting grant proposals until November 30, 2019. Councilmember Tarne moved to approve \$5,000 for Rico Tinsman to move forward with the application process for SB2 Funding, Fleck seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss Sign Permit for Zone R12. Rico Tinsman suggested to the council to make some zoning changes to the municipal code in order to allow the Denny Bar sign at the proposed location. Tinsman offered to make the suggested changes.

Discuss/Approve hiring a new Reserve Officer. Police Chief Josh Short requested council approval to hire Curtis Hubanks as a Reserve Officer for the Police Department. Mayor Ryberg moved to approve hiring Curtis Hubanks as a Reserve Officer, Fleck seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes. Councilmember Tarne stepped out of the meeting.

Due to the meeting taking longer than expected the City Council discussed rescheduling the budget review, and budget approval for June 17, 2019 at 3:00 pm.

Discuss/Approve follow up to feasibility and revised proposals/MOUs to other governmental entities for contractual services. Chief Short updated the council on the status of merging with Fort Jones with emergency services. Chief Short is planning on attending Fort Jones's council meeting. Mayor Ryberg moved to approve Chief Short continuing to move forward with the feasibility of sharing emergency services with other governmental entities, Beckmann seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Adjournment

There being no further business; the meeting was adjourned at 4:50 pm

Respectfully Submitted,
Sarah Griggs, City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday June 3, 2019

Members of the Etna City Council met on this 3rd day of June 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Jill Beckmann, Lori Fleck, Mayor Erik Ryberg, Jaime Tarne, and Mitch Trost were present.

Oral Comments from the Public on Non-Agenda Item

None

Consent Calendar

- Minutes from the Regular Meeting May 20, 2019

Councilmember Fleck moved to approve the Consent Calendar, Trost seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Current Business

Discuss/Approve of TBID Marketing/Renewal Program, and Resolution 925-19 Resolution of the City Council of the City of Etna, State of California, granting consent to the County of Siskiyou to Renew the Siskiyou County Tourism Improvement District (SCTID.) Tonya Dowse, Executive Director for SEDC, requested council to approve a Resolution to participate in TBID and collect lodging assessment. Dowse provided a brief background about the Tourism Business Improvement District (TBID.) The mayor of Yreka, as well as other audience members commented encouraging the council to consider approving the Resolution. Councilmember Fleck moved to approve Resolution 915-19 Resolution of the City Council of the city of Etna, State of California, granting consent to the County of Siskiyou to Renew the Siskiyou County Tourism Improvement District (SCTID), Tarne seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve Event Application for 2019 Sharkfest Swim Meet at the Dotty Olson Community Pool. Alexis McDonald requested council approval for the 2019 Sharkfest Swim Meet. Councilmember Tarne moved to approve the event application or the Sharkfest Swim Meet, Fleck seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve removing Ambulance Department Members. Ambulance Director Carrie Cummings requested approval to remove Craig Thomson from the Ambulance Department. Mayor Ryberg moved to approve removing Craig Thomson from the Ambulance Department, Trost seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve 50/50 Grant Application for SCBA's. Mayor Ryberg moved to approve 50/50 Grant Application to replace SCBA's, Tarne seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve Changing Zone C-1-H. Mayor Ryberg explained that our City Planner Rico Tinsman will be working on this zoning change. No action taken, this item was tabled for the next Regular Meeting June 17, 2019.

Discuss/Approve contract with Rick Kolomay for Fire Department Consolidation Feasibility Study. Councilmember Beckmann explained that Rick Kolomay is willing to work with Etna to determine if it is feasible to consolidate Fire Departments with other valley Fire Departments. Mayor Ryberg moved to approve the contract with Rick Kolomay, Beckmann seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve updated Ambulance Job Descriptions. Councilmember Fleck moved to approve the updated/revised Ambulance Job Descriptions, Trost seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve Job Descriptions/Tasks & Duties – City Manager, Finance Manager/Director, City Administrator. Councilmember Fleck provided the council with job descriptions/tasks and duties from Yreka, Dorris, and Tulelake. No action taken.

Council/Employee Reports

Councilmember Tarne thanked Etna Ambulance for their professionalism, and reported that the pool passed its inspection and will be open to the public June 10th.

Councilmember Fleck the CIIC will have a booth at the fair and anyone who would like to volunteer in the booth would be appreciated, and your admission in the fair is free.

Councilmember Trost reported that the park is doing well and the showers are working.

CSO Officer Clint Whitchurch gave a brief report on the Clay Bird competition, stated that Grad Night is coming up.

Adjournment

There being no further business; the meeting was adjourned at 8:17 pm.

Respectfully submitted,

Sarah Griggs,
City Clerk

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Monday June 10, 2019 3:00 pm

Members of the Etna City Council met on this 10th day of June 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and dispensed with the Flag Salute, and the roll call.

Councilmember Trost was absent.

Oral Comments from the Public on Non-Agenda Item

None

Current Business:

Discuss/Approve hiring lifeguards. Councilmember Tarne listed the returning, and new lifeguards.

Returning:

- Evie Duerr
- Shelby Franks
- Jessica Dean
- Ava Gomes
- Frank Brownell
- Kylie Merrihew
- Sammy Downey

New

- Braden Duerr
- Conner Caldwell
- Bobby Brownell

Councilmember Tarne requested approval to hire lifeguards listed above, and Mason Justice as the new Assistant Pool Manager. Councilmember Fleck moved to approve the lifeguards, and Mason Justice as the Assistant Pool Manager, Mayor Ryberg seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Tarne voting yes.

Discuss/Approve hiring part-time on call Public Works Employee. Councilmember Tarne requested council approval to hire Jed Dedobbleer as the new part-time Public Works employee. Councilmember Fleck moved to approve Jed Dedobbleer as the part-time Public Works employee, Mayor Ryberg seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Tarne voting yes.

Discuss/Approve hiring new Ambulance Director. Councilmember Beckmann explained that they recently conducted interviews for the Paramedic, and Ambulance Director Position. Beckmann stated that there were two really great applicants for the Director Position, but unfortunately not for the Paramedic Position. Mayor Ryberg moved to approve Brooks

O'Conner as the new Ambulance Director, Tarne seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Tarne voting yes.

Adjournment

There being no further business; the meeting was adjourned at 3:24 pm

Respectfully Submitted,

Sarah Griggs, City Clerk

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Monday June 17, 2019 3:00 pm

Members of the Etna City Council met on this 17th day of June 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and dispensed with the Flag Salute, and the roll call.

Councilmember Beckmann arrived late.

Oral Comments from the Public on Non-Agenda Item

None

Current Business:

Discuss 2019/20 Budget. Mayor Ryberg, Councilmembers Lori Fleck, Jill Beckmann, Jaime Tarne, Mitch Trost, and staff members Jenny Bennett, Sarah Griggs, Dan Burbank, Josh Short, Carrie Cummings, Brooks O’Conner-Cone, and Alan Kramer discussed the current expenses and revenues as of May 2019.

Councilmember Fleck recommended that a Resolution be developed in order to transfer funds from the General Fund into a vehicle replacement fund for the ambulance department.

Several changes, edits, and suggestions were noted for the next budget review meeting.

Adjournment

There being no further business; the meeting was adjourned at 6:27 pm

Respectfully Submitted,

Sarah Griggs, City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday June 17, 2019

Members of the Etna City Council met on this 17th day of June 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Jill Beckmann, Lori Fleck, Mayor Erik Ryberg, Jaime Tarne, and Mitch Trost were present.

Oral Comments from the Public on Non-Agenda Item

None

Consent Calendar

- Check Register
- Minutes from the Special Meeting June 3, 2019
- Minutes from the Special Meeting June 10, 2019
- Minutes from the Regular Meeting June 3, 2019
- Resolution 926-19 Resolution Adopting a List of Projects for Fiscal Year 2019-20 Funded by SB 1: The Road Repair and Accountability Act of 2017

Councilmember Trost moved to approve the Consent Calendar, councilmember Fleck seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Current Business

Discuss/Approve CDBG Project Prioritization for Howell Avenue Water Project.

Rod Merys, from Great Northern, explained to the council that Howell Avenue Street paving and replacing the laterals in conjunction is no longer an option. City Engineer, Morgan Eastlick explained in more detail regarding the Howell Avenue project. Councilmember Tarne made a motion to move forward with the laterals with the CDBG monies, and then after they get a chance to look at the totals and the Water Fund then determine if they will be able to move forward with the paving, councilmember Fleck seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve Event Application for Oktoberfest. Lance Banks requested council approval to host an Oktoberfest event, which will be similar as a Jammin' on Main event. Councilmember Fleck moved to approve the Event Application for Oktoberfest, councilmember Trost seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve Budget for 2019/20 Year. The council scheduled the next Budget Meeting for June 25, 2019 at 9:00 am.

Council/Employee Reports

Councilmember Beckmann reported that they hired Brooks O'Conner as the new Ambulance Director.

Councilmember Tarne reported that they hired a new part time Pubic Works employee that has been doing well. Tarne also stated that the pool has had some record numbers of attendance.

Councilmember Fleck reported that the Pool Manager would like to purchase a new chair for lifeguards, and Friends of the Pool will be looking into the budget.

Councilmember Trost reported that the park is doing well.

Police Chief Short gave a brief report about attending the last council meeting for the City of Fort Jones, and they voted to continue moving forward with merging emergency services with the town of Fort Jones.

Adjournment

There being no further business; the meeting was adjourned at 7:56 pm.

Summary

- **Consent Calendar approved**
- **Council approved replacing the Laterals on Howell Avenue with CDBG, and revisiting the option to pave Howell Avenue after reviewing totals**
- **Council approved the Event Application for the Oktoberfest**

Respectfully submitted,

Sarah Griggs,

City Clerk

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Tuesday June 25, 2019 9:00 am

Members of the Etna City Council met on this 25th day of June 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and dispensed with the Flag Salute, and the roll call.

Councilmembers Lori Fleck, and Jaime Tarne were absent.

Oral Comments from the Public on Non-Agenda Item

None

Current Business:

Discuss 2019/20 Budget. Mayor Ryberg, Councilmembers Jill Beckmann, Mitch Trost, and various staff members went through the current budget with the changes, and edits made from the last budget meeting.

City Council and staff continued to cut costs where they could in order to get closer to balancing the budget, and also updated the worker's comp, PERS, and other funds with more accurate numbers

The 19/20 Budget was not passed at this meeting. The next budget meeting was scheduled for Monday July 1, 2019.

Additional edits, and changes were noted for the next budget meeting.

Adjournment

There being no further business; the meeting was adjourned at 2:00 pm

Respectfully Submitted,

Sarah Griggs, City Clerk

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Tuesday July 1, 2019 3:00 pm

Members of the Etna City Council met on this 1st day of July 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and dispensed with the Flag Salute, and the roll call.

Councilmembers Jaime Tarne, and Mitch Trost were absent.

Oral Comments from the Public on Non-Agenda Item

None

Current Business:

Discuss/Approve 2019/20 Budget.

Councilmember Fleck recommended increasing the Special Fire Department fees in order to balance the budget.

Add a line for Special Fire Department fees that displays “Equipment” which goes to the General Fund then later transferred to the Fire Equipment Replacement Fund at the end of the year not showing as an expense.

Mayor Ryberg moved to approve the 2019/20 Budget, Beckmann seconded and the motion passed 3-0 with Beckmann, Fleck, and Ryberg voting yes.

Mayor Ryberg requested to schedule a meeting in the near future to go over Revenues.

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Adjournment

There being no further business; the meeting was adjourned at 3:54 pm.

Respectfully Submitted,

Jenny Bennett

Asst. City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday July 1, 2019

Members of the Etna City Council met on this 1st day of July 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Jill Beckmann, Lori Fleck, Mayor Erik Ryberg. Councilmember Mitch Trost was absent, and councilmember Jaime Tarne arrived at 7:26 pm.

Oral Comments from the Public on Non-Agenda Item

Audience member Aaron Elliot commented on the Far North Music Festival being a wonderful event and he thanked the council for supporting it.

Consent Calendar

- Check Register

Mayor Ryberg moved to approve the Consent Calendar, Fleck seconded and the motion passed 3-0 with Beckmann, Fleck, and Ryberg voting yes.

Current Business

Discuss/Approve Jammin' on Main special event application. Megan Peterson requested approval to have the Jammin' on Main event. Mayor Ryberg moved to approve the Jammin' on Main special event, Fleck seconded and the motion passed 3-0 with Beckmann, Fleck, and Ryberg voting yes.

Discuss/Approve Fire Department applicant Cody Rogers. Councilmember Fleck moved to approve Cody Rogers to the Fire Department, Beckmann seconded and the motion passed 3-0 with Beckmann, Fleck, and Ryberg voting yes.

Discuss annual update and report on Economic Development. Tonya Dowse explained to the council, and audience what the Economic Development Council does and how it serves the community and local businesses.

Discuss/Approve Memorandum of Understanding with Siskiyou Economic Development Council. Tonya Dowse, and Kory Hayden explained the details of the Memorandum of Understanding with the Siskiyou Economic Development Council, and requested council approval. Several members of the audience commented in favor of the City to approve the memorandum. The council decided to table this item to the next meeting July 15th.

Discuss/Approve the State Controller's Office, Division of Audits to assist in preparing the 2018-19 Annual Street Report. The estimated cost is \$2,700 to prepare the report. Councilmember Tarne moved to approve accepting the proposal to assist in the preparation of the 2018-19 Annual Street Report, Mayor Ryberg seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Tarne voting yes.

Discuss/Approve Professional Service Agreement between the City of Etna and John McGonigal, Siskiyou Technical Services, LLC. Councilmember Fleck moved to approve the Professional Service Agreement between the City of Etna, and Siskiyou Technical Services, LLC. Tarne seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Tarne voting yes.

Discuss/Approve Howell Street Water Line Project. Councilmember Tarne explained that there is approximately \$215,000 in the Water Improvement Fund that can be used to help pay for the cost of the Howell Street Water Line Project. Councilmember Tarne moved to approve the Howell Street Water Line Project, Fleck seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

Discuss City Manager Job description. The council would like to move forward with hiring a City Manager, councilmember Beckmann, and Trost will develop a draft RFP. No action taken.

Discuss/Approve amending staff schedules and pay rates for Ambulance employees to cover immediate and on-going ambulance needs. Ambulance Director Brooks O'Conner requested council approval to amend ambulance staff schedules and pay rates as follows:

Paramedic \$20.00/hr. EMT \$16.00/hr. Monday through Friday 8:00 am to 8 pm.

\$100.00 stipend for 24 hour shift per weekend.

\$12.00/hr. per shift on week days.

\$50.00 stipend per 12 hour shift.

Councilmember Beckmann moved to approve amending staff schedules and pay rates for Ambulance employees, Mayor Ryberg seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Tarne voting yes.

Discuss/Approve hiring Carrie Cummings as a part-time Ambulance employee to cover needs while continuing search for additional ALS providers/staff. Councilmember Fleck moved to approve hiring Carrie Cummings as a part-time employee until she leaves, Mayor Ryberg seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Tarne voting yes.

Discuss/Approve Biennial increase Ambulance rates according to Consumer Price Index for Medical Services. Mayor Ryberg moved to approve the 4.5% increase in Ambulance rates, Fleck seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Tarne voting yes.

Discuss/Approve SB54 (Allen) & AB 1080 (Gonzalez) California Circular Economy and Plastic Pollution Reduction Act. Councilmember Fleck requested council approval to submit a letter in support from Mayor Ryberg to the California Circular Economy. Fleck moved to approve submitting a letter in support, councilmember Tarne seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Tarne voting yes.

Discuss upcoming LOLA Dinner. Councilmember Fleck informed the council that the next LOLA dinner is on July 10th in Tulelake.

Council/Employee Reports

Councilmember Tarne reported that the Ambulance employees will no longer be helping the Public Works Department. Tarne also acknowledged that all of the pot holes around town are being filled.

Councilmember Fleck mentioned all of the positive comments from the Far North Music Festival.

Adjournment

There being no further business; the meeting was adjourned at 9:05 pm.

Summary

- **Consent Calendar approved**
- **Jammin' on Main Special Event Application approved**
- **Cody Rogers hired to the Fire Department approved**
- **Memorandum of Understanding with Siskiyou Economic Development Council postponed to July 15th Regular Meeting**
- **State Controller's Office, Division of Audits to assist in preparing the 2018-19 Annual Street Report approved**
- **Professional Service Agreement between the City of Etna and John McGonigal, Siskiyou Technical Services, LLC. approved**
- **Howell Street Water Line Project approved**
- **Beckmann and Trost will develop an RFP for City Manager Job**
- **Amending staff schedules and pay rates for Ambulance employees to cover immediate and on-going ambulance needs approved**
- **Carrie Cummings as a part-time Ambulance employee to cover needs while continuing search for additional ALS providers/staff approved**
- **Biennial increase Ambulance rates according to Consumer Price Index for Medical Services approved**
- **Letter of support for SB54 (Allen) & AB 1080 (Gonzalez) California Circular Economy and Plastic Pollution Reduction Act approved**
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Respectfully submitted,

Sarah Griggs,
City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday July 15, 2019

Members of the Etna City Council met on this 15th day of July 2019, at the Etna City Council Chambers. Mayor Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Jill Beckmann, Lori Fleck, Mayor Erik Ryberg, and Mitch Trost were present. Councilmember Tarne was absent.

Oral Comments from the Public on Non-Agenda Item

None

Consent Calendar

- Check Register
- Minutes from the Regular Meeting June 17, 2019
- Minutes from the Regular Meeting July 1, 2019

Councilmember Beckmann pointed out some corrections to the Minutes for the July 1st meeting regarding ambulance pay. Jenny Bennett noted the corrections. Councilmember Fleck moved to approve the Consent Calendar with the corrections, Ryberg seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

Budget Amendment for the next Regular Meeting regarding the Annual Street Report

Current Business

Discuss/Approve Memorandum of Understanding Agreement to Provide Dispatch & Records Service between County of Siskiyou and The City of Etna. Mayor Ryberg moved to approve the MOU with a budget transfer/amendment at a future meeting, councilmember Beckmann seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

Discuss/Approve 2nd Annual Dinner and Dive In-Fundraiser for City Pool. Councilmember Fleck requested the rental fee be waived since all of the proceeds will go to the city pool. Mayor Ryberg moved to approve the 2nd Annual Dinner and Dive In-Fundraiser for the pool, and waive the rental fee. Councilmember Trost seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

Discuss/Approve fire department applicant Aaron Carroll. Fire Chief Alan Kramer requested council approval to hire Aaron Carroll to the Fire Department. Councilmember Trost moved to approve hiring Aaron Carroll to the Etna Fire Department, Ryberg seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

Discuss/Approve new personnel policies for ambulance employees. Ambulance Director Brooks O'Conner-Cone explained the new personnel policies to the council and

discussed additional modifications. Councilmember Fleck moved to approve the new personnel policies for ambulance employees, Ryberg seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

Discuss/Approve hiring new ambulance employees. Brooks O’Conner-Cone requested approval to hire the following employees:

- Brian Alamillo – EMT
- Boston Nichols – Ambulance Driver
- Emily Brakken – Paramedic (12 hour shifts)
- Sofia Fernandez – Ambulance Driver
- Amber Nichols – EMT
- Randee York – Paramedic (12 hour shifts)

Mayor Ryberg moved to approve the new ambulance hires, councilmember Fleck seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Trost voting yes.

Discuss/Approve renewing two year SV contract to operate ALS ambulance services. No action taken.

Council/Employee Reports

Councilmember Beckmann reported that Rick Kolomay is in Fort Jones and she will be meeting with him to go over the feasibility to merge Emergency Services with Fort Jones. Beckmann mentioned revisiting employee raises. Beckmann will also be going out of town and will be gone for two weeks.

Mayor Ryberg expressed frustration with the pool always being in the negative and depleting the general fund. Ryberg would like to meet and go over ways to help with the pool and reducing expenses. Ryberg would like to set up a budget meeting for August 12th tentatively.

Mayor Ryberg also reported that the City of Fort Jones is lacking a Public Works employee that has specific qualifications, and is requesting help from our Public Works Director Dan Burbank to assist them with certain tasks temporarily.

Councilmember Fleck will be working at the Siskiyou County Fair representing Collier, and will be asking local businesses for items to place in a gift basket.

Councilmember Trost reported that the park has been really quiet lately.

Audience member Josh Frick commented about the “paramedic issue,” and wanted the council to know that he recommends the consideration of Erica Blockman as a paramedic, even though she recently applied and was not hired for the position.

Adjournment

There being no further business; the meeting was adjourned at 7:42 pm.

Summary

- **MOU between County of Siskiyou and the City of Etna approved with a Budget Amendment to come at a future meeting**
- **2nd Annual Dive-In Fundraiser at the Dotty Olson Pool approved**
- **Aaron Carrol hired to the Fire Department**
- **New personnel policies for the Ambulance Department approved**
- **New ambulance employees listed above approved**
- **Budget Meeting tentatively set for August 12th**

Respectfully submitted,

Jenny Bennett,

Asst. City Clerk

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Wednesday July 17, 2019 10:00 am

Members of the Etna City Council met on this 17th day of July 2019, at the Etna City Council Chambers. Mayor Pro-Tem Jaime Tarne called the meeting to order and dispensed with the Flag Salute, and the roll call.

Councilmembers Jill Beckmann, Lori Fleck, and Jaime Tarne were present.

Councilmembers Mitch Trost, and Mayor Ryberg were absent.

Oral Comments from the Public on Non-Agenda Item

None

Current Business:

Discuss/Approve new hire April Hicks for the Ambulance Department.

Councilmember Fleck moved to approve hiring April Hicks as an EMT to the Ambulance Department, Beckmann seconded and the motion passed 3-0 with Beckmann, Fleck, and Tarne voting yes.

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Adjournment

There being no further business; the meeting was adjourned at 10:03 am.

Respectfully Submitted,

Jenny Bennett

Asst. City Clerk

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Tuesday July 23, 2019 6:30 pm

Members of the Etna City Council met on this 23rd day of July 2019, at the Etna City Council Chambers. Mayor Erik Ryberg called the meeting to order and dispensed with the Flag Salute, and the roll call.

Councilmembers Jill Beckmann, and Lori Fleck were absent.

Oral Comments from the Public on Non-Agenda Item

None

Current Business:

Discuss/Approve accepting resignation of City Clerk Sarah Griggs. Councilmember Trost moved to approve accepting the resignation of City Clerk Sarah Griggs, Ryberg seconded and the motion passed 3-0 with Ryberg, Tarne, and Trost voting yes.

Discuss/Approve advertising City Clerk job vacancy, and/or City Manager Position. Audience member Christopher Liles stated that it is state law to have a City Clerk. The council would like a candidate that can help reduce audit expenses, and is willing to attend trainings. Ryberg will be contacting Jill Beckmann for the draft job description for the City Clerk. Mayor Ryberg proposed advertising the job vacancy until it is filled, Tarne seconded and the motion passed 3-0 with Ryberg, Tarne, and Trost voting yes.

Audience member Chuck Kelley asked the council if it was financially feasible to hire a City Manager, the council responded not at this time.

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Adjournment

There being no further business; the meeting was adjourned at 6:45 pm.

Respectfully Submitted,

Jenny Bennett
Asst. City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday August 5, 2019

Members of the Etna City Council met on this 5th day of August 2019, at the Etna City Council Chambers. Mayor Pro-Tem Jaime Tarne called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Lori Fleck, Jaime Tarne, and Mitch Trost were present.

Councilmember Jill Beckmann, and Mayor Erik Ryberg were absent.

Oral Comments from the Public on Non-Agenda Item

Megan Peterson complimented the Jammin' On Main Street event and thanked everyone involved to make it a successful event.

Peterson also requested council consideration in offering evening swimming lessons for the next pool season. Peterson stated that it would be more convenient for parents that work full time jobs, and the council should also consider keeping the pool open a little longer. Councilmember Tarne responded that they are currently looking into options for expanding the pool and its operations, and that evening pool lessons may be possible for the next season. Tarne thanked Peterson for the feedback.

Consent Calendar

- Check Register
- Minutes from the Special Meeting June 17, 2019

Councilmember Trost moved to approve the Consent Calendar, Fleck seconded and the motion passed 3-0 with Fleck, Tarne, and Trost voting yes.

Current Business

Discuss/Approve Etna Cemetery District getting a reduced or discounted water rate. Tery Drager, representing the Cemetery District, asked the council to consider a reduced rate on their water bill. Drager explained that one of the largest cost for the cemetery is the city water bill. Public Works Director recommends discounting the water usage for the cemetery rather than constructing new piping to offer untreated water from the plant. Burbank is concerned that offering untreated water will affect the pressure at the plant. The council shared concerns with reductions of revenue to the water fund, as well as setting a precedence for others that may want untreated water available at a discounted rate. Tarne recommended doing more research on what the potential costs are to the city before making a decision tonight. Tarne would like this brought back again for the mid-September regular meeting. No action taken.

Discuss/Approve City Clerk Position. The council would like a five member hiring panel which includes a member that has experience in finance, and start interviewing candidates that submitted applications as soon as possible. Councilmember Fleck recommended advertising the position in media print, including the newspapers. The position will continue to be

advertised while interviews are being done. Councilmember Trost moved to approve starting the interview process, and identifying five members to be on the hiring panel. Councilmember Tarne seconded and the motion passed 3-0 with Fleck, Tarne, and Trost voting yes.

Second motion made by Fleck to continue to actively pursue potential qualified candidates by resubmission of job announcements on social media, as well as, the Siskiyou Daily News, and other news prints. Councilmember Trost seconded and the motion passed 3-0 with Fleck Tarne, and Trost voting yes.

Mayor Pro-Tem Jaime Tarne read two letters that were submitted by community members regarding the Odd Fellows Hall.

Council/Employee Reports

Councilmember Trost gave a brief report on the park and how much it has currently made from camping, rentals, showers, and lockers.

Councilmember Fleck reported that she recently helped out some PCT Hikers, and thanked the City Clerk for referring hikers to “hiker friendly” people. Fleck also stated that she will be working at the fair.

Councilmember Tarne reported that there has been some miscommunication between the pool commissioner, and the pool manager as to when the pool will be closing. Tarne clarified that the pool is not going to be closing soon.

Fleck reported that there were not as many people as she hoped that would attend the fundraiser for the pool.

Police Chief Josh Short reported that the Jammin’ On Main Event was successful. Short also stated that Clint Whitchurch has completed his training and is back to work.

Chief Short responded to the letters that were read regarding the Odd Fellows Hall, and will be looking into what options are available to improve the state of the building.

Fire Chief Alan Kramer gave a brief report on the possibility of consolidating emergency services with the valley. Kramer explained they are currently looking at cooperation efforts between the different departments.

Public Works Director Dan Burbank gave a brief report on what they have been working on. Burbank stated that the addition of Jed Dedobbleer has been very helpful.

Adjournment

There being no further business; the meeting was adjourned at 8:02 pm.

Summary

- **Etna Cemetery receiving a discounted water rate brought back for mid-September meeting after more information is gathered**
- **Council approved a hiring panel that will include five members, one having a background in finance**
- **Council approved beginning the interview process for the City Clerk position**

Respectfully submitted,

Jenny Bennett,
Asst. City Clerk

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Tuesday August 13, 2019 6:00 pm

Members of the Etna City Council met on this 13th day of August 2019, at the Etna City Council Chambers. Mayor Erik Ryberg called the meeting to order and dispensed with the Flag Salute, and the roll call.

Mayor Ryberg, councilmembers Lori Fleck, and Mitch Trost were present.

Councilmembers Jill Beckmann, and Jaime were absent.

Oral Comments from the Public on Non-Agenda Item

None

Current Business:

Discuss/Approve hiring Steve Molnar as a full time paramedic for the Etna Ambulance Department. Councilmember Trost moved to approve Steve Molnar as a new full time paramedic for the Ambulance Department, Mayor Ryberg seconded and the motion passed 3-0 with Fleck, Ryberg, and Trost voting yes.

Adjournment

There being no further business; the meeting was adjourned at 6:10 pm.

Respectfully Submitted,

Jenny Bennett
Asst. City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday August 19, 2019

Members of the Etna City Council met on this 19th day of August 2019, at the Etna City Council Chambers. Mayor Pro-Tem Jaime Tarne called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Jill Beckmann, Lori Fleck, Mayor Erik Ryberg, Jaime Tarne, and Mitch Trost were present

Oral Comments from the Public on Non-Agenda Item

None

Consent Calendar

- Check Register
- Minutes from the Special Meeting June 25, 2019
- Minutes from the Regular Meeting July 15, 2019
- Minutes from the Special Meeting July 17, 2019
- Minutes from the Special Meeting July 23, 2019
- Minutes from the Regular Meeting August 5, 2019
- Minutes from the Special Meeting August 13, 2019
- Resolution #928-19 A Resolution of the City Council of the City of Etna authorizing the Mayor to sign and administer the Master Agreement, Program Supplemental Agreements, and any other documents relating to State Transportation Improvements (STIP) Projects

Mayor Ryberg moved to approve the Consent Calendar, Trost seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Current Business

Discuss/Approve designating a SCORE Representative, and a SCORE Alternate.
Councilmember Lori Fleck agreed to be the SCORE Rep, and Police Chief Josh Short agreed to be the SCORE Alternate. Mayor Ryberg moved to approve Lori Fleck, and Josh Short as Rep, and Alternate for SCORE, Tarne seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Closed Session Meeting – Mayor Ryberg moved to approve holding the Closed Session Meeting despite it being noticed incorrectly, Beckmann seconded and the motion passed 4-0 with Beckmann, Ryberg, Tarne, and Trost voting yes. Councilmember Fleck left the meeting.

Council/Employee Reports

Fire Chief Alan Kramer gave a brief report explaining that the Fire Department did not receive any of the 50/50 grant due to the severe fires in the state from last year. Kramer also

mentioned that he submitted a request for a type 3 engine, and the request was granted. A resolution to accept the equipment will be on the agenda for a future meeting.

Councilmember Tarne gave a report on the pool. Tarne planned for the pool to be open later this season, but since a lot of the lifeguards have to go back to school they are unable to keep it open later this season.

Mayor Ryberg mentioned that applications for the City Clerk position are still being submitted. Ryberg will be working on getting interviews scheduled. Ryberg also gave a brief background on the bat issues in town.

Police Chief Short gave a report regarding the bat issues in town. Short explained that he and a group of other people are working on sealing the building. The plan is to remove the roof and replace it, then the bats will relocate themselves. Chief Short also mentioned that there will be a couple of town meetings coming up to discuss the issues with the building.

Mayor Ryberg and City Councilmembers Jill Beckmann, Jaime Tarne, and Mitch Trost began the Closed Session at 7:33 pm, and ended the Closed Session at 8:01 pm. No decisions were made

Adjournment

There being no further business; the meeting was adjourned at 8:01 pm.

Summary

- **Councilmember Lori Fleck agreed to be the SCORE Representative**
- **Police Chief Josh Short agreed to be the SCORE Alternate**
- **Resolution for next regular meeting to accept a type 3 fire truck**

Respectfully submitted,

Jenny Bennett,

Asst. City Clerk

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Tuesday August 20, 2019 2:00 pm

Members of the Etna City Council met on this 20th day of August 2019, at the Etna City Council Chambers. Mayor Erik Ryberg called the meeting to order and dispensed with the Flag Salute, and the roll call.

Mayor Ryberg, Councilmembers Jill Beckmann, and Lori Fleck were present.

Councilmembers Jaime Tarne, and Mitch Trost were absent.

Councilmembers Jill Beckmann, and Jaime were absent.

Oral Comments from the Public on Non-Agenda Item

None

Current Business:

Discuss/Approve hiring Kyle Fournier as an EMT for the Etna Ambulance. Mayor Ryberg moved to approve hiring Kyle Fournier as an EMT, Beckmann seconded and the motion passed 3-0 with Beckmann, Fleck, and Ryberg voting yes.

Adjournment

There being no further business; the meeting was adjourned at 2:02 pm.

Respectfully Submitted,

Jenny Bennett
Asst. City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Tuesday September 3, 2019

Members of the Etna City Council met on this 3rd day of September 2019, at the Etna City Council Chambers. Mayor Pro-Tem Jaime Tarne called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Jill Beckmann, Lori Fleck, Jaime Tarne, and Mitch Trost were present. Mayor Ryberg was absent.

Oral Comments from the Public on Non-Agenda Item

None

Consent Calendar

- Check Register
- Minutes of the Regular Meeting August 19, 2019
- Minutes of the Special Meeting August 20, 2019
- Resolution 739-2019 – City Council accepting donated vehicle from Federal Excess Property Program
- Resolution 904-2018 – City Council authorizing and directing the City Clerk to file the annual (2018) certification that the City has met the maintenance of effort requirement for the Proposition 172 Public Safety Tax Allocation
- Resolution 904-2019 – City Council authorizing and directing the City Clerk to file the annual (2019) certification that the City has met the maintenance of effort requirement for the Proposition 172 Public Safety Tax Allocation

Councilmember Fleck moved to approve the Consent Calendar, Trost seconded and the motion passed 4-0 with Beckmann, Fleck, Tarne, and Trost voting yes.

Current Business

Discuss/Approve accepting the lowest bidder for the water lateral replacement project. Public Works Director Dan Burbank requested council approval to accept R.B. Aldrich Construction to perform the necessary work for the water lateral replacement project. Councilmember Trost moved to approve accepting R.B. Aldrich Construction to perform the work for the water lateral project, Beckmann seconded and the motion passed 4-0 with Beckmann, Fleck, Tarne, and Trost voting yes.

Discuss/Approve City Employee Handbook probationary period, benefits package for full time employees, and employees that work over 1,000 hours. Ambulance Director Brooks O’Conner-Cone, and councilmember Jill Beckmann requested council to consider adjusting the probationary period in order for new permanent employees to receive health coverage within 30 days of hiring. Currently the probationary period is six months according to the handbook. Council agreed to consider changing the probationary period and contacting the attorney regarding this city policy. Councilmember Beckmann moved to approve revising the

probationary period section of the handbook and contacting the attorney, Fleck seconded and the motion passed 4-0 with Beckmann, Fleck, Tarne, and Trost voting yes.

Discuss/Approve the need to maintain the city yard in fire-safe condition, and the disposal of surplus property and garbage. Discuss problem with staff and make an action plan. Staff agreed to set up a mutual work day with multiple departments to work on cleaning up the city yard, and to report back at the next regular council meeting. No action taken.

Discuss/Approve an alternate city council member for the Executive Fire Committee. Discuss update on Scott Valley Fire and Rescue Alliance structure and progress to date. Councilmember Tarne agreed to be the alternate for the Executive Fire Committee. Councilmember Beckmann moved to approve councilmember Tarne to be the alternate, Fleck seconded and the motion passed 4-0 with Beckmann, Fleck, Tarne, and Trost voting yes. Beckmann provided an update on the Scott Valley Fire and Rescue Alliance.

Discuss/Approve creating a “Friends of the Park” group. Councilmember Trost would like to develop a “Friends of the Park” group similar to “Friends of the Pool.” Trost is willing to manage the group. Councilmember Tarne moved to approve councilmember Trost to develop and manage a “Friends of the Park” group, Fleck seconded and the motion passed 4-0 with Beckmann, Fleck, Tarne, and Trost voting yes.

Discuss year to date park report. Councilmember Trost gave a brief report on the revenue that the park has made as of August 28, 2019 totaling \$4,065.00 from park rentals, camping, showers, and lockers. No action taken.

Councilmember Fleck requested the City Council to acknowledge the participating businesses for the Door Prize Basket offered at the Siskiyou Golden Fair, and the upcoming Tulelake-Butte Valley Fair. Fleck provided the council with a report detailing the specific businesses that donated prizes for the basket valued at over \$300.00

Adjournment

There being no further business; the meeting was adjourned at 7:57 pm.

Summary

- **City Council accepted the water lateral replacement project bid from R.B. Aldrich Construction**
- **City Council agreed to have councilmember Beckmann contact the attorney regarding the probationary period section of the employee handbook**
- **Staff agreed to plan a mutual work day at the city yard to address fire-safe conditions**
- **Councilmember Tarne agreed to be the alternate for the Executive Fire Committee**
- **Councilmember Trost will work on developing a “Friends of the Park” group**
- **Councilmember Fleck requested to have information regarding the cemetery water bill for the next regular meeting**

Respectfully submitted,

Jenny Bennett,
Asst. City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday September 16, 2019

Members of the Etna City Council met on this 16th day of September 2019, at the Etna City Council Chambers. Mayor Erik Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Jill Beckmann, Lori Fleck, Mayor Erik Ryberg, Jaime Tarne, and Mitch Trost were present.

Oral Comments from the Public on Non-Agenda Item

Liz Bowen informed the council and the audience that they are planning to have the Veterans' Parade November 2nd, or November 9th. Bowen will be submitting a Special Event Application for the next Regular Meeting October 7th.

Consent Calendar

- Minutes from the Regular Meeting Tuesday September 3, 2019
- Resolution 861-2014 – A Resolution of the City Council of the City of Etna Setting Water and Sewer Rates

Councilmember Fleck moved to approve the Consent Calendar, Trost seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Current Business

Discuss/Approve Branson Property Access. Al Branson explained to the council that his son owns a piece of property where the only access is on an unnamed city street. Branson would like written permission from the city to access the property to satisfy the title company that they are going through. The council requested that Al Branson contact the Accessor's office first to see if they have any information regarding the street and property access. Council took no action.

Discuss/Approve the 2019 Trunk or Treat Event for this Halloween. Kory Hayden, and Police Chief Josh Short presented the Special Event Application for the Trunk or Treat event, and shared the flyer with the council. The council would like an earlier time frame for the event to be considered. They would prefer the time to be 4:30 pm to 7:30 pm. The council requested to see an updated flyer to show the new time frame. Councilmember Trost moved to approve the Special Event Application with the new time frame for the event, Tarne seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve new Fire Department hire. Councilmember Trost moved to approve Brady Harvey to the Etna Fire Department, Beckmann seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve decision to reduce water use rate for the Etna Cemetery. Terry Drager, representing the Cemetery Board, requested approval for a reduced water use rate for the

cemetery. Drager asked other nearby cities what they do for their cemeteries, and presented that information to the council. Drager explained that the water bill is their highest bill, and is a difficult one to pay. The cemetery pays approximately 3,000 a year to water during the summer months. Drager would like the council to consider reducing the amount by half. Council took no action.

Discuss/Approve installation of a County bus stop at the location near the City Library, with funding provided by STAGE or Siskiyou Local Transportation Commission. The council reviewed the plans and design of the new bus, and its location, which is near the City Library. Councilmember Tarne moved to approve the design plans, Ryberg seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve participation in the Career Technical Industry Input Night, and designate Council members to attend. Councilmember Fleck provided the council information on the Career Technical Industry Input Night and encouraged other council members to attend. Council took no action.

Discuss/Approve hourly wage for the City Clerk position starting at \$21.00 per hour. The hiring panel completed the interviews for the City Clerk position and Mayor Ryberg proposed that the hourly wage start at \$21.00 per hour. Councilmember Trost recused himself due to a potential conflict of interest. Councilmember Tarne moved to approve hiring the City Clerk position starting at \$21.00 per hour, Beckmann seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, Tarne, and voting yes.

Council/Employee Reports

Public Works Director Dan Burbank reported that he has been working with contractors and the bidding process and is planning to attend another meeting this Wednesday. They will begin replacing the water laterals soon.

The Commercial Loading Zone sign has been removed from the loading zone for the Denny Bar. Dan Burbank will talk to Josh Short regarding the Commercial Loading Zone sign. Councilmember Fleck also asked about other street signs that need to be replaced. Councilmember Tarne will meet with Dan regarding signs that need to be replaced.

Councilmember Fleck reported that she has signed up for the upcoming SCORE meeting in Anderson. Fleck asked if there are any specific questions other council members would like asked at the meeting.

Councilmember Trost reported that the park has been very slow.

Jenny Bennett reported that Dee is just about done with her pre-audit work, and very soon a budget review meeting can be scheduled.

Councilmember Beckmann explained the recent complaint received from a patient regarding the Ambulance Department.

Summary

- **The Trunk or Treat Event was approved with a time frame of 4:30 pm to 7:30 pm, and the council would like to review the new flyer**

- **Council approved the hire of Brady Harvey to the Etna Fire Department**
- **Council approved the installation of the new bus stop and its location near the Etna Library**
- **Council approved the starting hourly wage for the new City Clerk to be starting at \$21.00 per hour**

Adjournment

There being no further business; the meeting was adjourned at 8:22 pm.

Respectfully submitted,

Jenny Bennett,
Asst. City Clerk

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Tuesday September 17th, 2019 3:00 pm

Members of the Etna City Council met on this 17th day of September 2019, at the Etna City Council Chambers. Mayor Erik Ryberg called the meeting to order and dispensed with the Flag Salute, and the roll call.

Councilmembers Jill Beckmann, Lori Fleck, Mayor Erik Ryberg, and Jaime Tarne were present.

Councilmember Mitch Trost recused himself due to conflict of interest.

Oral Comments from the Public on Non-Agenda Item

None

Current Business:

Discuss/Approve hiring a new City Clerk. Mayor Ryberg explained that it came down to two applicants, Kris Hargrove, and Amy Lukens. The hiring panel consisted of Josh Short, Erik Ryberg, Jill Beckmann, Dee Rhoades, and Jenny Bennett. Overall, the hiring panel felt that Kris Hargrove was the best qualified applicant for the City Clerk position.

Police Chief Josh Short commented on the interviews of the two candidates. Short missed Kris Hargrove's interview, but he was glad that there were two really good candidates.

Councilmember Fleck stressed the importance of the City Clerk to possess a strong finance background. Fleck would like to reduce the pre-audit expenses for the city. Chief Short stressed the importance of making sure stuff is getting done, and getting done correctly. The hiring panel agreed that Kris Hargrove can help with all of the concerns that the council, and staff has related to budget, reporting, personnel, among other things required of City Clerks.

Mayor Ryberg, and the hiring panel made the recommendation for Kris Hargrove to be hired as the new City Clerk. Councilmember Beckmann moved to approve hiring Kris Hargrove, Fleck seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Tarne voting yes.

Adjournment

There being no further business; the meeting was adjourned at 3:17 pm.

Respectfully Submitted,

Jenny Bennett
Asst. City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday October 7, 2019

Members of the Etna City Council met on this 7th day of October 2019, at the Etna City Council Chambers. Mayor Erik Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Jill Beckmann, Lori Fleck, Mayor Erik Ryberg, Jaime Tarne, and Mitch Trost were present.

Oral Comments from the Public on Non-Agenda Item

Mother Kypriane, representing the Greek Orthodox Church explained to the council that they are interested in purchasing a piece of property, and building a senior care facility in town. Mother Kypriane explained that the piece of property she is specifically interested in is zoned C2, which will require a Conditional Use Permit approved by council. Mother Kypriane will agenize this and provide the council with more information at the next Regular Meeting.

Councilmember Tarne reported to the audience that the water main broke today and urged the community to limit their water usage until it is replaced.

Consent Calendar

- Minutes from the Regular Meeting September 16, 2019
- Minutes from the Special Meeting September 17, 2019
- Check Register
- Resolution 939-2019 A Resolution of the City Council of the City of Etna Accepting Donated Wood Carved Art Display of the Seal of the United States Donated by Local Citizens and Carved by Gary Pollard

Audience member Ann Kramer explained shared more information regarding the donated wood carving.

Councilmember Trost moved to approve the Consent Calendar, Fleck seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Current Business

Mayor Erik Ryberg swore in Kris Hargrove, the new City Clerk.

Discuss/Approve Special Event Application for the Veterans' Parade. Asst. Clerk Jenny Bennett requested approval for the Veterans' Day Parade Event Application. Mayor Ryberg moved to approve the Special Event Application, Fleck seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve Pay Estimate #1 for the CDBG Water Service Project. City Engineer, Morgan Eastlick requested council approval for a Partial Pay Estimate for the CDBG

Water Service Project. Councilmember Fleck moved to approve Partial Pay Estimate #1, Tarne seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve property line adjustment with the Masonic Lodge property and the Museum. Dennis Melum, representing the Masons explained to the council that the city owns a small piece of property behind the Museum that never gets maintained. The Masons are proposing that the city give the Masons the piece of property so that the Masons could sell and use the money from the sale to provide scholarships. The property is approximately 32x57 feet, and the Masons are willing to pay for the property line adjustment. Melum explained that there are two interested buyers for the piece of property, and the minimum bid currently is \$22,000. Melum thinks that this is a good opportunity for the city to get rid of a liability. No action taken.

Discuss/Approve Resolution for continuation in Federal Excess Property Program. Fire Chief Alan Kramer explained to the council that he would like to continue to be in agreement with the Federal Excess Property Program, and is requesting council to approve the Resolution and Agreement. Councilmember Trost moved to approve the Resolution and Agreement for the continuation in the Federal Excess Property Program, Tarne seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Chief Kramer reported that he lifted the restriction for backyard residential burning, but still wants everyone to be cautious when burning.

Discuss/Approve changing chemicals from chlorine gas to Cal-hypo. Public Works Director Dan Burbank explained to the council and audience that the county is requiring us to change our chemicals from chlorine gas to Cal-hypo. Burbank said that if we don't switch then we will have to pay for a Risk Management Analysis to be done, which is costly. Burbank stated that the estimated cost to switch is approximately \$16,000. Burbank has requested more quotes from different companies. Councilmember Trost moved to approve switching from chlorine gas to Cal-hypo, Fleck seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes. Burbank will provide the council with additional quotes.

Discuss/Approve authorizing the establishment of Accounts and Fiduciary Assets for the North State Major Investigation Team (NSMIT) to the City of Etna for Fiscal and Custodial Administrative Services. Councilmember Jill Beckmann spoke about this item, but was unable to address all questions and concerns brought up from the council. Council tabled this item to the next Regular Meeting.

Discuss/Approve draft contract template to charge for Dedicated EMS stand-by services. Ambulance Director Brooks O'Conner-Cone requested council approval to allow the Ambulance Department to charge for stand-by services. Stand-by services are currently provided for Etna Football games, and the Etna Rodeo, which the city does not charge for. Councilmember Beckmann moved to approve the contract to charge for Dedicated EMS stand-by services, Tarne seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve job description for an Operations Captain position within the Etna Ambulance Services. Director O'Conner-Cone would like to promote a current employee for the Etna Ambulance Department to an Operations Captain. The position is needed to help delegate Ambulance Director Duties to ensure smooth day-to-day operations of the Ambulance

Department. Councilmember Tarne moved to approve the Operations Captain Job Description, Fleck seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Director O'Conner-Cone gave a report on all of the work the Ambulance Department has been doing. She is interested in looking into doing transports for Fairchild and will provide more information at a later meeting.

Councilmember Tarne reported that the Contractors have started working on the water laterals throughout various streets.

Councilmember Fleck reported about the SCORE Meeting that she recently attended. Fleck would like to work with staff on handbooks, and policies that are needed.

Summary

- **Council approved the Special Event Application for the Veterans' Parade**
- **Council approved Partial Pay #1 for the CDBG Water Service Project**
- **No action taken on the Property Line Adjustment for the Masons**
- **Council approve Agreement to continue in the Federal Excess Program**
- **Council approved switching from chlorine gas to Cal-hypo**
- **Council tabled for the next meeting authorizing the establishment of Accounts and Fiduciary Assets for the North State Major Investigation Team**
- **Council approved charging for dedicated EMS stand-by services**
- **Council approved the job description for an Operations Captain for the Ambulance Department**

Adjournment

There being no further business the meeting was adjourned at 8:25 pm.

Respectfully submitted,

Jenny Bennett,

Asst. City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday October 21, 2019

Members of the Etna City Council met on this 21st day of October 2019, at the Etna City Council Chambers. Mayor Erik Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Jill Beckmann, Lori Fleck, Mayor Erik Ryberg, Jaime Tarne, and Mitch Trost were present.

Oral Comments from the Public on Non-Agenda Item

Consent Calendar

- Minutes from the Regular Meeting October 7, 2019
- Check Register
- Resolution 688-19 A Resolution of the City Council of the City of Etna appointing a Delegate and Alternate Delegate to the Small Cities Organized Risk Effort
- Resolution 870-19 A Resolution of the City Council of the City of Etna authorizing Signatories for the Mechanics Bank General Fund Account

Councilmember Fleck moved to approve the Consent Calendar, Tarne seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Current Business

Discuss SB2 Planning Grant Update. The City Council reviewed the information submitted from Richard Tinsman, the City Planner, discussing an update on the results of the SB 2 pre-application assessment. Councilmember Tarne made a motion to approve Richard Tinsman to move forward with submitting an application for the City of Etna for an SB 2 Planning Grant in the amount of \$160,000, Mayor Ryberg seconded, and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve proposal of building and operating a RCFE on APN 056-113-500. Mother Kypriane and Bishop Auxentios explained to the council that they have located a piece of property within the city limits zoned C-2, they would be allowed to construct an RCFE contingent on a Use Permit approved from the council. They are reluctant to purchase the property if there is a chance that the council will not approve the use permit. The council expressed concerns with the location being the first spot you see when people drive into town. The council advised Mother Kypriane and Bishop Auxentios to complete a draft Use Permit and submit drawings of what the RCFE will potentially look like. No action taken.

Discuss/Approve property line adjustment with Masonic Lodge property and Museum. Dennis Melum requested approval from the council to adjust the property line so that the Masons can sell the property to help fund scholarships. The piece of land is approximately

37 feet by 57 feet. Mayor Ryberg would like to postpone this item so that the public will have more time to understand, and provide input regarding the City potentially disposing of city property. Melum reminded the council that according to the deed it states that if the City is not utilizing the property then it needs to go back to the Masons, and there are two potential buyers for the piece of property. No action taken.

Discuss/Approve letter for Albert Branson. Mayor Ryberg had a few edits to the letter. City Clerk Kris Hargrove noted the edits and will make the corrections.

Discuss/Approve Fiduciary Sponsor for NSMIT. Police Chief Josh Short, and Nate Mendes explained to the council that if the City becomes the Fiduciary Sponsor then it will provide monies to Etna Police Department for special equipment and supplies. Mendes addressed questions and concerns brought up from the council. Councilmember Beckmann moved to approve authorizing the establishment of Accounts and Fiduciary Assets for the North State Major Investigation Team (NSMIT) to the City of Etna for Fiscal and Custodial Administrative Services, Trost seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve MOU with the City of Fort Jones and the City of Etna. Chief Short provided the council with a draft agreement between the City of Fort Jones and the City of Etna for Law Enforcement Services, and a Budget Detail for FY 2019-2020. Chief Short explained that the city attorney has reviewed the agreement and Chief Short is requesting council approval to move forward with the MOU. The council suggested edits to the agreement before approval, and would like to schedule a special meeting to review the agreement with the changes.

Discuss/Approve Transfer Service through Etna Ambulance. Ambulance Director Brooks O'Connor-Cone requested council approval to allow the Etna Ambulance to provide a transfer service through Fairchild Medical Center. O'Connor-Cone provided the council with a proposal and a resolution detailing the costs/revenues associated with this service. O'Connor-Cone is estimating that this service will increase their revenue by \$18,000. Councilmember Beckmann moved to approve the Transfer Service through Etna Ambulance, Fleck seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss ALS Ambulance Operations. Steve Molnar, Etna Ambulance Paramedic, gave the council a brief report on what the Ambulance Department has been working on. Molnar explained that all of the ambulances have been completely cleaned out and restocked with equipment, and medical supplies that are up to date, and they are also on regular maintenance schedules.

Discuss/Approve Kris Hargrove's enrollment into CALPers Health and Retirement. Councilmember Fleck moved to approve Kris Hargrove enrolling into CALPers Health and Retirement, Ryberg seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Tarne voting yes. Trost voted abstain.

Discuss/Approve clarification of job description for Human Resources. City Clerk Kris Hargrove requested clarification regarding Human Resources and what is required of her. Hargrove also requested that all correspondence and anything that has to do with Human Resources go through the Clerk's office. Mayor Ryberg moved to approve Hargrove's request

regarding Human Resources, Fleck seconded and the motion passed 4-0 with Beckmann, Fleck, Ryberg, and Tarne voting yes. Trost voted abstain.

Council/Employee Reports

Councilmember Tarne gave a brief update on the water lateral project.

Councilmember Fleck reported on recently attending a LOLA meeting.

Councilmember Trost reported that they will be closing the park for winter.

Summary

- **The Council approve Richard Tinsman to move forward with the SB 2 Planning Grant Application**
- **The Council approved Mother Kypriane to submit a draft Use Permit along with drawings**
- **No action taken on the property line adjustment for the Masonic property and the Museum**
- **City Clerk Kris Hargrove will finalize the letter to be given to Albert Branson regarding property access**
- **City Council approved the City of Etna being the Fiduciary sponsor for NSMIT**
- **City Council will schedule a Special Meeting regarding the MOU between the City of Etna and the City of Fort Jones Law Enforcement Services**
- **City Council approved the Transfer Service through Etna Ambulance**
- **City Council approved enrolling Kris Hargrove into CALPers**
- **City Council approved anything that has to do with staff personnel, and Human Resources go through the City Clerk's Office**

Adjournment

There being no further business the meeting was adjourned at 9:28 pm.

CLOSED SESSION:

Mayor Ryberg and City Council went into Closed Session at 9:28 pm. The council appointed Steve Molnar as Operations Captain by a unanimous vote. Mayor Ryberg adjourned the Closed Session meeting at 9:32 pm.

Respectfully submitted,

Jenny Bennett,

Asst. City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday November 4, 2019

Members of the Etna City Council met on this 4th day of November 2019, at the Etna City Council Chambers. Mayor Erik Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Lori Fleck, Mayor Erik Ryberg, Jaime Tarne, and Mitch Trost were present. Councilmember Jill Beckmann was absent.

Oral Comments from the Public on Non-Agenda Item

Councilmember Lori Fleck reported that the City had received a check from Friends of the Pool for \$17,000 for this last year.

Consent Calendar

- Minutes from the Regular Meeting October 21, 2019
- Check Register

Mayor Ryberg would like a list added to the Minutes of what items are pending in the future.

Councilmember Fleck moved to approve the Consent Calendar, Tarne seconded and the motion passed 4-0 with Fleck, Ryberg, Tarne, and Trost voting yes.

Current Business

Michelle Harris requested that Mayor Ryberg read the Read Across Siskiyou Proclamation and sign it. Councilmember Fleck moved to approve Mayor Ryberg to sign the Read Across Siskiyou Proclamation, Tarne seconded and the motion passed 4-0 with Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve Pay Estimate #2 for the Water Lateral Project. City Engineer Morgan Eastlick requested council approval for Pay Estimate #2 for the Water Lateral Project. Eastlick also gave the council an update on the project. Councilmember Fleck moved to approve Pay Estimate #2 for the Water Lateral Project, Trost seconded and the motion passed 4-0 with Fleck, Ryberg, Tarne, and Trost.

Discuss/Approve Prop 218 Rate Study. Morgan Eastlick gave the council a background on Prop 218 and explained the process for a rate study that needs to be done in order to increase the water bill rates. Mayor Ryberg moved to approve Morgan Eastlick to do the rate study at the cost of \$1,500, Tarne seconded and the motion passed 4-0 with Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve grant money for street repair. Morgan Eastlick explained to the council that there is money from the state that the county gets for street repair. Eastlick

explained that Main Street in Etna is one of the streets that he has been looking into repairing. No action taken.

Discuss/Approve MOA for Fort Jones Police Department. Police Chief Josh Short presented council with MOA, agreement for law enforcement services with the City of Etna, and the City of Fort Jones. Chief Short explained that he has been working with Kris to make sure that the numbers in the Budget Detail are accurate. Councilmember Fleck moved to approve the MOA with Fort Jones, Tarne seconded and the motion passed 4-0 with Fleck, Ryberg, Tarne, and Trost.

Chief Short also requested approval for the 1st Addendum to Memorandum of Understanding Agreement to Provide Dispatch & Records Services. Councilmember Fleck made a motion to approve the MOU with an out clause amendment to be reviewed after 90 days, Trost seconded and the motion passed 4-0 with Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve cell phone purchase and square credit card reader for Transport Ambulance. Operations Captain Steve Molnar and Ambulance Director Brooks O'Conner-Cone requested council approval to purchase two cell phones, and a square credit card reader. Councilmember Fleck moved to approve the purchase of cell phones and the square credit card reader for the Transport Ambulance, Tarne seconded and the motion passed 4-0 with Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve naming of street going to water works. Councilmember Tarne is requesting approval to name an unnamed street to Vernon Street. This street accesses the city's water works. Mayor Ryberg moved to approve naming the street Vernon Street, Trost seconded and the motion passed 4-0 with Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve abandoned shed on property across from the Etna Elementary. Councilmember Tarne would like the abandoned shed to be addressed. Chief Short spoke on this item stating that he has dealt with issues relating to this property in the past. Chief Short stated that he will look into the status of this property. No action taken.

Discuss/Approve grant money for street repair. Councilmember Tarne explained that the City does not have the money in the budget to repair the streets. Tarne has been looking into a grant for \$400,000 for street repair, but that will only be enough for two blocks. No action taken.

Discuss/Approve resignation of Councilmember Jill Beckmann. Mayor Ryberg explained that Jill Beckmann is not resigning. No action taken.

Council Reports:

Councilmember Tarne reported that the contractors will begin working on Main Street, and it will require Main Street to be closed in certain sections.

Councilmember Fleck followed up on the Local Transportation Commission regarding \$60,000 that is owed to the City. Fleck also mentioned that her sons have purchased her mom's house that had a CDBG loan, and the City should be receiving a payoff.

City Clerk Kris Hargrove explained that the phones in the office have been down, and will still be down for a couple more days.

Fire Chief Alan Kramer reported that they had an engine out on strike team, but it was still in the County. The team covered/staged for a Cal Fire Engine that was dispatched to a fire. The engine is back now.

Kris Hargrove requested the council to schedule a time to have a budget review meeting. The council agreed to set a tentative time for Tuesday November 12, 2019 at 9:00 am.

Adjournment

There being no further business the meeting was adjourned at 8:20 pm.

SUMMARY:

- **Mayor Ryberg read the Read Across Siskiyou Proclamation and signed it**
- **Council approved Pay Estimate #2 for the Water Lateral Project**
- **Council approved Morgan Eastlick to prepare a rate study in order to increase the water bill rates**
- **Council approved the MOA for law enforcement services for Fort Jones**
- **Council approved the Ambulance to purchase two cell phones and a square credit card reader for the Transport Ambulance**
- **Council approved naming the street that accesses the city's water works Vernon Street**

Respectfully submitted,

Jenny Bennett,

Asst. City Clerk

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Tuesday November 12, 2019 9:00 am

Members of the Etna City Council met on this 12th day of November 2019, at the Etna City Council Chambers. Mayor Erik Ryberg called the meeting to order and dispensed with the Flag Salute, and the roll call.

City Clerk Kris Hargrove noted the roll, Mayor Ryberg, and Councilmembers Jaime Tarne, and Mitch Trost were present.

Oral Comments from the Public on Non-Agenda Item

None

Current Business:

Discuss 2019/2020 Budget Review.

City Clerk Kris Hargrove presented the council and staff members a new format for future budget meetings.

Hargrove explained each department and each line item in specific departments. The council requested a few edits as far as creating additional line items to distinguish specific expenses.

Dee Rhoades, who helps the City with their pre-audit work, also provided assistance to explain certain accounts/funds and how they work. Rhoades answered a few additional questions that the staff, and council had relating to the current budget.

The council scheduled another budget review meeting to be scheduled for November 19, 2019 at 5:30 pm.

Adjournment

There being no further business; the meeting was adjourned at 10:01 am.

Respectfully Submitted,

Jenny Bennett
Asst. City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday November 18, 2019

Members of the Etna City Council met on this 18th day of November 2019, at the Etna City Council Chambers. Mayor Erik Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Jill Beckmann, Lori Fleck, Mayor Erik Ryberg, Jaime Tarne, and Mitch Trost were present.

Oral Comments from the Public on Non-Agenda Item

None.

Consent Calendar

- Check Register
- Resolution – 9030-2019 A Resolution of the City Council of the City of Etna authorizing for, and receipt of, SB2 Planning Grants Program Funds
- Resolution – 870-19 A Resolution of the City Council of the City of Etna Authorizing Signatories for the Mechanics Bank General Fund Account

Councilmember Trost moved to approve the Consent Calendar, Fleck seconded and the motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Current Business

Discuss/Approve Grant for Police Vehicles. Police Chief Josh Short explained that there is a USDA Rural Development Grant for police vehicle replacement. Chief Short would like approval to explore this potential grant funding for his department. The grant funding would qualify up to 75% of the purchase cost and up fitting of the new vehicles. The City would be responsible for covering the remaining cost up to 25%. Councilmember Fleck moved to approve Chief Short to apply for the USDA Rural Development Grant and have it be reviewed before it is submitted. The motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Chief Short gave a follow up on the complaints that have been submitted regarding cats. Chief Short is looking into an ordinance involving cats.

Chief Short also shared that he will begin interviewing potential candidates for the police positions for Fort Jones.

Discuss/Approve increase for Business Licenses. City Clerk Kris Hargrove requested council approval to increase the Business License fee from \$25.00 to \$50.00 effective January 1, 2020. Hargrove also explained that the City is now required to pay \$4.00 for every business license paid to the City to the State of California. The Council recommended increasing the rate to \$50.00 in 2020. Mayor Ryberg moved to approve increasing the Business License fee from \$25.00 to \$50.00 effective January 1, 2020. The motion passed 5-0 with Beckmann, Fleck, Ryberg, Tarne, and Trost voting yes.

Discuss/Approve increase from 6% to 8%. Council tabled this item.

Discuss/Approve implementation of 2% TBID. Council tabled this item.

Council Reports:

Councilmember Tarne reported that they are not moving forward with pursuing the grant opportunity for street repair.

Councilmember Beckmann reported that she recently got a job in Ashland and will no longer be able to serve on the City Council. She will be submitting a formal letter to Kris.

Adjournment

There being no further business the meeting was adjourned at 7:50 pm.

SUMMARY:

- **Council approved Chief Short to explore the USDA Rural Development Grant for police vehicle replacement**
- **Council approved increasing the Business License fee to \$50.00 effective January 1, 2020**
- **Councilmember Beckmann will be submitting a resignation letter for the next Regular Meeting**

Respectfully submitted,

Jenny Bennett,

Asst. City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday December 2, 2019

Members of the Etna City Council met on this 2nd day of December 2019, at the Etna City Council Chambers. Mayor Pro-Tem Jaime Tarne called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Councilmembers Lori Fleck, Jaime Tarne, and Mitch Trost were present.

Mayor Erik Ryberg was absent.

Oral Comments from the Public on Non-Agenda Item

None.

Consent Calendar

- Income Statement

Current Business

Discuss/Approve Ambulance Discount Payments for Employee Households.

Ambulance Director Brooks O’Conner-Cone requested clarification on whether or not a discounted ambulance ride was something that was offered to employees in the past. If the Council approves a discounted ride to employees then she would like written policy regarding this in the Employee Handbook. Councilmember Fleck moved to approve accepting this and that the cost to the employee would be based on the estimated total cost plus 30% and with full-time and part-time employees only, and followed by Resolution. Mayor Pro-Tem Tarne seconded and the motion passed 3-0 with Fleck, Tarne, and Trost voting yes.

Fire Chief Alan Kramer commented that excluding our volunteer employees might need to be reconsidered because it is one of the “perks” to signing up as a volunteer. Councilmember Fleck stated that that could be something to consider as long as the volunteers are showing commitment to the department. Chief Kramer can provide a list of volunteers that would be deserving of the ambulance discount. Tarne would like to see more information regarding this issue before volunteer employees, as well as, seasonal employees are considered to receive the ambulance discount.

Discuss/Approve Resignation of Councilmember Jill Beckmann. Councilmember Trost moved to accept the resignation of Councilmember Jill Beckmann, Fleck seconded and the motion passed 3-0 with Fleck, Tarne, and Trost voting yes.

Discuss/Approve temporary Commissioner Reorganization. Councilmember Trost will be the Commissioner for the Police Department, Councilmember Tarne will be the Commissioner for the Fire Department, and Councilmember Fleck will be the Commissioner for the Ambulance Department. Councilmember Fleck moved to approve the Interim Commissioner Reorganization, Tarne seconded and the motion passed 3-0 with Fleck, Tarne, and Trost voting yes.

Discuss/Approve posting of Councilmember Vacancy. City Clerk Kris Hargrove presented the notice for approval so that it can be posted. The Council recommended December 20th be the deadline to receive letters of interest for the vacancy. Fleck requested there be something noticing the vacancy on the water bills. Councilmember Trost moved to approve posting the vacancy with a deadline of December 20th 2:00 pm, Fleck seconded and the motion passed 3-0 with Fleck, Tarne, and Trost voting yes.

Council Reports:

Police Chief Josh Short an update on the complaints regarding the abundance of cats on Fredrick Street. Chief also reported that the Christmas PAL Party will be this Saturday December 7th.

Public Works Director Dan Burbank gave a brief report.

Ambulance Director Brooks O’Conner-Cone reported that the department did their first gurney transport, but received a call that the charge was too high. O’Conner-Cone will be looking into adjusting the rates to be in line with what other services charge.

Adjournment

There being no further business the meeting was adjourned at 7:50 pm.

SUMMARY:

- **Council approved discount ambulance payments for full-time and part-time employee households**
- **Council approved resignation of Councilmember Beckmann**
- **Council approved Interim Commissioner Reorganization**
- **Council approved posting of Councilmember Vacancy**

CLOSED SESSION:

Mayor Pro-Tem Tarne called the meeting into Closed Session. No action was taken.

Respectfully submitted,

Jenny Bennett,

Asst. City Clerk

MINUTES
REGULAR MEETING OF THE ETNA CITY COUNCIL
Monday December 16, 2019

Members of the Etna City Council met on this 16th day of December 2019, at the Etna City Council Chambers. Mayor Erik Ryberg called the meeting to order and led in the salute to the flag of the United States of America.

Roll Call

Council members Erik Ryberg, Jaime Tarne, and Mitch Trost were present.

Council member Lori Fleck was absent.

Oral Comments from the Public on Non-Agenda Item

None.

Consent Calendar

- Minutes of the Regular Meeting November 4, 2019
- Minutes of the Special Meeting November 12, 2019
- Minutes of the Regular Meeting November 18, 2019
- Minutes of the Regular Meeting December 2, 2019
- Check Register
- Income Statement
- Resolution 871-19 A Resolution of the City Council of the City of Etna authorizing signatories for the Mechanics Bank General Fund Account

Mayor Erik Ryberg moved to approve the Consent Calendar, Trost seconded and the motion passed 3-0 with Ryberg, Tarne, and Trost voting yes.

Current Business

Discuss/Approve utilizing existing CDBG grant administration monies for water rate study, sewer rate study, and design engineering for the Howell Street water main. City Engineer Morgan Eastlick explained that there are potential grant monies that can help cover the cost of the rate studies, as well as replacing the water main on Howell Street. Eastlick also requested a Special Meeting to be scheduled to approve additional contract items. Hargrove will set a meeting for Wednesday December 18, 2019 at 11:00 am. Mayor Ryberg moved to approve Eastlick to continue looking into the grant, Trost seconded and the motion passed 3-0 with Ryberg, Tarne, and Trost voting yes.

Discuss/Approve change to Ambulance Transfer Discharge Gurney Transport rates. Ambulance Director Brooks O'Conner-Cone requested council approval to reduce the Gurney Transfer rate to be at a base rate of \$200.00 and \$5.00/mile. O'Conner-Cone explained that their current rates are too high and they are unable to compete with Mt. Shasta Ambulance rates, and by reducing the rate Etna Ambulance will be more marketable. Council member Trost moved to approve reducing the Ambulance Transfer Discharge Gurney Transport rates, Tarne seconded and the motion passed 3-0 with Ryberg, Tarne, and Trost voting yes.

Discuss Ambulance costs. The City Council discussed with Ambulance Director O’Conner-Cone, and Operations Captain Steve Molnar the expenses to the City from the Ambulance Department. No action taken.

Council Reports:

Officer Clint Whitchurch gave a brief report on how things have been going in Fort Jones since they started patrolling there.

Adjournment

There being no further business the meeting was adjourned at 7:51 pm.

SUMMARY:

- **Council approved reducing the Ambulance Transfer Discharge Gurney rates**

PENDING ITEMS:

- **Lot line adjustment behind museum**
- **Etna Cemetery reduced water bill rate**

Jenny Bennett,
Asst. City Clerk

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Wednesday December 18, 2019 11:00 am

Members of the Etna City Council met on this 18th day of December 2019, at the Etna City Council Chambers. Mayor Pro-Tem Jaime Tarne called the meeting to order and dispensed with the Flag Salute, and the roll call.

Oral Comments from the Public on Non-Agenda Item

None.

Current Business:

Discuss/Approve Contract Change Order #1. City Engineer Morgan Eastlick requested approval for a contract change for R.B Aldrich Construction. Councilmember Fleck moved to approve Contract Change Order #1, Trost seconded and the motion passed 3-0 with Fleck, Tarne, and Trost voting yes.

Discuss/Approve Partial Pay Estimate #3 R.B Aldrich Construction Water Replacement Project. Eastlick requested approval for a Partial Pay Estimate #3 to R.B Aldrich Construction. Councilmember Fleck moved to approve the Partial Pay Estimate #3, Trost seconded and the motion passed 3-0 with Fleck, Tarne, and Trost voting yes.

Discuss possible Change Order to use PI Monies that are available for the Water Service Replacement Project. Eastlick explained that there are PI Monies through a grant that the City may be able to use to help with replacing the water main on Howell along with other potential projects. Councilmember Trost moved to approve Morgan Eastlick to explore using PI Monies for construction opportunities, Fleck seconded and the motion passed 3-0 with Fleck, Tarne, and Trost voting yes.

Morgan Eastlick will report back the second meeting in January.

Adjournment

There being no further business; the meeting was adjourned at 11:15 am.

SUMMARY:

- **Council approved Contract Change Order #1**
- **Council approved Partial Pay Estimate #3**
- **Council approved Eastlick to explore construction opportunities using PI Monies that are available**

Respectfully Submitted,

Jenny Bennett
Asst. City Clerk

MINUTES
SPECIAL MEETING OF THE ETNA CITY COUNCIL
Saturday December 21, 2019 10:30 am

Members of the Etna City Council met on this 21st day of December 2019, at the Etna City Council Chambers. Mayor Erik Ryberg called the meeting to order and dispensed with the Flag Salute, and the roll call.

Councilmember Mitch Trost recused himself due to conflict of interest.

Councilmembers Erik Ryberg, Lori Fleck, and Jaime Tarne were present.

Oral Comments from the Public on Non-Agenda Item

None.

Current Business:

Discuss/Approve filling City Council seat vacancy. Cate Trost submitted a letter of interest for the vacant Council seat. Mayor Ryberg moved to approve accepting Cate Trost filling the vacant council seat, Tarne seconded and the motion passed 3-0 with Fleck, Ryberg, and Tarne voting yes.

Adjournment

There being no further business; the meeting was adjourned at 11:35 am.

SUMMARY:

Respectfully Submitted,

Jenny Bennett
Asst. City Clerk